



# District Directory

Inner Wheel District-326



**HEARTBEAT  
OF HUMANITY**  
Inner Wheel 2024-25

EVERY BEAT COUNTS EVERY ACTION MATTERS



***Sandhyarani Mishra***

District Chairman 2024-25

# *My family. My Strength*





# DISTRICT DIRECTORY 2024-25

## OBJECTIVES OF INNER WHEEL

To promote true friendship

सच्ची मित्रता को बढ़ावा देना

To encourage the ideals of personal service

व्यक्तिगत सेवा को प्रोत्साहन

To foster International Understanding

अन्तर्राष्ट्रीय सद्भावना को बढ़ावा

## PERSONAL MEMORANDA

Name.....

Club.....

Designation.....

Address.....

.....

.....

Contact No.....

E-mail Id.....

Visit the Official Websites:

International Inner Wheel - [www.internationalinnerwheel.org](http://www.internationalinnerwheel.org)

Association in India - [www.innerwheelindia.com](http://www.innerwheelindia.com)

Inner Wheel District 326 - [www.innerwheeldistrict326.org](http://www.innerwheeldistrict326.org)

## INNER WHEEL PRAYER

**I** nstill in us O Lord, the true meaning of friendship,  
**N** ever let us forget that we are all thy children,  
**N** ot withstanding the differences in our culture and creeds,  
**E** ndow us with a desire to serve our fellowmen,  
**R** emembering that we too often need help.  
**W** henever or wherever the need for service arises.  
**H** elp us to be ready to serve,  
**E** ndeavouring to make our badge of Inner Wheel worthwhile.  
**E** nsuring that we have not  
**L** ived in vain.

## इनरव्हील प्रार्थना

मित्रभाव के सत्यार्थ को हम सब में, हे ईश्वर भर दो ।  
 हम सब ही है तेरे बालक भूलें ना यह इतना कर दो ॥  
 धर्म और संस्कृति भेदों का मन में नहीं स्थान रहे ।  
 सभी मानवों की सेवा का हमें सदा ध्यान रहे ॥  
 आवश्यकता हमें मदद की हो सकती है यह याद रहे ।  
 सेवा करने की जरूरतें जभी कहीं भी आन पड़े ॥  
 सेवा करने को सब जन की तत्पर हम सब डटे रहें ।  
 'इनरव्हील' की शान बढ़ायें यह वर हमें प्रदान करो ।  
 गानव जीवन व्यर्थ न जाये प्रभु यह कृपा प्रदान करो ॥

## ଇନର ୱିଲ୍ ପ୍ରାର୍ଥନା

ପ୍ରଭୁ ଦିଅ ଭରି ମନରେ ଆମର ବନ୍ଧୁତାର ସବାଲୋକ  
 ନଭୁଲିବୁ କେବେ ସନ୍ତାନ ଆମେ ତୁମେ ଆମର ଜନକ ।  
 ଜାତି ଓ ଧର୍ମ ଭେଦଭାବ ଭୁଲି ଜନତାର ସେବା ପାଇଁ  
 ମନେ ଭରିଦିଅ ତିର ଅଭିଳାଷ ତୁମ କୃପା ଆଉ ସାଇଁ ।  
 ଯେତେବେଳେ ଅବା ଯେଉଁଠାରୁ ଆସୁ ସେବାର ଡାକ ମହାନ  
 ସେବା କରିବାରେ ଆଗେଇ ଯିବାକୁ ବଳଦିଅ ଭଗବାନ ।  
 ଇନର ୱିଲ୍ ସଂକେତ ଗାଉ ସେବାର ଅମର ଗାଥା  
 କର୍ମ ଆମର ସାର୍ଥକ ହେଉ ଜୀବନ ନ ହେଉ ବୃଥା ।





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## FOUNDER OF INNER WHEEL - THE VISIONARY

Mrs. Margarette Oliver Golding  
The Candle that lit the Flame of Inner Wheel

Mrs. Oliver Golding (Anne Margarette Owen) in 1923 took first step to form an Organization, which is today considered as one of the largest organizations of women in the world.

Mrs. Oliver Golding the wife of a Manchester Rotarian, was born of Welsh parentage at Hey- Brecon. She was trained as a nurse and had served during the First World War. This triggered off a deep desire to help all ailing, deprived humanity. She was an extremely capable business woman and a great philanthropist; her chief social interest being the Manchester Girls' Orphanage and Ancoats Hospital, for which the Inner Wheel of Manchester provided and furnished a mortuary chapel. She also did a great deal for the Girl Guide Movement, in which she held the Office of the Commissioner.



The wives of Rotarians in Great Britain and Ireland worked together with their husbands to help them in their projects and social service. As a result, the wives became acquainted with the projects and the friendship, which resulted in the club formation. In 1924 Mrs. Oliver started the First Inner Wheel Club at Manchester in England.

She formed, directly and personally, numerous Clubs and several Districts and her inspiration is remembered to this day, she successfully achieved even harder task in persuading Members to look beyond their local concerns and become part of a greater whole and serve the Society. She was versatile and dedicated.

Here was a vital personality combined with a clear brain and the ability to convey ideals to others. She was an excellent speaker and had a lively sense of humour which enriched her words. Nature has bestowed her with gift of inspiring friendship and devotion. Her greatest attribute was courage and courage was what Inner Wheel needed in the beginning. Inner Wheel was firmly established during her lifetime upon the path which it was to follow thereafter.

From the carefully preserved minutes, we come to know that 27 members were present for the first inaugural meeting of the first Inner Wheel Club in the world. The objects were clearly defined as Friendship and Service.

Her passing away on May 2nd 1939 was grievous and untimely end to a life devoted to the service of others.

*This Lady lit the Candle....Let us keep it glowing....*





## IIW THEME 2024-25



### “Every Beat Counts, Every Action Matters”

THEME LOGO is a pictorial depiction – where heart is shown as a map of the world, depicted in strokes of vibrant colours representing diverse cultures across the globe. The centre line portrays a heartbeat. Together, this symbolizes the heartbeat of humanity—a unified pulse that transcends borders and cultures, connecting us all as one global community.

As we embark on our second century of service, I am thrilled to present the theme for the year 2024-25 –“Heartbeat of Humanity”-Every Beat Counts, Every Action Matters.

We experienced a total turmoil. The entire civilization suffered with pandemic and now wars are raging, above all there is a digital pandemonium, still we are able to create a symphony of modern existence. In the middle of all this chaos, there remains a timeless truth—the power of authentic human connection. It is this connection that binds us together, transcending borders, cultures, and languages.

Everything we do with the essence of our shared humanity is to honour our uniqueness, embracing whatever comes on our way. What matters to all of us is inclusion, kindness, honouring our past and building a present that serves the greater good.

Just like a heartbeat sustains life, our collective efforts, compassion, and dedication breathe life into the communities we touch around the globe.

In the last century, our leaders gave us meaningful themes and under their guidance, when we undertook projects and launched several programs for the welfare of society, we shined a light to brighten our future and felt that our heart beats for humanity.

Friends, I am sure whenever we have been privileged to serve our communities, each one of us has felt it—the quickening of our pulse, the stirring of our soul. It's that unique feeling, that heartbeat of connection that propels us forward.

IN the century gone by, a large section of society across borders benefitted from the benevolence and generosity of our members. Through our actions, we help the blind to see, the deaf to hear, feed the hungry, heal the sick, and impart education. We bring hope, we bring peace, and we do God's work on earth.

It is a privilege and an honour to be able to serve humanity in such meaningful ways, and we must seize this opportunity with gratitude and humility. Together, we are unstoppable. Together, we are the heartbeat of humanity. With every beat of our hearts, we have the opportunity to make a difference. Every act of kindness, no matter how small, has the power to ripple outward and touch the lives of others.

Heartbeat of Humanity– As we embrace this theme, we are reaffirming our commitment to be a powerful force for good in the world. Lets' take a pledge to remain the Humanity's Heartbeatforever.



## INTERNATIONAL SOCIAL PROJECT 2024-27



### Key Areas:



**Community:** Inspire communities to bridge differences and reach common goals.



**Relationships:** Reach out to others to foster relationships, develop understanding or resolve conflict, and strengthen communities.



**Health & Wellness:** Create initiatives to improve mental health, emotional well-being and physical wellness.



**Cultural:** Promote cultural exchange to bridge community gaps and encourage compassion, empathy, tolerance, and harmony.



**Empowerment:** Motivate individuals to realise their potential through continuous learning, self-improvement, and empowerment strategies.



**Environment:** Support solutions of the Sustainable Development Goals of the UN.

### Join the Movement:

"Reach & Inspire for a Better World" is a commitment to a future of positive impact for the world.

To reach others is to extend a hand of understanding, empathy, and support. It is about connecting with people from all walks of life, bridging gaps, and fostering a sense of unity.

Inspiring others is a profound act that can spark motivation, ignite passion, and drive change. We plant seeds of hope, courage, and resilience when we inspire those around us. Our words and actions have the potential to uplift spirits, encourage growth, and empower others.

Together, when we strive to Reach & Inspire, we create a ripple effect of kindness, compassion, and progress. Let us embrace our power to make a difference, one connection, one inspiration at a time for a better world.



**Community: Teal or Turquoise:** Symbolising balance and growth, communication and clarity, renewal and refreshment and inclusivity. Using teal in community development initiatives can inspire feelings of unity, collective growth, and open dialogue—all of which are vital for successful outcomes in this area.



**Relationships: Coral.** Symbolising warmth and sociability, balance and harmony, nurturing, optimism and positivity. Using coral can help to create a friendly, inviting atmosphere that promotes the growth and maintenance of interpersonal relationships.



**Health & Wellness: Purple.** Purple is used in various awareness campaigns related to mental health, such as World Mental Health Day. It symbolises the importance and dignity of those with mental health conditions, promoting awareness and reducing stigma.



**Cultural: Blue.** Signifying communication and calm, trust and dependability, global universality and inclusivity. Using blue can subconsciously convey these values and set a constructive tone for intercultural dialogues and initiatives.



**Empowerment: Yellow.** Signifying optimism and positivity, mental clarity and intellect, inspiration and creativity, courage and confidence, yellow can help to create an energised and dynamic atmosphere to promote growth.



**Environment: Deep Green.** Suggesting the vitality of nature and being symbolic of environmental sustainability and protection.





## INCOMING CHAIRMAN'S INSTITUTE-2024 PRARAMBHA



## INCOMING CHAIRMAN'S INSTITUTE-2024 PRARAMBHA

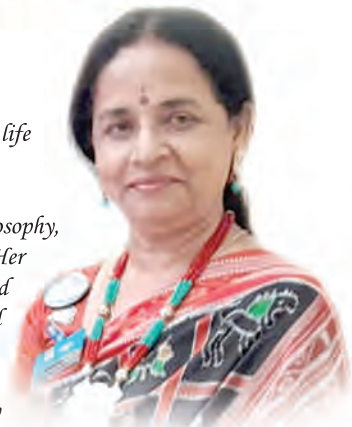




## Know Your District Chairman

*"We make a living by what we get, but we make a life by what we give" – Winston Churchill.*

Sandhyarani Mishra, a strong believer of this Philosophy, hails from a well known and educated family of Puri. Her father Late Banabehari Mishra was vigilance DSP and Mother late Hemalata Mishra was a religious and dedicated homemaker.



Sandhyarani Mishra is a remarkable personality with an impressive educational background. She holds multiple educational qualifications including a MA and M.Phil. in Education, LLB, PG Diploma in computer Science and a Post Graduate Diploma in Higher Education. With an impressive 15 years of teaching experience as a teacher trainer, Sandhyarani has demonstrated her commitment to enhancing the quality of education and empowering educators. She has effectively utilized her academic qualifications and teaching expertise to guide and mentor teachers, fostering their professional growth and ensuring excellent learning outcomes for students.

In addition to her educational pursuits and teaching career, Sandhyarani is actively involved in social work through her association with Inner Wheel. Her inclination towards social work exhibits from school days when she joined Girls Guide and in college time through NSS. Her dedication to community service and social welfare has been further strengthened by her understanding of the legal aspects related to women, Children & societal issues. Her proficiency in computer enables her to leverage technology for social impact and reach out masses.

She joined Inner Wheel in 2008 and became the club President in 2013-14. She has actively involved in club activities with utmost sincerity and dedication and was recognized at District level many times. She is a workaholic always try her best to accomplish the work in the best possible way. She entered into District 326 as District ISO in 2018-19 and hosted Multi - District Rally cum ISO Meet "SHAMBHABI- Creating the Self". She took initiative in hosting PDC & PP Meet "KEERTIMAYEE" with her home club IWC of Bhubaneswar Ekamra and IWC of Bhubaneswar Radiant. She attended 15th Triennial Conference and participated in ISO meet "KATILA" and participated in a dance program representing her state ODISHA. She participated and donated in multi District Project initiated by District 313. She has attended 3 Triennial & 3



convention as voting Delegate, 5 Association President's installation ceremony and many more National Events including 4 zonal meet. She served the District in different capacities as District ISO, Editor, treasurer, secretary, ESO, vice chairman to the best of her capacities and now adorns as 40th District Chairman, fondly says RUBY Chairman of the prestigious District 326.

Sandhyarani is happily married to Dr Jagannath Mishra, former Senior Technical Director of NIC, who is caring, supportive, generous and a spiritual person. They are the proud parents of two sons Deepak & Rupak. The elder son Deepak is a software Engineer married to Malvika, also a software Engineer, both are working in MNC at Toronto are blessed with little Angel Diya, who is the Heart throb of family. Younger son Rupak is a Web Architect employed in a multinational company in Gurgaon.

Sandhyarani is a nature lover who finds joy in exploring different places and embracing the beauty of the natural world. Her passion for teaching extends beyond her professional career as she finds fulfillment in imparting knowledge and making a positive impact on young minds. She also enjoys engaging in activities like Gardening, cooking, stitching and reusing & recycling materials which allow her to express her creativity and nurture her passion for handicraft.

Sandhya's warm and friendly nature has helped her build a wide network of friends. She believes in the values of friendship and cherishes the relationships she has formed over the years. With her dedication to education, social work and her diverse range of interests, Sandhyarani Mishra continues to contribute for the betterment of society in various meaningful ways.

She believes Small Steps in the right Directions can turnout to be the biggest step of your life. She is ever ready to help everybody with a smile

## DISTRICT VISION

**"SMILE"** - is the District vision for 2024-25. A smile is a universal expression of joy, warmth and positivity. It has the power to uplift spirits, foster connections and spread happiness. A smile can inspire hope and optimism. A genuine smile builds trust and fosters a sense of belongingness. Smile has the remarkable ability to make the world a brighter place. So do your work with a smile you can be able to win the Heart of everybody and your Social goals can be achieved easily.

- S** – Serve Humanity, Save Mother Earth
- M** – Membership growth, Mental Health, Moral Values
- I** – Inspire & Involve, Illuminating Knowledge
- L** – Love Inner Wheel & Lead Inner Wheel, Legal Help
- E** – Educate & Empower, Environment Protection

**"WEAR A SMILE AND WALK A MILE"**



## *My Journey as DEC IN DISTRICT-326* *what DCs Say...*



Sandhyarani Mishra entered the District Executive Committee as the District ISO in 2018-19 when I was the District Chairman. The Mutli District Rally and ISO Meet – “Shambhabi – Creating the Self” was organized in perfect manner with her meticulous planning, dedication and teamwork. Behind the soft spoken, petite demeanour there lies a dynamic leader in her who takes along everyone. With her depth, zeal and passion to learn she has groomed herself in an immaculate manner to lead the District 326 in 2024-25 and take to it newer heights. Her bonding with me has been one of mutual understanding and reciprocation of respect and fond sisterly love

*Best of wishes to her for a stupendous year.*

Sandhya's role as the District Editor during my tenure as the District Chairman was phenomenal. She carried forward the same enthusiasm over years at the District level. She has been very efficient & punctual at work. The true growth is when one starts to check and correct oneself instead of blaming others. This has been exactly her style of work!

*Wishing Best Of Luck For A Superb Year.*



Sandhya rani was the District Treasurer when I was the District Chairman in the year 2020-21. Since it was the pandemic year, it was the most challenging year to handle the situation. Since finance is the most important part of any organization, Her sincere cooperation and dedication as the District treasurer may it be transferring of District bank account, helping in making budget, updating fixed deposits, coordination with District chairman and CA or presenting financial reports in time, her work was really praiseworthy. Due to lockdown when everyone was in home, she had never hesitated to visit to the banks often with me. You had also attended the physical District conference and ISO meet and proved as a committed District Executive. I am sure your sincerity, dedication and commitment towards work will take you to greater heights. I wish you great success in the year 2024-25 as the District Chairman of Inner Wheel District 326.



## *My Journey as DEC IN DISTRICT-326* *what DCs Say...*



*Congratulations and BRAVO Dear District Chairman 2024 -25 Sandhya Rani, I am so please to see her achieving this milestone. Strength, Determination, Challenge, Dedication, Insight, enthusiasm and confidence counts her success . I have closely observed her work .when she was District Secretary during my tenure as District Chairman 2021-22, she was my Strength & Provided me the enthusiasm to serve the District so well and I know as being District Secretary she had left NO stone unturned as she was very meticulous, humble and soft spoken. Always you will be in my Heart.*

*Best Wishes For A Great Year.*

*I would like to congratulate Mrs. Sandhyarani Mishra District ESO 2022-23 for a great increasement of membership during my tenure. she had worked brilliantly for Membership growth and retention . She Motivated the clubs for inducting quality members. I wish Her Good Luck,*



*As my tenure as District Chairman comes to a close, I want to take a moment to reflect on the incredible journey we've embarked on together. Her dedication, wisdom, and unwavering commitment to our cause have been truly inspiring. From the very beginning, she has approached every challenge with grace and determination, consistently striving to uplift and empower our members. One of the most remarkable quality is her ability to lead with empathy and understanding. She has always been a compassionate listener, readily available to offer support and guidance . Her genuine concern for the well-being of our organization has fostered a sense of unity and trust among us. As I step down from my role, I extend my heartfelt thanks to our District Vice Chairman Sandhya for her unwavering dedication and commitment. I eagerly look forward to witnessing the continued impact of her leadership in her tenure.*





## District Chairman Speaks



Dear Friends !!

Warm Inner Wheel Greetings .

As we stand at the threshold of a new year , I am reminded of a powerful quote by Roosevelt, " The future belongs to those who believe in the beauty of their dreams".

This year 2024-25 carries a special impact on Inner Wheel because it is the 1st year of the new century . It's a time for reflection on our past achievements and an opportunity to set new goals and aspiration for the year ahead. I feel honored and filled with immense pride and gratitude for being chosen as the 40th, RUBY Chairman of District 326 and lead the prestigious & versatile Inner Wheel District 326.

As we embark on the 101st year, let's do with renewed energy, unwavering dedication and a spirit of optimism. Let's embrace the guiding principles of Inner Wheel friendship and service with empathy, collaboration, innovation, resilience and gratitude. Together we have the power to make a significant difference in the lives of those we serve and to make the planet a better place to live in. This would add a meaning in our lives as well.

The IIW theme for the year 2024-25, "Heart Beat for Humanity- Every Beat Counts, Every Action matters", is not just a theme, it is a call to action, a reminder of our shared responsibility to make the world a better place. The Heart beat signifies life, the essence of our existence. Heartbeat for Humanity refers to the pulse of kindness, the rhythm of service and the collective effort to uplift and empower those around us. Together we can keep the Heart Beat of Humanity strong and vibrant.

The International social Project is Reach & Inspire for a better world 2024-27. This implies we will reach out with compassion and energy to weave a network of support that inspires the heart of communities, empowers others and bridges the gap in culture, economic and social issues. Together we can create a ripple effect of kindness, Compassion and progress.

What we do for ourselves dies with us, but what we have done for others remains forever. So strengthen our bond with people and make our life meaningful. Association President's Sunita Jain ji goal for 2024-25 is "CELEBRATE-- Celebrate Life , Celebrate Inner Wheel. The goal is to ensure the continued support , shared commitment to service, the achievement and the success story of life and our Organization. So let us continue to celebrate life by embracing the values of Inner Wheel and spreading joy and Happiness.

The Vision of our District is "SMILE". Each Smile helps you to SERVE, MOTIVATE, INSPIRE, LEAD & EMPOWER to walk a further mile in your journey. So start your day and do everything wearing a big smile on your face. Let "SMILE" be the precious ornament of your Life.

Thank You

**Sandhyarani Mishra**

District Chairman 2024-25

(Simple Attitude, Noble Deeds, Harness Your Achievement)



## KNOW OUR INTERNATIONAL INNER WHEEL PRESIDENT

*Mamta Gupta, born in the sacred environs of Mathura and Vrindavan, holds a Bachelor of Science degree. Entering the realm of Inner Wheel in 2001, she swiftly ascended to leadership roles, leaving an indelible mark at every turn.*

*As President of the IWC of Central Calcutta in 2006-07, Mamta's tenure was characterized by boundless enthusiasm and a relentless pursuit of excellence. She acquired a sprawling 10,000+ sq. ft. land for her dream project "Apnalay" - a Home for the elderly. Serving as both Secretary and Trust President, she oversaw the construction of "Apnalay", now a sanctuary for 24 guests. Her leadership prowess shone through as the club gained the status of the largest in the district through strategic member's induction.*



*Stepping into the role of District Chairman in 2015-16, Mamta's visionary leadership ushered in a new era of innovation. From releasing a comprehensive history book, chronicling the legacy of existing 51 clubs to launching the first E-newsletter and E bulletin, her tenure was marked by significant advancements. The membership drive saw a whopping increase of 198 new members, the formation of 7 new clubs, and the establishment of Kolkata New Gen Club - the first of its kind. Hosting the 14th Triennial conference was another notable achievement. Furthermore, her brainchild project, Manavta, revolutionized sanitation and hygiene by setting up over 100 vending machines for underprivileged women, demonstrating her commitment to societal welfare.*

*Mamta's ascendancy continued as she became the first Association Treasurer from District 329, meticulously managing financial affairs and filing income tax returns for the Association for the first time.*

*Her crowning achievement came as the Association President in 2019-20 when she orchestrated the ambitious initiative "Mission Mamta," envisioning an Orphan & Orphanage Free India by 2024. National Commission for Protection of Child Rights under the Ministry of Women and Child Development, Govt. of India also became a partner of this project. Collaborating with esteemed organizations, Mamta oversaw the adoption of over 600 orphans and foster caring for over 24,000 children, showcasing her unwavering commitment to social change. Additionally, 73 new clubs (23 New Gen) were formed, and 6840 new members were inducted. Her project, MANAVTA, continued with the distribution of millions of sanitary napkins, while her initiative to eradicate the use of plastic ensured the distribution of over a million cloth bags.*





*Mamta's tenure as IIW Board Director in 2020-21 was focused on building relationships with clubs scattered globally.*

*In 2023-24, as IIW Vice-President, Mamta continued to blaze trails, overseeing the formation of new clubs and expanding Inner Wheel's global footprint. Her influence transcended borders, as evidenced by her instrumental role in establishing a new club in Uganda - East Africa, with 43 members, sponsored by her home club, further cementing her legacy as a visionary leader with a global perspective.*

*She has participated in- 4 IIW conventions held in Copenhagen, Melbourne, India, and Manchester as a voting delegate; 4 South Asia Rallies in India, Sri Lanka, Malaysia, Bangladesh; 7 Triennial Conferences, serving as a steward, chief steward, and voting delegate; 60th Anniversary Celebration of IW Clubs in India; 9 Incoming Chairman's Institutes as faculty.*

*Milestones -- She has conceptualized and designed the Special postal covers (Envelopes) with the Inner Wheel logo & theme: 2014-15 - first of its kind in the Inner Wheel history, to commemorate the 75th memorial anniversary of Mrs. Margarete Oliver Golding, the Founder of Inner Wheel; In 2012, she took part in a painting Competition held at the 15th IIW Convention in Istanbul, Turkey. Her painting won the highest vote and was auctioned during the Gala Dinner to raise the fund for construction of a Primary School in the earthquake-affected area in Eastern Turkey.*

*Throughout her illustrious 23-year journey with Inner Wheel, Mamta has epitomized resilience, innovation, unwavering dedication, and remarkable service and achievements.*

*With her belief in 'Change, Challenge and Opportunity', she rallies Inner Wheel members worldwide to unite in transforming challenges into opportunities for positive changes, with her mantra of reading IMPOSSIBLE as I M POSSIBLE.*



## IIW President Speaks...

### DEAR ESTEEMED DISTRICT CHAIRMAN

I extend my warmest welcome and heartfelt congratulations to you for taking over as DC of your District in the first year of our second century of IW. As District Chairmen, you hold a significant role in facilitating communication, fostering a sense of belonging, and guiding your teams towards excellence. Remember that your leadership is not just about the present; it is about nurturing the leaders of tomorrow who will carry forward our vision. I encourage you to keep pushing the boundaries, embracing innovation, and promoting inclusivity. Let us work together to empower our members, strengthen our communities, and create a lasting legacy that will inspire generations to come.



**The theme of the year is "Heartbeat of Humanity."** Every Beat Counts, Every Action Matters. Everything we do with the essence of our shared humanity is to honour our uniqueness, embracing whatever comes our way. What matters to all of us is inclusion, kindness, honouring our past and building a present that serves the greater good.

I am always guided by the timeless wisdom found in the Bhagavad Gita, a sacred scripture that holds profound insights and teachings applicable to our lives, both individually and collectively. I would like to share some examples from the Gita that can motivate and inspire us as members of this esteemed organization:

- **Selfless Service:** In the performance of one's duty, one should not be driven by personal gains or rewards. Instead, focus on serving others with dedication and compassion.
- **Resilience and Determination:** Endurance and perseverance are the pillars of success. In the face of challenges, remain steadfast and committed to your goals.
- **Unity and Collaboration:** Recognize that we are all interconnected. Work together harmoniously, for true strength lies in unity.
- **Embracing Change:** Change is the law of the universe. Adapt and embrace it, for it paves the way for progress.
- **Leading by Example:** Leadership is not about authority; it is about setting an example through one's actions.

Let us adopt these teachings and apply them in our journey with Inner Wheel during this new century and beyond. As we embrace this year's theme, we are reaffirming our commitment to be a powerful force for good in the world. Let's take a pledge to remain the Humanity's Heartbeat forever. With hearts overflowing with love and gratitude, let us embark on this journey with renewed vigour, knowing that together, as one Inner Wheel family, we can make a profound difference in the world.

I am sure under your guidance all your clubs and its members would excel in serving the humanity. Thank you all in advance for resonating in the hearts of humanity.

*Mamta*  
Mamta Gupta  
President

International Inner Wheel





## KNOW OUR ASSOCIATION PRESIDENT

Ms. Sunita Jain an Academician, an entrepreneur, a leader with determination to do her bit, takes over as the 49th President of the Association of Inner Wheel Clubs in India in this very special first year of the second century of Inner Wheel.



Born in a very religious and an established Business Family of Gwalior, her humble beginnings are a testimony to her indomitable spirit of 'Faring Forward'. With a Master's degree in Science, Research Scholar for a year, left Research work midway, she professed teaching as her career. She is currently heading a Senior Secondary CBSE School at Gwalior very efficiently.

A proud grandmother of three granddaughters and a mother of two lovely daughters, she never fails to fulfill her responsibility in either of the roles. Her rock support, her husband Rotarian Abhay Jain, was the most influential man in her life, who constantly persevered and encouraged her to pursue her dreams.

Her journey of associating herself with Inner Wheel began in 1995, wherein she was inducted as a member of Inner Wheel Club of Gwalior. Not complacent, she strove to do something really remarkable in the field of 'Social Welfare'. Driven by this desire, took up as Club President in 2010, where the main focus was to support Under Privileged, Needy, Physically Handicapped and Cancer Patients.

Received many awards as Club President :

Best President's award, Maximum Membership Growth, Massive Medical help  
Best Educational Services, Best Environmental Protection ambassador

She entered the District in 2013 as District Editor. She became the District Chairman of 305, in 2017 -18. Her contribution has been immense in expanding and enriching the district.

Started EK NAYI PAHEL : Same project same day by all the clubs of the District On the 10th of each month

Added five New Clubs

Added 301 new members, 88 in one single day on 10th January.

Gave 76 happy Schools

Conducted 26 Menstrual Health & Hygiene camps under SUBALA



A great visionary, she worked for the upliftment of the weaker sections of the society, extending education to orphans, differently enabled, catering to the needs of the leper homes, old homes, women empowerment, granting vocational skills, providing literacy to the rural women and many more. Played a Stellar role in imparting free education to children of weaker section of the society and slums .

She Shone a Light in the life of Slum dwellers and people of remote villagers who had no reason to be awake after the Sun would set as there was no electricity in those areas by her Remarkable project of SOLAR LAMPS made out of plastic water bottles. She promoted it far and wide by giving Inter District Training.

Attended five Triennials and three Conventions as Voting delegate ,  
Attended all the National and Zonal Events since 2017 till date

On the International level, Ms. Sunita Jain represented India, at the :  
International Inner Wheel Rally at Istanbul, as a speaker.

Shared her thoughts and ideas on :

Membership Retention in the Seminar at Manchester Convention.

Loaded with leadership qualities, she is a Lady with her crystal-clear goals, an excellent orator, a bedrock of optimism, possessing an unbeatable desire to give back to the society, has created infinite opportunities for a whole lot of people around her.

She is the Chair Person of Principals Association of CBSE Schools SAHODAYA, Gwalior Chapter. Advisory for various Educational Organizations and Societies.

Member of various social organizations .....

Life Member of

Narayan Sewa Sansthan, Andhashram and Helpage India .

Regular member of Red Cross society, Ahsaas, Spit Free India and Chouraha Shiksha .

With a great many Awards and Recognitions to her name, she works silently yet igniting minds and hearts of people around with positive thoughts.

In 2023-24 she served as Association Vice President and Deputy National Representative, wherein she was invited as Chief Guest for various district events. Also attended the National and Zonal events.

'Never to quit and find a way through dead ends', is the message that she conveys to one and all. She believes in:

"If you can't fly then run,  
if you can't run then walk,  
if you can't walk then crawl,  
but whatever you do you have to keep moving forward."

- Martin Luther King Jr.





## MESSAGE OF ASSOCIATION PRESIDENT

Dear District Chairman/ Fellow IW members,  
At the outset let me congratulate you and all leaders in the District and Clubs for taking over the leadership mantle at this most exciting time in the Inner Wheel calendar. Inner Wheel year 2024-25 is a historic year as it is the first year of the new century where you will be writing the first chapter as District Chairman.



Let the leadership be built on the value of integrity and ethics to ensure that you make a difference and set an example for the year ahead. Be a team player as together we can always achieve more.

Our success lies in touching more lives and making a difference. Let's be the harbingers of change. A change from the past to a change to the future and the better.

Let us do all that we need to improve our public image. Let the world be told of the good that we do to give a ray of hope for a better tomorrow to so many whose lives we touch. Lets eschew the "I" and truly serve together as a team to build better future for our Clubs, Districts and our organizations.

Get set to embark on a journey of a lifetime, an opportunity not to be missed and display your leadership with humility and simplicity.

Combined with Inner Wheel's core values of friendship, Personal service and International understanding I believe integrity, diversity and leadership to be the Inner Wheel masterplan for the future.

I look forward to us working together Celebrating Life, Celebrating Inner Wheel to ensure the continued success for our great organization.

I am sure you will enjoy and take pride in being at the helm of your prestigious District. God bless you.

Wish you a happening Inner Wheel year ahead !!!!!

With Warm greetings

**Sunita Jain**

Association President &

National Representative- 2024-25



## Message of AC Member



Dear Esteemed District Chairman,

It brings me great joy to extend a heartfelt welcome to you as you step into the esteemed role of District Chairman for Inner Wheel District 326 for the term 2024-2025. Your appointment is a testament to your passion, humility, and potential to drive meaningful change within our organization.

As we embark on this new chapter together, let us reflect on the guiding theme set by the International Inner Wheel President. This year's theme underscores the importance of leading change in challenging circumstances, a task I am confident you are well-prepared to undertake. Additionally, the visionary goals outlined by the Association President always provide us with a roadmap to follow as we strive towards our collective objectives.

As a leader within our district, you possess a unique opportunity to articulate your plans and harness the full potential of our resources. Leading by example, you can inspire our team to navigate the challenges outlined in the theme while empowering each member to realize their fullest potential.

Although the road ahead may present its share of obstacles, I have every faith in your ability to overcome them with grace and resilience. Your leadership and exceptional skills will serve as a lighthouse of inspiration for our district, and I am confident that we will all benefit greatly from your guidance.

As I entrust you with the mantle of leadership, I do so with unwavering confidence in your abilities and with the assurance that our entire team stands ready to offer our full support. Together, we will work diligently to achieve our shared goals and leave a positive impact on our communities.

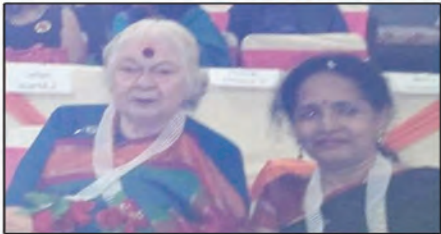
Wishing you a year filled with triumphs, fulfillment, and prosperity. Remember, it is through dedication and perseverance that true mastery is attained.

Warm regards  
**Rasika Bahadur**  
A.C. Member 2024-25





WITH PAST IIW PRESIDENTS







WITH PAST ASSOCIATION PRESIDENTS



## WITH PAST ASSOCIATION PRESIDENTS







WITH PAST DISTRICT CHAIRMAN



## WITH PAST DISTRICT CHAIRMAN







WITH PAST DISTRICT CHAIRMAN





## INTERNATIONAL INNER WHEEL EXECUTIVE COMMITTEE-2024-25



IIW PRESIDENT  
**MAMTA GUPTA**  
INDIA



IIW VICE PRESIDENT  
**KAY MORLAND**  
AUSTRALIA



IMM. PIW PRESIDENT  
**TRISH DOUGLAS**  
GB & I



IIW TREASURER  
**RASHMI SHARMA**  
INDIA



IIW CC  
**PATRICIA MARY HILTON**  
INDIA



IIW EDITOR / MEDIA MANAGER  
**RAJNI KATIA**  
INDIA

## IIW BOARD DIRECTORS-2024-25



IIWBD  
**Iman El Bashari**  
EGYPT & JORDAN



IIWBD  
**Juanita Lee**  
MALAYSIA



IIWBD  
**Lynne Davine**  
AUSTRALIA



IIWBD  
**Nnenna Opebiyi**  
NIGERIA



IIWBD  
**Paulette Dewinter-De Soete**  
BELGIUM & LUXEMBOURG



IIWBD  
**Dr. Surjit Kaur**  
INDIA



IIWBD  
**Susanne Metelerkamp**  
NETHERLANDS



IIWBD  
**Tracy Van Eeden**  
SOUTH AFRICA



IIWBD  
**Ursula Eigenmann**  
SWITZERLAND & LIECHTENSTEIN



IIWBD  
**Valentina Serrano**  
MEXICO



IIWBD  
**Alysandra Skerrett**  
NEW ZEALAND



IIWBD  
**Ann Acaster**  
GB & I



IIWBD  
**Donatella Polizzi Nicolich**  
ITALY



IIWBD  
**Elena Zaharieva**  
BULGARIA



IIWBD  
**Emily Duterte**  
PHILIPPINES



IIWBD  
**Iclal Kardicali**  
TURKIYE





## ASSOCIATION OF INNER WHEEL CLUBS IN INDIA EXECUTIVE COMMITTEE-2024-25



### ASSOCIATION PRESIDENT & NATIONAL REPRESENTATIVE

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## INNER WHEEL DISTRICT-326 DISTRICT EXECUTIVE COMMITTEE-2024-25

### District Chairman

Name : **MRS. SANDHYARANI MISHRA**  
 Address : D-7/112 Kendriya Vihar  
 Near C V Raman Engineering College  
 Tamando, Bhubaneswar-751028  
 DOB : 6th November  
 DOM : 16th February  
 Mobile No. : 9337106288, 9337227802  
 Email : [dc326sandhyarani@gmail.com](mailto:dc326sandhyarani@gmail.com)  
 Home Club : Inner Wheel Club of Bhubaneswar Ekamra



### District Vice Chairman

Name : **MRS. MADHUSMITA TRIPATHY**  
 Address : Flat No. 802, 4th Floor, Satyabadi Enclave,  
 Infront of Maxfort Hospital, Chandrasekharapur,  
 Gayatri Vihar, Bhubaneswar-751024 (Odisha)  
 DOB : 1st July  
 DOM : 6th May  
 Mobile No. : 9937158484, 7978236623  
 Email : [dvc326madhusmita@gmail.com](mailto:dvc326madhusmita@gmail.com)  
 Home Club : Inner Wheel Club of Sri Jagannath Dham Puri



### AC Member

Name : **MRS. RASIKA BAHADUR**  
 Address : 4/18, Priyadarshini Parisar(West) Bhilai,  
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 DOB : 9th June  
 DOM : 16th February  
 Mobile No. : 9425292801 | 9981462801  
 Email : [acmember326rasika@gmail.com](mailto:acmember326rasika@gmail.com)  
 Home Club : Inner Wheel Club of Durg



### District Secretary

Name : **MRS. REKHA JAIN**  
 Address : 2nd Floor, 20 Jalashay Marg Choubey Colony,  
 Opp Jain Temple Raipur - 492001 (CG)  
 DOB : 27th March  
 DOM : 17th February  
 Mobile No. : 9425208509  
 Email : [secretary326rekha@gmail.com](mailto:secretary326rekha@gmail.com)  
 Home Club : Inner Wheel Club of Raipur Greater



**District Treasurer**

Name : **MRS. PUSPA HARICHANDAN**  
 Address : AL-117 Bhimtangi Phase-1 Bhubaneswar -  
 751002 Khordha, Odisha  
 DOB : 8th October  
 DOM : 31st January  
 Mobile No. : 9437009677, 8917639918  
 Email : [treasurer326puspa@gmail.com](mailto:treasurer326puspa@gmail.com)  
 Home Club : Inner Wheel Club of Bhubaneswar

**District ESO**

Name : **MRS. MANJUSHA VAISHAMPAYAN**  
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 DOM : 20 Oct  
 Mobile No. : 9229112310  
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 Home Club : Inner Wheel Club of Raipur Cosmopolitan

**District ISO**

Name : **ARATI BARPANDA**  
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 DOB : 19th January  
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 Home Club : Inner Wheel Club of Jagdalpur





# CELEBRATE

ASSOCIATION PRESIDENT'S  
GOALS 24-25

## CELEBRATE LIFE

ASSOCIATION  
PRESIDENT'S  
GOALS 24-25

CELEBRATE  
CELEBRATE **LIFE** ...  
CELEBRATE INNER WHEEL .....

CELEBRATE LIFE.....

- L** Love Yourself First
- I** Illuminate Mental Health
- F** Fitness & Nutrition
- E** Eliminate Negativity

ASSOCIATION  
PRESIDENT'S  
GOALS 24-25





## CELEBRATE INNER WHEEL...

**C** **CREATE STRONGER AND HEALTHIER COMMUNITIES BY  
ILLUMINATING MENTAL HEALTH, FITNESS & NUTRITION.  
CERVICAL CANCER AWARENESS & VACCINATION  
CYBER CRIME AWARENESS & SAFETY MEASURES**

**E** **EXPAND INNER WHEEL  
EXPAND OUR REACH  
ENHANCE PARTICIPATION**

**L** **LITERACY MISSION OF INNER WHEEL INDIA IILM  
LEGAL RIGHTS &  
LEGAL STRENGTH EDUCATION**

**E** **EMPOWER WOMAN & GIRLS  
EMPOWER PEOPLE WITH DISABILITY  
ENLIGHTEN AND INSPIRE THE YOUTH**

**B** **BE UNIQUE (THINK OUT OF THE BOX PROJECTS)  
BRING SMILES & JOY  
BRAND INNER WHEEL**

**R** **REACH OUT & RECHARGE  
RECYCLE MOUNTAINS OF E-WASTE  
TO GENERATE SMILES**

**A** **ADOPT A VILLAGE, AN ORPHANAGE, AN OLD AGE HOME  
AWARENESS OF NON COMMUNICABLE DISEASES  
(PREVENTION & TREATMENT)  
AWARENESS OF CIVIC & MORAL VALUES  
IN SCHOOL CHILDREN**

**T** **TRIP TO  
TRIENNIAL  
TRAVEL TO THE CAPITAL CITY**

**E** **ERADICATE SOCIAL  
EVILS  
ENVIRONMENTAL PROTECTION**

## ACTIVITIES ALONG WITH JOURNEY







ACTIVITIES ALONG WITH JOURNEY







## Past District Chairmen The Architects



1985-86

**PDC Late MRS. LALITA JAIN**

JWC Raipur IIW Theme: Cooperate



1986-87

**PDC LATE MRS. RACHEL REGINALD**

IIW Theme : "identity"



1987-88

**PDC MRS. MAYA SURJAN**

IWC Raipur IIW Theme . Have Patience

Spouse : PDG. Lailt Surjan Address: Desbandhu complex, Ram Sagar  
Para Layout, Raipur-492001(CG)

BD : 19 th january, WA: 22nd january

Tel/Mob : 0771-2292077, 09926841400/ 09827141800

Email : mayasurjan@yahoo.co.uk



1988-89

**PDC MRS. GOURI SEN**

IWC Cuttack

IIW Theme : Protect Children they are future

Spouse : Rtn. Shanker Sen

Address : B/071, Ridgewood Estate, DLF Phase-IV, Gurgaon-122002

BD : 27th July, WA: 15th July



1989-90

**PDC MRS. VIJAY LAXMI MAHAWAR**

IWC Jagdalpur IIW Theme: Put your heart into it

Spouse : PPRtn. Prem Mahawar

Address : "Abhivyakti", Near Gujarati Colony, Raipur Road, Dhamatri- 4937739(CG)

BD : 16th October. WA: 22nd

Tel/Mob: 624477322/ 7587062820

Email: vijaylaxmimahawar65@gmail.com



## Past District Chairmen The Architects



1990-91

### PDC LATE MRS. ARUNA IMMIDISETTY

IWC Berhampur IIW Theme: Give our World a Future



1991-92

### PDC MRS. ANJALI DESHPANDE

IWC Raipur Mid- Town

IIW Theme : Take Time

Spouse : PP.Kishore M.Despande

Address : Kishore Kunj, 2 Maidan Path, Raipur-492001(CG)

BD : 24th March ,WA:9 th May

Tel/ Mob : 0771-2253176,09827133176

Email : kishore@k.k.k.india.com



1992-93

### PDC LATE MRS. PRATIVA PATNAIK

IWC Cuttack IIW Theme: Understanding



1993-94

### PDC LATE MRS. RNJITA BEHERA

IWC Bhubaneswar

IIW Theme : Expand to serve Better



1995-96

### PDC MRS. MANJU MUKHERJEE, IWC Rourkela MT

IIW Theme : Open your Heart and your Home

Spouse : Late M.B. Mukherjee

Address : Indo English School, Birs, Dahar Road, Rourkela- 769012, Odisha

BD : 4th February

Tel/Mob : 0661-503141

Email : manjumukherjee@rediffmail.com



## Past District Chairmen The Architects



1996-97

### PAT MRS.MANJULA SHRISRIMAL

IWC Raipur Midtown

IIW Theme : Look beyond yourself, be involved

Spouse : Rtn.Prakash Shrisrimal

Address : Shrisrimal House, Opp. UNICEF Office, Nr.New Circuit House, Civil Lines, Raipur-492001(CG)

BD : 31st May, WA : 30th May

Tel/Mob : 09329104079

Email : manjushrisrimal@gmail.com



1997-98

### PDC MRS.NAMITA SINHA

IWC Cuttack

IIW Theme "Together We are Stronger"



1998-99

### PDC MRS.CHITRA BAHADUR, IEC Durg

IIW Theme : Make our World a Better Place Communicate and Educate

Spouse : PP.Rajesh Bahadur

Address : SM-46, Padmanabhapur , Durg- 491001(CG)

BD : 19 th April, WA: 20 th November

Tel/ Mob : 9406062633, 08435304406

Email : chitra.bahadur66@gmail.com



1999-2000

### PDC MRS. VIJAY LAXMI TIWARI

IWC Raipur MT

IIW Theme : Reach out keep hope a live turn giving into living

Spouse : PP.Rtn.L.N.Tiwari

Address : Opp. Nveen Market, G.E.Road, Raipur(CG)

BD : 19 th September, WA: 10 th May

Tel/ Mob : 0771-2233915/5031588, 09977293246



2000-01

### PDC MRS.PRIYA AMBROSE, IWC Jeypore

IIW Theme : Stranger s are friends we have not met

Spouse : PP.Rtn.Anoop Ambrose

Address : Public School, Jeypore-764001, Odisha

BD : 4 th July , WA: 31 st May

Tel/Mob : 9685435610, 943709310

Email : pdcpriya2000@gmail.com





## Past District Chairmen The Architects



2001-02

**PDC MRS. PREETI SHAH**

IWC Raipur West

IIW Theme : Enthusiam Creates Action

Spouse : PP.Rtn.Rajendra shah

Address : D-145, Sector-5,Devendra Nagar,Raipur-492001(CG)

BD : 6th December,WA: 23 rd October

Tel/Mob : 0771-2583979,09827971271

Email : prshah612@gmail.com



2002-03

**PDC MRS. PUSPALTA MOHANTY**, WC Cuttack MT

IIW Theme : Care for the Future

Spouse : PP.Rtn .Kamal Kumar Mohanty

Address : Glass Palace Lane, Behind Hotel Bishal, Badambadi,Cuttack-753012,Odisha

BD : 6th June WA: 11th June

Tel/ Mob : 8637225958/9437142851

Email : puspalamoto@gmail.com



2003-04

**PDC MRS. PUNAM GROVER**, IWC Jeypore

IIW Theme : Make the Friendship Positive

Spouse : PP.Rtn.Ajay Grover

Address : Near City School, Nehru Nagar, Jeypore-764001,Odisha  
1 st September, WA:7th June

Tel/ Mob : 8327717600

Email : punamjay@gmail.com



2004-05

**PDC MRS. RAJ RUPRAH**,IWC Jabalapur Mid-Town

IIW Theme : Work together and give Hope

Spouse : PP.Rtn.I.S.Ruprah

Address : Ruprah Computers, 458/1,howbaag,Near Gorakhpur,Gurudwara,Jabalpur 482001 MP

BD : 28th September,WA :15th January

Tel/ Mob : 9425154402(whsap) 7999327129

Email : rajruprah@gmail.com



2005-06

**PDC MRS. PADMA AGRAWAL**

IWC Raipur Mid-Town

IIW Theme : Support Gives Strength

Spouse : Rtn. Suresh Agrawal

Address : Krishna Kunj, Samta Colony , Raipur-492001 (CG)

BD : 28th March,WA: 30 th November

Tel/ Mob : 0771-2253781/ 5036781;09329112155



## Past District Chairmen The Architects



2006-07

**PAS MRS. SRINOO PATNAIK**

IWC Cuttack Mid Town

IIW Theme : Show that you care through Friendship and Service

Spouse : PDG Dilip Patnaik

Address : Alaktika, plot No.2B/109, Sector-9,CDA, Cuttack-753008, Odisha

BD : 18 th July, WA :18th March

Tel/Mob : 9437072286, 9337489113

Email : srinoo18@gmail.com



2007-08

**PAT MRS. RANJU JOBANPUTRA**, IWC Bilaspur

IIW Theme : Communicate your vision

Spouse : PP. Ramesh Jobanputra

Spouse : Jayant Cloth &amp; Matching Center, Sadar Bazar, Bilaspur-4950019( CG)

BD : 8 th April, WA: 3rd December

Tel/ Mob : 07752-429 486, 09425530601/ 09425540720

Email : ranju-ramesh2004@gmail.com



2008-09

**PDC MRS. SANGHAMITRA SAHOO**, IWC Cuttack

IIW Theme : Realise your vision and make a difference

Spouse : Rtn. Dr.Durga Prasad Sahoo

Address : Ply Dental Clinic, Mangalabag, Cuttack-753001, Odisha

BD : 12th June, WA:18th February

Tel/Mob : 0671-2414552, 2414348, 9337777703

Email : sanghamitrasahoo100@gmail.com



2009-10

**PDC MRS. DIPTI MOHANTY**, IWC Bargarh

IIW Theme : "Help Brings Hope"

Spouse : Late PP.Rtn Subodh Mohanty

Address : Royal Enclave, Flat No-306, 4th Floor, Pragati Vihar, Damana Squire,C.S Pur Bhubaneswar, Odisha,Pin-751021

BD : 15th Octiber, WA: 6th May

Mob : 9437053670

Email : diptimohanty326@gmail.com



2010-11

**PAT MRS. REKHA SAXSENA**,IWC Bilaspur

IIW Theme : Commit with Conviction, Compassion, Consistency

Spouse : PP.Dr.R.K. Saxsena

Address : Gopal Mrag,Sai Mandir Road, Jarhabhata, Bilaspur-495001(CG)

BD : 19th July , WA:21st November

Tel/ Mob : 09300320722, 07869919912

Email : saxsenarakha06@gmail.com





## Past District Chairmen The Architects



2011-12

**PDC MRS. LAXMI SAMANTARAY**

IWC Cuttack Mid Town

IIW Theme : Think Ahead .....Aim High

Spouse : PP. Subhranshu Samantaray

Address : Raja Bagicha, Cuttack-753009, Odisha

BD : 23rd June, WA: 11 th December

Tel/ Mob : 0671-2349632,2519293,09437066556

Email : laxmi-samantaray@yahoo.cOM



2012-13

**PDC MRS. MAMATA PUROHIT**, IWC Bargarh

IIW Theme: Be a friend

Spouse : Dr.R.K.Purohit

Address : Purohit General Hospital and Research Center, Shakti Nagar,  
Bargarh-768028,Odisha

BD : 15 th April,WA:19 th March

Tel/Mob : 9437052596,06646-232596

Email : purohit.mamata@gmail.com



2013-14

**PDC LATE MRS. SAPANA JAIWAL**

IWC Bilaspur Central IIW Theme: We for Women



2014-15

**PDC MRS. ANITA PATI**, IWC Cuttack Midtown

IIW Theme : "Light the Path"

C/o Dr Tophan Pati

Address : Das lane , Chandni Chowk, Cuttack-753002, Odisha

BD : 1st December WA:29 th May

Mob : 9437168822

Email : pati.anita5@gmail.com



2015-16

**PDC MRS. NALINI MOHAPATRA**, IWC Cuttack Central

IIW Theme : 'Unique &amp; United'

Address : C/o CA Rtn. P.K. Mohapatra, Biju Pattnaik Colony,  
Biju Pattnaik Chowk, Tulsipur Cuttack, Odisha -753008

BD : 6th May, WA 20th May

Mob. : 09438180148, 7735053774

Email : nalinimohapatratc@gmail.com





## Past District Chairmen The Architects



2016-17

**PDC MS MADHUMITA MOHANTY**, IWC Bhubaneswar Radiant

IIW Theme : "Touch Heart"

D/O Mr K.B. Mohanty

Address : A/14 krishna Garden(Phase-I)  
Jagamara,Bhubaneswar- 751030

BD : 16 th April

Mob : 8895013492/94379263373

Email : premprateek2016@gmail.com



2017-18

**PDC MRS JAYSHREE BHATTACHARYA**, IWC Bilaspur

IIW Theme : "Leave a Lasting Legacy"

Address : Dipu Para, Near Durga Mandir,  
Tarbhor Naka, Bilaspur-495001, Chhattisgarh

BD : 13 th August

Mob/Tel : 09981312125

Email : jayshreebhattacharyya@gmail.com



2018-19

**PAS MRS. KRISHNA MOHANTY**

Dist.CCCC ) IWC: Samabalpur

IIW Theme : Empower and Evolve

Address : Flat No.601, C Block, Balajee Greens  
Samabalpur, 768004 ( Odisha)

BD : 23rd May WA, 10th May, Mob: 9437307703, 7978494872

Email : krishnamahajanam@gmail.com, krishnaiw326@gmail.com



2019-20

**PDC MRS. JAGRUTI DOSHI**, IWCF, Dhamtari

IIW Theme : Together We Can

Address : Tulsi Ratan Bandha Road, Dhamtari, 493773

BD : 15th June , DM: 2nd Jan

Mob : 09425204925

Email : jkdoshi326@gmail.com



## Past District Chairmen The Architects



2020-21

### PDC MRS. INA PUROHIT

IWC, Cuttack, Silver City, IIW, Theme Lead the change

Address : H.No.556 E, Malaha Sahi, Mangala Bag  
Cuttack 753001 ( Odisha )

BD : 5th August, DM: 2nd March

Mob : 0943836944, 7684033883

Email : inapurohit05@gmail.com



2021-22

### PDC MRS. MANISHA SHRIVASTAVA

IWC: Jabalpur Mid Town

IIW Theme : "pink First"

Address : 1580/13.Nand Villa.Opp.Vice chancellor Bungalow  
Pachpedi, Jabalpur-482001, Madhya Pradesh

BD : 25 th October DM: 25th January

Mob : 09425861656, 70006640672

Email : manisha25nk@gmail.com



2022-23

### PDC MRS. T. CHIRANJEEVI, IWC Berhampur

IIW Theme: "Work Wonders"

Address : Gandhi Nagar, Main Road Spectrum Heights  
Flat No. 201 Berhampur-760001, Odisha

BD : 22nd May, DM: 8th November

Mobile : 9438211442

Email : chirutayi326@gmail.com

## An Ode to all the Past District Chairmen

*You empowered us  
With the strength of your Knowledge  
With the best guidance  
That you have given at every stage  
You helped us move ahead  
With unending motivation  
As Leaders and Pillars of the District  
You are our true inspiration*



## District Chairmen 2024-25

### DISTRICT 298



#### MRS. SELVILANGO

House No 10, West Ullican Street, Kumbakonam, Tanjore District  
Tamilnadu - 612001, India  
Mobile: +91 8148489686  
Email: selvilango01@gmail.com  
DOB: 10th June

### DISTRICT 301



#### Dr MANISHA KAUSHIK

601 Sapphire Court, Essel Towers. MG Road,  
Opp Metro Pillar No. 124. Gurgaon-122002  
Mobile: 9811429077  
E mail: dcmanisha2425iwd301@gmail.com, manisha.vidyut@gmail.com  
DOB: 31st October

### DISTRICT 302



#### A. LAKSHMI SRINIVAS

Flat No.201, Sri Aditya Kondapalli Residency, Near Krishi Bhavan  
R&B junction, Vizianagaram, Ap -535001  
Mobile: 9703308530  
Email: laxmirsetty@gmail.com  
DOB: 14th July

### DISTRICT 303



#### JAYSHREE POPHALE

Vijayshree Bungalow, Plot no. 11, Satana Naka, Soygoan,  
Malegaon - 423203, District Nashik, Maharashtra  
Mobile: 8208259527  
Email: jvpophale@gmail.com  
DOB: 21st November

### DISTRICT 304



#### MEENAKSHI SHARMA

80, Anurag Nagar Near Shalimar Township, A B Road,  
Indore MP 452010  
Mobile: 9893593383, 6268178611  
Email: meenakshi51068@gmail.com  
DOB: 5th October





## District Chairmen 2024-25

### DISTRICT 305



#### SWATI GUPTA

E-44, RIICO Chambal Industrial Area,  
KITA -324003 (Rajasthan)  
Mobile: 9413732444  
Email: swatisunilgupta@gmail.com  
DOB: 26th October

### DISTRICT 306



#### BHAVITA DEORE

62/Pramod Nagar, Sector no 2, Opp Utkarsh Dairy,  
Deopur, Dhule-424002 (Maharashtra)  
Mobile: 7588736351  
Email: bhavitadeore75@gmail  
DOB: 06th November

### DISTRICT 307



#### MANMOHAN SURI

RV Industries GT Road Goraya-144409,  
District Jalandhar, Punjab  
Mobile: 9988863191  
E mail: monasuri2001@yahoo.com  
DOB: 14th December

### DISTRICT 308



#### SUJATA AHUJA

32 Civil Lines, Behind Roadways Bus stand, Roorkee, 247667  
Dist Haridwar, Uttarakhand  
Mobile: 9897046113, 9997063530  
Email: sujataahuja1960@gmail.com  
DOB: 30th June

### DISTRICT 309



#### DR. SUMAN GUPTA

Vaishali, Behind Chahal palace, Near Bhakra Bridge,  
Nabha Road, Patiala- 147001 (Punjab)  
Mobile: 9779016600  
Email: sgholo@gmail.com  
DOB: 14th August



## District Chairmen 2024-25

### DISTRICT 310



#### VISHALPRIYA TANDON

Vishal Mansion Opposite Rana International School  
Kailsa Road Amroha UP - 244221  
Email: priyatandon748@gmail.com  
Mobile: 7088022462/9258050000

### DISTRICT 311



#### NEELU SINGH DHAKREY

38B/1D/13F, Vishnu Vihar colony, Sewla Sarai,  
Gwalior Road, Agra 282009  
Mobile: 8273526497  
Email: neeludhakrey@gmail.com  
DOB: 25 October

### DISTRICT 312



#### ASHA AGRAWAL

B1/87E, Goenka Kothi, Goenka Lane, Assi,  
Varanasi-221005  
Mobile: 9936924463  
Email: umasha1953@gmail.com  
DOB: 18th December

### DISTRICT 313



#### DR SHOBHANA PALEKAR

A302 Vasant Vihar, MCCH SOC Plot no 66,  
Panvel 410206, Maharashtra  
Mo. 9322591139  
Email: drshobhanapalekar@gmail.com  
DOB: 5 th April

### DISTRICT 314



#### PRERANA RAICHUR

701/702, Paramount, Hiranandani Estate,  
Ghodbunder Road, Thane (West) Pin - 400607.  
Mobile: 9833929626  
Email: preranadist314@gmail.com  
DOB: 21st March



## District Chairmen 2024-25

### DISTRICT 315



#### M PREMALATHA

5-6-208, Saraswati Nagar, Nizamabad 503001

Mobile: 9948502121

Email: latha\_prasanna@yahoo.co.in

DOB: 12th June

### DISTRICT 316



#### SUSHAMA PATANGAY

Sri. Lakshmi Venkateshwar Nilaya, H.No. 7-5-186,

Jawahar Nagar, Raichur...584103

Mobile: 9945562867

Mail ID: sushamapatangay@gmail.com

DOB: 28th March

### DISTRICT 317



#### JYOTHIKIRAN DAS

Hotel Anugraha Deluxe, Near Bus stand and Railway Station,

BAGALKOT 587101, KARNATAKA

Mobile: 9945519932

Email: jkmdas@gmail.com

DOB: 20th OCTOBER

### DISTRICT 318



#### VAISHALI.V.KUDVA

Kudva Nivas, Koppa Road, Balehonnur – 577112,

Chickmagalur Dist Karnataka

Mobile: 9902203622

Email: vaishali.kudva@gmail.com

DOB: 22nd March

### DISTRICT 319



#### SRIMATHI MASTER

447, 22nd Cross, 11th Main, Banashankari 2nd Stage,

Bangalore - 560 070.

Mobile: 9845615114

Email: siree14@gmail.com

DOB: 25th August





## District Chairmen 2024-25

### DISTRICT 320



#### JAGRUTHI ASVIN

No.23 Bungalow Road Tirupur 641602, Tamilnadu

Mobile: 9894712101

Email: jaguasvin@gmail.com

DOB: 14th October

### DISTRICT 321



#### SWARNALATHA ARUNACHALAM

A18, 3rd Street, Municipal Colony, Maharaja Nagar, Tirunelveli, Tamilnadu, Pin : 627011

Mobile: 9442139953

Email: swarna.district321@gmail.com

DOB: 7th August

### DISTRICT 323



#### FATHIMA NASIRA

B4 Rajparis Ishwaryam, No6A Ranjit Road, Kotturpuram, Chennai- 600085 (Tamilnadu)

Mobile: 9841235139

EMAIL: fnasirahadi@gmail.com

Date of birth: 4th January

### DISTRICT 324



#### ANINDITA DEY PAL

5A- A, Eureka Heights, Bye Lane 2, Navagraha Path, Silpukhuri. Guwahati - 781003, Assam

Mobile: 9435073153

Email: anniedey5@gmail.com

DOB: 5th August

### DISTRICT 325



#### ALAKANANDA BAKSI

3421, Nalmala block, Vijaya Heritage, Phase 6th & 7th Off to Marine Drive, Jamshedpur, Jharkhand - 831005

Mobile: 9204787644

Email: alakananda.bakshi@gmail.com

DOB: 18th April



# District Chairmen 2024-25

## DISTRICT 326



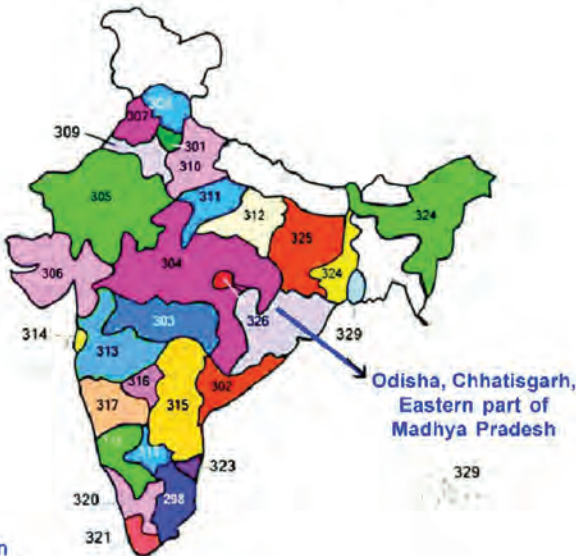
**SANDHYARANI MISHRA**  
Flat no-112, Block - D-7, Kendriya Vihar, Po-Tamando,  
Bhubaneswar – 751028 ODISHA  
Mobile: 9337106288  
Email- dc326sandhyarani@gmail.com,  
sandhyamishra2002@gmail.com  
DOB- 6th November

## DISTRICT 329



**DR. INDRANI BASU MALLIK**  
P.185, C.I.T Road, Scheme 6 M, Kolkata - 700054  
Mobile: 9830015660  
E-mail: indranibasumallik@gmail.com  
DOB: 2nd March

## INNER WHEEL DISTRICTS MAP OF INDIA



Stastics of Association  
Number of Districts - 27  
New Clubs - 65  
Total Clubs- 1727  
Membership- 57,203  
New Membersh- 5,497





## AC Members 2024-25

### DISTRICT 298



#### P. SRI DEVI INDRA KUMAR

House No. 43, Sri Ram Nagar  
Kondur Post, Cuddalore - 607006  
Tamil Nadu, India  
Mobile: +91 9486986900  
Email: srideviindrakumar@gmail.com  
DOB: 5th May

### DISTRICT 305



#### NISHA KHANDPUR

189, Vivek Vihar  
New Saganer Road  
Sodala, Jaipur, Rajasthan - 302019  
Mobile: +91 9829077721  
Email: nisha.khandpur@gmail.com  
DOB: 1st June

### DISTRICT 301



#### DR. URVASHI MITTAL

Farm 9 A, Hari Kutumb, Maple Avenue  
DLF Chhatrapur Farms  
New Delhi - 110074, India  
Mobile: +91 9873574129  
Email: iwindurvashi@gmail.com  
DOB: 13th October

### DISTRICT 306



#### DR. TEJAL DESAI

606, Nityanand Apartments  
Opp Sharbatia Lake, Luncikui  
Navsari - 396445, Gujarat, India  
Mobile: +91 9879208822  
Email: iwtsanjay4@gmail.com  
DOB: 4th May

### DISTRICT 302



#### SREEDEVI GANDHAM

Correspondent, Bardoli EM School Bank Colony,  
Bhimavaram-534201, Westgodawari  
District Andhrapradesh  
Mobile: +91 9441655056  
Email: gandhamsd@gmail.com  
DOB: 17th February

### DISTRICT 307



#### RITA SHARMA

20 D, Rani Ka Bagh,  
Behind Govt College for Women,  
Amritsar - 143001  
Mobile: +91 9815266314  
Email: ritasharma0102@yahoo.com  
DOB: 21st August

### DISTRICT 303



#### SHEELA DESHMUKH

80, Hanuman Nagar, Near Bank of  
Maharashtra, Next to Govt.  
Medical college, Nagpur-440009  
Mobile: +91 9028218151  
Email: sheela.sept@yahoo.co.in  
DOB: 19th September

### DISTRICT 308



#### SEEMA KAPOOR

Louis Philippe 37, The Mall  
Shimla - 171001  
Himachal Pradesh, India  
Mobile: +91 9318807000, 9318779000  
Email: iwd308seemakapoor@gmail.com  
DOB: 3rd September

### DISTRICT 304



#### BEENA SHAH

63, Bombay Bazar, Khandwa - 450001  
Madhya Pradesh, India  
Mobile: +91 9425928780  
Email: shahbeena.se02@gmail.com  
DOB: 23rd November

### DISTRICT 309



#### SURINDER MONGA

2825, St - 1, Vishal Nagar  
Bathinda - 151001, Punjab, India  
Mobile: +91 9417230727, 9463636727  
Email: surinderkaurmonga@gmail.com  
DOB: 15 June





## AC Members 2024-25

### DISTRICT 310



#### ANITA SINGH

D 136 Shastri Nagar  
Near Rangoli, Mandam,  
Meerut - 250004, UP, India  
Mobile: +91 9927128222, 121 4050238  
Email: anitasingh20nov@gmail.com  
DOB: 20th November

### DISTRICT 315



#### K. VIJAYALAKSHMI

9-466, Cmgar, 1st Line Chilakaluripet  
Palnadu. - 522616  
District Andhra Pradesh, India  
Mobile: +91 9849569040  
Email: kvltpr@gmail.com  
DOB: 28th July

### DISTRICT 311



#### SANDHYA GUPTA

" Gomti Kunj "  
7/196 A, Swaroop Nagar  
Kanpur - 208002, UP, India  
Mobile: +91 9935084514  
Email: sandhyagupta078@gmail.com  
DOB: 7th August

### DISTRICT 316



#### G. SUMITRA RAJESH

House No. 7-7-2-4, Nehru Nagar  
Dhone - 518222  
Nandyal (District)  
Mobile: +91 8897177827  
Email: sumitra.iwd316@gmail.com  
DOB: 26th September

### DISTRICT 312



#### SUSHMA AGRAWAL

12/27, Hastings Road,  
Near Circuit House, Allahabad  
Prayagraj - 211001, UP, India  
Mobile: +91 9415130980  
Email: sushma.agrawal1@gmail.com  
DOB: 22nd October

### DISTRICT 317



#### VAISHALI UDAY LOKHANDE

8/1620/1, Shiv - Satya Niketan  
Opp Parijat Housing Society,  
Sangli Road, Ichalkaranji-416115  
District Kolhapur  
Mobile: +91 9822272525  
Email: vaishali.lokhande10@gmail.com  
DOB: 20th October

### DISTRICT 313



#### RACHNA M MALPANI

Malpani House, IG Road  
Sangamner - 422605  
District Ahmednagar, Maharashtra  
Mobile: +91 982322164  
Email: rachnamalpanidist313@gmail.com  
DOB: 8th December

### DISTRICT 318



#### POORNIMA RAVI

"Ishaana ",  
Ranipet, Madikeri - 571201  
Kodagu District, Karnataka  
Mobile: +91 9886562870  
Email: krpunim@gmail.com  
DOB: 16th July

### DISTRICT 314



#### PALLAVI CHOKSI

Shubh Mangal, 7th NS Road  
20 Presidency Society,  
Juhu Scheme, Mumbai - 400049  
Mobile: +91 9820865481  
Email: chokspipallavi.dist314@gmail.com  
DOB: 8th December

### DISTRICT 319



#### REKHA SRIDHAR

#12, 29th Main BTM, 2nd Stage  
Bangalore - 560076  
Mobile: +91 9900518702  
Email: rekhasridhariv@gmail.com  
DOB: 22nd June



## AC Members 2024-25

### DISTRICT 320



#### ANITHA NANJAIH

10F - 2C, L.S. Puram, Boraiah, Gowder St.  
Mettupalayam - 641301  
Coimbatore DT, Tamil Nadu  
Mobile: +91 9443423217  
Email: anithnanj@gmail.com  
DOB: 27th December

### DISTRICT 325



#### RAGINI RANI

Shree Villa, Beside Circuit House  
Maripur, Power House Road  
Muzaffarpur - 842001, Bihar  
Mobile: +91 9204056493  
Email: rragini.singh@gmail.com  
DOB: 23rd September

### DISTRICT 321



#### ANITHA S. NATARAJAN

515, Pioneer Subramonian Illam  
M. S. Road, Nagercoil - 629003  
Tamil Nadu, India  
Mobile: +91 9894037095  
Email: shabineenataraj@gmail.com  
DOB: 21st March

### DISTRICT 326



#### RASIKA BAHADUR

4/18 Priyadarshini Parisaar,  
West, Bhilai, Chhattisgarh-490020, India  
Mobile: +91 9425292801  
Email: rasikadc100326@gmail.com  
DOB: 9th June

### DISTRICT 323



#### ARATHI NARAYANAN

85/14 Sri Rangam Avenue,  
Pantheon Road, 3rd Lane, Egmore  
Chennai - 600008  
Mobile: +91 8056024443  
Email: arathi.iwd323@gmail.com  
DOB: 8th October

### DISTRICT 329



#### DIPANNITA GOOPTU

GOOPTU VILLA, 6/1C  
Middleton Street  
Kolkata - 700071, India  
Mobile: +91 9831309708  
Email: dipannita64@gmail.com  
DOB: 2nd March

### DISTRICT 324



#### GEETA SARIN

Green House, House Number U/B  
036 Nongrim  
Hill Shillong 3  
Mobile: 9436700861  
Email: geetasarin09@gmail.com  
DOB: 6th January



S – Sincerity Brings Success  
A- Action Brings Ambitions  
N- Novelty Brings Nourishment  
D- Discipline Brings Development  
H- Humbleness Brings Happiness  
Y- Yang Brings Warmth  
A-Altristic Brings Abundance



## GLORIOUS HISTORY OF DISTRICT 326

Today District 326 covers a vast area comprising of the states of Odisha, Chhattisgarh and the Eastern part of Madhya Pradesh and has 67 Clubs. As It celebrates 36 years of its glorious existence since its inception in the year 1985, it is important to know that how the seed of Inner Wheel was sown and District 326 was formed and took the final shape. Inner Wheel Club of Raipur was organised in 1972. Its Charter President was Mrs. Kanmal Vale Rao. Those days the Raipur Club was associated with District-325 (Andhra Pradesh). Mrs. Anita Sen of Inner Wheel Club of Raipur became the District Chairman in the year 1974- 75. Till then there were no other clubs in Odisha and undivided Madhya Pradesh. In 1982 Inner Wheel Club of Madhya Pradesh came into existence. In 1984, Inner Wheel Club of Berhampur, Jeypore and Bhubaneswar in Orissa and Seoni in Madhya Pradesh joined the Inner Wheel movement.

As Inner Wheel Clubs in Odisha and Madhya Pradesh were with IW District 315, members were finding it difficult to do service projects with Andhra Pradesh Clubs because of the distance. The Inner Wheel Clubs were doing most of their projects with Anns & Rotarians of Rotary International District 3260.

January 1985 became the history for our district when Mrs. Maya Surjan President of Inner Wheel Club of Raipur attended the District Conference at Vijayawada and had an opportunity to meet the then Association President Mrs. Maitri Mangaraj. The formation of a new Inner Wheel District was discussed in greater details.

In February 1985, Rotary District 3260 Conference was held at Raipur. The then Rotary Club of Raipur President Rtn. Lalit Surjan (PDG) organised a meeting and proposed to make a new Inner Wheel District for Orissa and Madhya Pradesh and a proposal was handed over to Past District Governor Dr. Sukumar Das. District Governor 1984-85 Dr. K.S.N. Rao accepted the proposal and announced the formation of new Inner Wheel District 326 at the Rotary District Conference.

Then the President of Inner Wheel Club of Cuttack Mrs. Anjali Pattnaik proposed the name of Mrs. Lalita Jain as the first District Chairman and Mrs. Maya Surjan as First District Secretary of Inner Wheel District 326. Provisional Inner Wheel District was started after the members present accepted the names for the District Chairman and District Secretary.



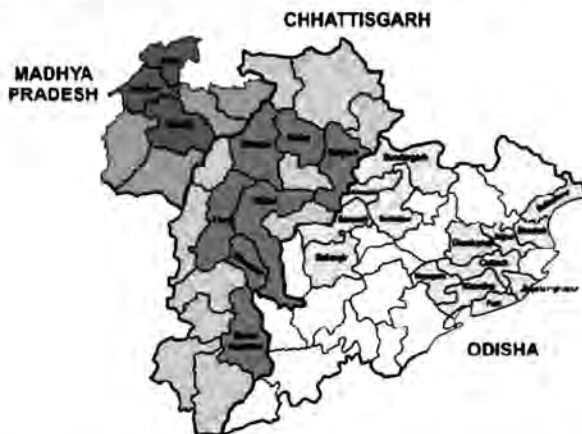


In July 1985 Past Association President Mrs. Manobhakta Vatsalam officially announced the formation of Inner Wheel District 326 and Presented the District Certificate.

In 1985 Inner Wheel Club of Durg, Raipur Mid-Town, Cuttack Mid- Town Jabalpur, Korba, Raipur West and Damoh joined the Inner Wheel Movements. Inner Wheel District 326 had the opportunity to host the first District Conference of our District on 16th February 1986 at Berhampur. Thus began the long journey of Inner Wheel District 326 on the path of Friendship and Service.

Groomed by the Architects - The Galaxy of District Chairmen the District stands with head high adding new feathers of achievements, milestones with each passing year.

## INNER WHEEL DISTRICT 326 AT A GLANCE



**Area Covered** - Odisha, Chhattisgarh and the Eastern Part of Madhya Pradesh

**Total Number of Clubs** - 78

**Total Number of Members** - 2708

**Club with highest membership:** IWC Durg - 119 members.



## IW DISTRICT 326 CLUB'S FORMATION

Year	Name of DC & Clubs	Year	Name of DC & Clubs
1985-86	Mrs. Lalita Jain	2005-06	Mrs. Padma Agarwal
	IWC of Raipur Midtown		IWC of Infocity Bhubaneswar
	IWC of Dhenkanal	2007-08	Mrs. Ranju Jobanputra
	IWC of Cuttack		IWC of Sambalpur Handloom City
	IWC of Baripada	2008-09	Mrs. Sanghamitra Sahoo
	IWC of Durg		IWC of Berhampur
	IWC of Jagdalpur		IWC of Balangir
	IWC of Jeypore	2009-10	Mrs. Dipti Mohanty
	IWC of Korba		IWC of Bhubaneswar Confluence
	IWC of Raipur	2010-11	Mrs. Rekha Saxena
1986-87	Mrs. Rachel Reginald		IWC of Bhilai Steel City
	IWC of Bhubaneswar		IWC of Raigarh Steel City
	IWC of Cuttack Midtown	2011-12	Mrs. Laxmi Samantary
1989-90	Mrs. Vijay Laxmi Mahavar		IWC of Berhampur East
	IWC of Rourkela Midtown	2012-13	Mrs. Mamata Purohit
	IWC of Bhadrak		IWC of Transaripa Bilaspur
1990-91	Mrs. Aruna Immidisetty	2013-14	Mrs. Sapna Jaiswal
	IWC of Balasore		IWC of Jaraka
1991-92	Mrs. Anjali Deshpandey	2014-15	Mrs. Anita Pati
	IWC of Sambalpur		IWC of Srikshetra Puri
1993-94	Mrs. Ranjita Behera	2015-16	Mrs. Nalini Mohapatra
	IWC of Raipur North		IWC of Jabalpur Midtown Next
	IWC of Jabalpur Midtown		IWC of Mandla Maikal
	IWC of Bargarh		IWC of Kalinganagar
	IWC of Cuttack Central		IWC of Bhubaneswar Ekamra
1995-96	Mrs. Manju Mukherjee		IWC of Saswata Balasore
	IWC of Jabalpur South	2016-17	Miss Madhumita Mohanty
1996-97	Mrs. Manjula Shrishrimal		IWC of Jajpur Road
	IWC of Raipur Greater	2017-18	Mrs. Jayshree Bhattacharya
	IWC of Katni Murwara		IWC of Bhubaneswar Radiant
	IWC of Bilaspur	2018-19	Mrs. Krishna Mohanty
	IWC of Bhubaneswar North		IWC of Nayagarh
	IWC of Raigarh Central		IWC of Vyasagar
1997-98	Mrs. Namita Sinha	2019-20	Mrs. Jagruti Doshi
	IWC of Puri		IWC of Balaghat Tigris
	IWC of Jajpur		IWC of Jabalpur Gems
	IWC of Keonjhar		IWC of Udala
	IWC of Khordha		IWC of Rourkela Riverside
1998-99	Mrs. Chitra Bahadur	2020-21	Mrs. Ina Purohit
	IWC of Dhamtari		IWC of Bhubaneswar Temple City
	IWC of Raipur Cosmopolitan		IWC of Berhampur Brights
1999-00	Mr. Bijay Laxmi Tiwari		IWC of Berhampur Technoarina
	IWC of Cuttack Silver City		IWC of Kapilash Denkanal
2000-01	Mrs. Priya Ambrose		IWC of Cuttack Midtown Blossoms
	IWC of Jaleswar		IWC of Cuttack Queens
	IWC of Raipur Capital		IWC of Subarna Rekha Raibania
2001-02	Mrs. Preeti Shah		IWC of Jabalpur Midtown
	IWC of Jagannathdham Pun		IWC of Cuttack Riverside
	IWC of Bhubaneswar Toshali		IWC of Balangir Central
2002-03	Mrs. Pushpalata Mohanty	2021-22	Mrs. Manisha Shrivastava
	IWC of Bargarh Central		IWC of Jabalpur Platinum
	IWC of Bhubaneswar Royal		IWC of Virat Shandol
	IWC of Athgarh		IWC of Jabalpur Pink Sapphire
	IWC of Bhubaneswar Elite	2023-24	IWC of Shivanath Twin City
	IWC of Bhubaneswar Metro		IWC of Raipur Arth
			IWC of Dalli Rajhara

**1. ATHGARH****CHARTER NO 5192**

**DATE OF FORMATION - 07.07.2002**  
**DATE OF REGISTRATION - 08.01.2003**  
**NO. OF MEMBERS - 15**



*President*  
**DEEPALI DASH**  
 Rathagarh, Athgarh, Cuttack  
 Pin Code: 754029  
 9437204694  
 deepalidash1969@gmail.com  
 1st Dec  
 26th Nov

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**JASMIN PATTNAIK**  
 Gadasahi, Athgarh, Cuttack  
 Pin Code: 754029  
 8249743536  
 jasminpallnaik76@gmail.com  
 7th June  
 4th June

*Treasurer*  
**MANOJINI TRIPATHY**  
 Padma Sahi, Athgarh-754029  
 9937704562  
 E-mail:  
 08.05  
 18.01

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**JYOSTNARANI PATI**  
 Pin Code: 754029  
 8293906066  
 E-mail:  
 05.06.1963

**2. BALAGHAT TIGRESS****CHARTER NO 6799**

**DATE OF FORMATION - 15.07.2019**  
**DATE OF REGISTRATION - 22.08.2019**  
**NO. OF MEMBERS - 30**



*President*  
**MANISHA CHHUTANI**  
 Near Sharda Gyan Pith School  
 Ward No 32, Balaghat M.P. 481001  
 8120144999  
 manishachhuttani6@gmail.com  
 15/10/1983  
 15/12/2006

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. VARSHA CHANDANI**  
 Near Devrous's house Ward no 19  
 Balaghat M.P.481001  
 8319285819  
 varshachandani2311@gmail.com  
 23/11/1974  
 23/06/1997

*Treasurer*  
**AKANKSHA PANDE**  
 Ward No 22, Soga Path, Balaghat  
 M.P- 481001  
 8982781221  
 pande071989@gmail.com  
 07/12/1989  
 01/10/2011

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**RICHA HARINKHERE**  
 In front of Rishi Complex ward no 27  
 Balaghat M.P. 481001  
 9589988803  
 me.richa.thakre@gmail.com  
 08/01/1983  
 21/06/2010



**3. BALANGIR****CHARTER NO 5587**

**DATE OF FORMATION : 13-08-2008**  
**DATE OF REGISTRATION: 30.10.2008**  
**NO. OF MEMBERS : 19**



**President**  
**SUJATA AGRAWAL**  
 Balaji college, Sambalpur Road  
 Balangir  
 9437430503  
 sujataagrawal.bgr@gmail.com  
 28th June  
 1st July

**Designation**  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**BANDANA AGRAWAL**  
 Sukanya Saree Centre  
 ABSS Road, Bolangir-767001  
 7008912911  
 bandanaagrawal1999@gmail.com  
 28th June  
 4th February

**Treasurer**  
**MEERA AGRAWAL**  
 Harihar Pharmaceuticals Pvt Ltd  
 Gyan Kunj, Daily Market Road-767001  
 9439028841  
 meera.chiku1999@gmail.com  
 19th July  
 22nd February

**Designation**  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**SAPNA GOYAL**  
 Srinivas Apartment Flat no 204  
 Gandhinagar Pada Balangir-767001  
 9438121008  
 goyalpinky19@gmail.com  
 19th June  
 25th February

**4. BALASORE****CHARTER NO 4125**

**DATE OF FORMATION : 02-10-1991**  
**DATE OF REGISTRATION : 07.05.1992**  
**NO. OF MEMBERS : 28**



**President**  
**DR. KALPANA DAS**  
 ITI Chhak, Behind RTO Office  
 Balasore, Odisha, Pin Code: 756001  
 9439333353  
 kalpana.das2642@gmail.com  
 12th August  
 13th March

**Designation**  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**MRS. ARATI BEHERA**  
 C/O Jayanta Ku. Behera, Meghadambaru  
 Near Morder Public School, Post Kuruda, Balasore, Odisha, P n Code: 756056  
 8328903238  
 aralibehera80@gmail.com  
 15th May  
 2nd March

**Treasurer**  
**DR. DIPIKA PARMAR**  
 C/o Lalit N Parmar, Binaykunj lane  
 Opp. Permit Field, Balasore, Odisha-756001  
 9040751032  
 dipikaparmar1166@gmail.com  
 5th November  
 31st January

**Designation**  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**MRS. SINDHU UDAY KUMAR**  
 C/o V Uday Kumar, Chandmari Padia  
 Sahadevkhunta, Balasore, Odisha-756001  
 9861088875  
 sindhu8830@gmail.com  
 8th July  
 5th September

**5. BARGARH****CHARTER NO 4322**

**DATE OF FORMATION : 13-03-1993**  
**DATE OF REGISTRATION : 26.01.1994**  
**NO. OF MEMBERS : 54**

*President***MRS. RITU SANAN**

C/o. JSR STYLISTA Near Gurudwara Chowk  
 At/Po. Bargarh-768028  
 7683907070  
 ritusanan610@gmail.com  
 7th September  
 17th February

*Designation**Name**Address**Tel. No.**E-mail**D.O.B**D.O.M**Secretary***MRS. JAYANTI BEHERA**

C/o. Prashant ku. Behera, Gobindpali  
 Ward.No.- 15, At/Po. Bargarh-768028  
 8249491166  
 jayaa.behera@gmail.com  
 24th October  
 15th March

*Treasurer***MRS. ASHIMA BISOEE**

C/o Satyabrata Dash, Near - Mummy Daddy NX  
 Sriram Vihar, Ward No. 8 - 768028  
 7004752878  
 ashimabisoe@gmail.com.  
 13th July  
 3rd November

*Designation**Name**Address**Tel. No.**E-mail**D.O.B**D.O.M**ISO***MRS. POOJA AGRAWAL**

Villa No. 18, S.S.Aashirwad villa Near  
 Asha Kiran Residency Dang, Bargarh-768028  
 7489777779  
 pooja.agrawal25@gmail.com  
 21th April  
 18th January

**6. BARGARH CENTRAL****CHARTER NO 5232**

**DATE OF FORMATION : 31-10-2003**  
**DATE OF REGISTRATION : 17.12.2003**  
**NO. OF MEMBERS : 58**

*President***BHAWANA AGRAWAL**

Blue Flame Bharatgas- 768028  
 +91 94380 10131  
 bhawanasawdia01@gmail.com  
 10th October

*Designation**Name**Address**Tel. No.**E-mail**D.O.B**D.O.M**Secretary***AFSANA LODHIA**

Ashakiran Residency- 768028  
 +91 9437817302  
 ajlodhia@gmail.com  
 29th November

*Treasurer***SWETA MITTAL**

Ganpati Villa- 768028

+91 98610 87999  
 swetabgh@gmail.com  
 8th September

*Designation**Name**Address**Tel. No.**E-mail**D.O.B**D.O.M**ISO***POOJA AGRAWAL**

Sohanlal, Laxmi Narayan  
 Bhatli Road- 768028  
 +91 983885115  
 pooja.agl.345@gmail.com  
 5th July

**7- BARIPADA****CHARTER NO 2702**

**DATE OF FORMATION : 21-10-1982**  
**DATE OF REGISTRATION : 26.01.1984**  
**NO. OF MEMBERS : 33**



*President*  
**SUMAN AGARWALA**  
 Sankhapatta, Near College Road  
 Baripada- 757001  
 9437237459  
 sumanbaripada123@gmail.com  
 5th May  
 10th January

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SUSMITA GHOSHAL**  
 Ward no 4, Lalbazzar, Baripada  
 Mayurbhanj- 757001  
 8327744634  
 susmita1979bpd@gmail.com  
 10th May  
 14th July

*Treasurer*  
**SWAPNA DASH**  
 Bhanjapur, Baripada, Mayurbhanj- 757002  
 7064730206  
 swapnadash1960@gmail.com  
 20th December  
 13th June

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SHYAMALI PATTANAİK**  
 Bhanjapur, Baripada, Mayurbhanj- 757002  
 9427534361  
 pattanaikshyamali@gmail.com  
 25th May  
 22nd January

**8. BERHAMPUR****CHARTER NO 5594**

**DATE OF FORMATION : 24-10-2008**  
**DATE OF REGISTRATION: 07-01-2009**  
**NO. OF MEMBERS : 100**



*President*  
**J. SUDHA RANI**  
 Shree Tower Flat No 401, Near Khallikote  
 College, Berhampur, Ganjam- 760001  
 9438078277  
 radhikaradhika401@gmail.com  
 9th February  
 6th December

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SAKA SIRISHA**  
 Flat no. 402 Srinivasam, Mahamayee collage road  
 Gandhinagar 2nd lane, Berhampur, Ganjam-760001  
 9861518830  
 Sakasirisha@gmail.com  
 10th January  
 13th December

*Treasurer*  
**K SASMITA SENAPATI**  
 Rashmi Furniture, Bhapur Bazaar  
 Dalua street-760001  
 9437375590  
 sasmitasenapati1128@gmail.com  
 11th April  
 8th March

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**P. SWATI SENAPATI**  
 Gandhinagar 2nd lane  
 Berhampur, Ganjam- 760001  
 9937015000  
 pswatisenapati@gmail.com  
 16th May  
 25th November



**9- BERHAMPUR BRIGHT****CHARTER NO 6905**

**DATE OF FORMATION : 26-07-2020**  
**DATE OF REGISTRATION: 21.10.2020**  
**NO. OF MEMBERS : 13**



**President**  
**GITANJALI PATRA**  
 Flat no 405, Shivpadma, Serenity  
 Station Rd., Berhampur- 760005  
 7077159003  
 gsngitanjali@gmail.com  
 30th Nov

**Designation**  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**BISHNU PRIYA PANDA**  
 Billa Sireet, Shastri Nagar-3  
 Gosaninagaon, Berhampur- 760003  
 8249617025  
 pandabishnupriya19@gmail.com  
 16th Sept

**Treasurer**  
**SANGITA ADHIKARI**  
 C/o- Sri Biaya Ku. Sahu Janana Hospital Rd.,  
 Berhampur- 760001  
 9583534876  
 gsngitanjali@gmail.com  
 1st Jan

**Designation**  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**PUSHPANJALI PRAHARAJ**  
 Flat no 303, Mukteswar Apt., Ankuli  
 Berhampur- 760010  
 8018826151  
 puspanjaliepfo@gmail.com  
 30th July

**10- BERHAMPUR EAST.****CHARTER NO 5884**

**DATE OF FORMATION : 08-01-2012**  
**DATE OF REGISTRATION: 14.03.2012**  
**NO. OF MEMBERS : 37**



**President**  
**M. BANISHREE**  
 Flot No- 204, Nandhighosh Niwas,  
 Gandhi Nagar 2nd Lane, Berhampur- 760001  
 7008167234  
 vanishree0510@gmail.com  
 5th October  
 31st May

**Designation**  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**MAMATA KUMARI PANDA**  
 Baribandha Street, Ankuli  
 Berhampur- 760010  
 7978777897  
 mamalakumaripanda12@gmail.com  
 10th June  
 1st December

**Treasurer**  
**SABITA PATNAIK**  
 Rajarani Residency, B-Block, Flat No-307  
 Gosaninuagoan, Berhampur  
 760003 9438076521  
 patnaiksabita2016@gmail.com  
 24th July  
 18th February

**Designation**  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**GEEANJALI PRUSTY**  
 Ganesh Nagar 1st Lane  
 Berhampur- 760002  
 9439517219  
 prustygeetanjali256@gmail.com  
 26th January  
 2nd March

**11- BHADRAK****CHARTER NO 3783**

**DATE OF FORMATION : 01-01-1989**  
**DATE OF REGISTRATION : 20.06.1989**  
**NO. OF MEMBERS : 24**



*President*  
**MRS. ANIMA NAYAK**  
 Charigharia, Near Nirmal Valika  
 Mandap, Bhadrak- 756181  
 9777385139  
 animanayak5685@gmail.com  
 10th May  
 26th February

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. RASMIREKHA PARIMANIK**  
 Samaraipur, Madhab Nagar  
 Gelpur, Bhadrak- 756181  
 9437290190  
 rasmirekhaparmanik@gmail.com  
 8th September  
 22nd May

*Treasurer*  
**MRS. BINAPANI PANDA**  
 Apatibindha New Colony  
 Bhadrak- 756100  
 9437266338  
 beenapani00@gmail.com  
 10th May  
 26th February

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS. PREMALATA DAS**  
 Mathasahi, Near Anganwadi Kender  
 Bhadrak-756100  
 8328851434  
 premalatadas59@gmail.com  
 3rd October  
 12th December

**12- BHILAI STEEL CITY****CHARTER NO 5805**

**DATE OF FORMATION : 04-04-2011**  
**DATE OF REGISTRATION : 12.05.2011**  
**NO. OF MEMBERS : 44**



*President*  
**MRS. JYOTHI PILLAI**  
 MIG 2/468, Hudco, Bhilai  
 CG- 490006  
 9300827591  
 jyothipillai71@gmail.com  
 27th March  
 11th September

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. YOGITA KAUSHAL**  
 Panchsheel Society, Sector B  
 Street-4, Borsi, Durg, CG-491001  
 8959189578  
 yogila080376@gmail.com  
 8th March  
 28th January

*Treasurer*  
**MRS AMARJEET VIRDI**  
 E 110, Surya Vihar colony,  
 Junwani, Bhilai-490006  
 9893547960  
 harshvrd0@gmail.com  
 4th January  
 16th October

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS. SEEMA JHA**  
 MIG 228, Padmanabhpur  
 Durg- 491001  
 7999392271  
 seemajha458@gmail.com  
 28th October  
 9th June

**13- BHUBANESWER****CHARTER NO 3404**

DATE OF FORMATION : 26-01-1986  
DATE OF REGISTRATION : 02.02.1987  
NO. OF MEMBERS : 54

*President***PRATIMA NALINI PATI**

Gouridhan, Sunderpada, Ebaranga  
Bhubaneswar-751002

7609002304

nalinipratimanalini@gmail.com

09th June

20th May

*Designation*

Name

Address

Tel. No.

E-mail

D.O.B

D.O.M

*Secretary***SANTOSHINI PANDA**

1140/2401, Lane 3, Bhimpur Near  
Naveen Niwas, Bhubaneswar-751020

7978599271

santosini8@gmail.com

*Treasurer***NADIA MOGHBELPUR**

F/104, Lifestyle Orchid, Chandaka road  
Sunderpada-751024

9437022499

nadlamoghbelpour@yahoo.com

23rd July

11th November

*Designation*

Name

Address

Tel. No.

E-mail

D.O.B

D.O.M

*ISO***MADHUMITA MOHANTY**

B-1/30, Metrocity apartment  
Nayapalli-751012

9833983429

madhumitadipa1961@gmail.com

22nd October

10th February

**14- BHUBANESWAR CONFLUENCE****CHARTER NO 5669**

DATE OF FORMATION : 18-09-2009  
DATE OF REGISTRATION : 14.01.2010  
NO. OF MEMBERS : 16

*President***DIPTI MAYEE SENAPATI**

Plot No.- 81, Indraprastha, Phase-2  
Pokhariput, BBSR- 751020

9437152515

dmsenapati@gmail.com

28th June

3rd December

*Designation*

Name

Address

Tel. No.

E-mail

D.O.B

D.O.M

*Secretary***MEETA DAS**

Pratikshya, 4144, Ravi Talkies,  
Nageswar Tangi, Bhubaneswar-751002

9438526416

meeta68.das@gmail.com

19th May

20th May

*Treasurer***KABERI MOHAPATRA**

Phase- 1, Block-6, Flat-27  
Behera Sahi, Bhubaneswar-753007

9937657478

dasmohapatrakaberi@gmail.com

7th December

30th June

*Designation*

Name

Address

Tel. No.

E-mail

D.O.B

D.O.M

*ISO***JAYANTI KAR**

Duplex-13, Gayatri Nagar, Bomikhal  
Bhubaneswar- 751010

7978053630

jajanti.jolly@gmail.com

1st February

14th December



**15- BHUBANESWAR EKAMRA****CHARTER NO 6307**

**DATE OF FORMATION : 11-07-2015**  
**DATE OF REGISTRATION : 22-10-2015**  
**NO. OF MEMBERS : 30**



*President*  
**SUSAMA BEHERA**  
 Plot no 525 Vivekananda Marg  
 Bhubaneswar- 751002  
 6372610244  
 sushamabehera379@gmail.com  
 5th January  
 9th June

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MAMTA BAJPAYI**  
 Plot No 2157, Near Rabi Talkies Road  
 Bhubaneswar-751002  
 9937407614 | 9853032211  
 mamtabajpayi2013@gmail.com  
 8th April  
 12th May

*Treasurer*  
**DR. SIPRA NAIK**  
 Flat-1D Block- 1, Badada Hospital  
 Lingipur, BBSR- 751002  
 94371 90240  
 sipra.upendra99999@gmail.com  
 14th March  
 6th December

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MINATI MISHRA**  
 Flat No. C-6 / 95 Kendriya Vihar  
 P.O. Tamando, Bhubaneswar- 751028  
 9937163336  
 minatimishra001@gmail.com  
 19th Nov  
 3rd March

**16- BHUBANESWAR ELITE****CHARTER NO 5193**

**DATE OF FORMATION : 05-09-2002**  
**DATE OF REGISTRATION : 27-07-2003**  
**NO. OF MEMBERS : 35**



*President*  
**MRS. PRAVATI PANDA**  
 Gada Maha Vihar, Plot No.73/132  
 Road No- 2, Pin- 751002  
 7735506142  
 pravatipanda64@gmail.com  
 29th May  
 13th July

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. SUSMITA MOHANTY**  
 Plot no- D-16, Anantalaya Appt.  
 BJB Nagar, Bhubaneswar-751014  
 9337233759  
 sumimohanty29@gmail.com  
 29th October  
 9th December

*Treasurer*  
**MRS. SUPRAVA SUNDARRAY**  
 Plot No: C1, BJB Nagar,  
 Bhubaneswar- 751014  
 9337121243  
 suprararay@gmail.com  
 30th October  
 25th June

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS. SANDHYA ARATI PATTNAIK**  
 Plot no- 22, Goutam Nagar,  
 Bhubaneswar- 751014  
 9668807837  
 sandhyapattnaik.sp@gmail.com  
 17th December  
 12th March

**17- BHUBANESWAR METRO****CHARTER NO 5102**

**DATE OF FORMATION : 01-02-2002**  
**DATE OF REGISTRATION : 26-10-2002**  
**NO. OF MEMBERS : 46**



*President*  
**PP NALINI NARAYAN**  
 N-2/77, IRC Village  
 Nayapalli, Bhubaneswar- 751015  
 09937080322  
 nalininarayan2@gmail.com  
 17th June  
 20th November

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS BASANTA KUMARI PANDA**  
 Sector 5/plot no 75 Lane- 14, Niladri Vihar  
 Chandrasekharpur Bhubaneswar- 751021  
 6371032448  
 pandabasantakumari@gmail.com  
 17th August  
 21st May

*Treasurer*  
**PP PRAVATI BISWAL**  
 Flat No. 609, Arcon Retreat Patia Square  
 Chandrasekharpur, Bhubaneswar- 751031  
 9238306233  
 pravatilenka5@gmail.com  
 21st February  
 22nd April

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SAGARIKA DASH**  
 Flat no 104, Asiaana  
 Bhubaneswar-751024  
 9937085685, 9556937685  
 dashsagarika39@gmail.com  
 21st September  
 21st November

**18- BHUBANESWAR NORTH****CHARTER NO 5102**

**DATE OF FORMATION : 02-10-1996**  
**DATE OF REGISTRATION : 26-11-1996**  
**NO. OF MEMBERS : 34**



*President*  
**MRS.SAGARIKA MOHANTY**  
 B-38 BDA Duplex  
 Baramunda, Bhubaneswar- 751003  
 8249289848  
 mohanly.sagarika78@gamil.com  
 4th Feb  
 9th Dec

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS.SUJATA SINGH**  
 Plot no.95, Kanan Vihar,  
 Phase -2 , BBSR-751024  
 9437508823  
 singhsuja@gmail.com  
 8th July  
 25th June

*Treasurer*  
**MRS.SASMITA ROUT**  
 Qr no.IV 46/1, Road no -10,Unit -1  
 BBSR-751009  
 9437283235  
 sasmita.route2606@gmail.com  
 29th May  
 14th December

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS.MANJU MOHAPATRA**  
 Chandrama Apartment Block-B  
 Master Canteen, BBSR-751001  
 9861062233  
 manjumohapatra23@gmail.com  
 21st Feb  
 1st Feb

**19- BHUBANESWAR RADIANT****CHARTER NO 6633**

DATE OF FORMATION: 06-04-2018  
DATE OF REGISTRATION : 21-05-2018  
NO. OF MEMBERS : 37



*President*  
**RASHMITA BISWAL**  
T6/1003, Z1 Apartment  
Raghu Nathpur, Bhubaneswar-751024  
rashmitabiswal201@gmail.com  
9438182117  
26th June  
18th February

*Designation*  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

*Secretary*  
**BIJAYALAXMI SATPATHY**  
Flat-1130, T-8 Royal Lagoon  
Patia, Bhubaneswar -751024  
9776933111  
bijayalaxmi.satpathy20@gmail.com  
8th August  
13th December

*Treasurer*  
**MOUSUMI MOHANTY**  
276, Northern Heights, Nandan Vihar  
Bhubaneswar-751024  
9439325190  
Emousumidisha@gmail.com  
24th September  
29th February

*Designation*  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

*ISO*  
**RASHMISHREE PAUL**  
Flat No-509, Nuasahi, Nayapalli  
Near HDFC Bank, Bhubaneswar - 751012  
9937341465  
runupaul2004@gmail.com  
18th October  
4th February

**20- BHUBANESWAR ROYAL****CHARTER NO 5231**

DATE OF FORMATION : 29-03-2003  
DATE OF REGISTRATION : 09-12-2003  
NO. OF MEMBERS : 56



*President*  
**KADAMBINI RATH**  
Sankuntala Nibas, Lane- 3, Srimam Nagar, Samantarapur  
Old Town, Bhubaneswar, Khurda- 751002  
8328931197  
rathkadammini@gmail.com  
2nd July  
20th May

*Designation*  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

*Secretary*  
**RASHMITA CHOUDHURY**  
OWPO Colony, Qr No: B/3  
Bhubaneswar, Khurda-753008  
9778022891  
ra'smitachoudhury95@gmail.com  
1st January  
19th May

*Treasurer*  
**KALYANI MANSINGH**  
Near Takshila School, IRC village  
Nayapally, Bhubaneswar-751015  
9937595868  
mansinghk08@gmail.com  
5th May

*Designation*  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

*ISO*  
**LIPSA MISHRA**  
Plot No.:221/2794, Mahadev Nagar  
Lane- 4, Bhubaneswar, Khurda-751006  
7008800261  
lipsa.mishra@gmail.com  
3rd July  
1st June



**21- BHUBANESWAR TEMPLE CITY****CHARTER NO 6906**

**DATE OF FORMATION : 17-07-2020**  
**DATE OF REGISTRATION : 21-10-2020**  
**NO. OF MEMBERS : 18**



**President**  
**MRS PADMASHREE PATNAIK**  
 Tarakrupa3, Plot 426  
 Lewis Rd, Bhubaneswar- 751002  
 9899790323  
 padmashree64@yahoo.com  
 07 August  
 20 April

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**MRS ALAKA MISHRA**  
 Plot E, Gaulam Nagar  
 Bhubaneswar- 751014  
 9861027266  
 alakahealthcare@gmail.com  
 19 April  
 22 April

**Treasurer**  
**MRS RAJLAXMI SABAT**  
 Address: 273-K2/B, Kalinga Nagar  
 Ghatikia, Bhubaneswar- 751029  
 7873571741  
 sabat.rani@gmail.com  
 22 April  
 10 February

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**MRS ANSHU ASTHA MISHRA**  
 Plot 717, Near Aurobindo Integral Education  
 Jharpada, Bhubaneswar- 751006  
 8249695329  
 mishraanshu1@gmail.com  
 28 March  
 14 February

**22- BHUBANESWAR TOSHALI****CHARTER NO 5002**

**DATE OF FORMATION : 29-10-2000**  
**DATE OF REGISTRATION : 30.01.2001**  
**NO. OF MEMBERS : 27**



**President**  
**RITUPARNA SATHIA**  
 N-3/445, IRC Village  
 Bhubaneswar- 751015  
 8917295708, 9437204543  
 rituparna.sathia@gmail.com  
 23rd October  
 6th December

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**SONALA MUKHERJEE**  
 Indira Co Housing Colony, Lingi Pur  
 Bhubaneswar- 751002  
 9438670987  
 nazia.mishra@gmail.com  
 5th July  
 25th November

**Treasurer**  
**PRAVATI MOHANTY**  
 307/A, Saheed Nagar  
 Bhubaneswar- 751007

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**SRADHA RANI SENAPATI**  
 Flat no.303, Apex Shelter  
 Baramunda- 751004  
 9437175454/ 824944739  
 23rd November  
 25th November

31st October  
 1st November

**23- BILASPUR****CHARTER NO 4648**

**DATE OF FORMATION : 15-05-1996**  
**DATE OF REGISTRATION : 05-12-1996**  
**NO. OF MEMBERS : 36**



*President*  
**GLORIA. K. PILLAY**  
 Shalom H/No 541/3, Shantinagar  
 Ameri Road Bilaspur (C.G.)-495001  
 9826677965  
 pillaygloria@gmail.com  
 9th December  
 5th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**DR. SANGITA SINGH BANAFAR**  
 Parijat Shila p/s18  
 Bilaspur (C.G.)- 495001  
 7000339148  
 sangitasingh banafar8@gmail.com  
 8th February  
 28th January

*Treasurer*  
**SARITA AGRAWAL**  
 401, Adinath Parisar, Ganga Nagar  
 Mangla, Bilaspur (C.G.)- 495001  
 9981501193  
 agrawalsarita@gmail.com  
 12th August  
 22nd April

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**ASHWINI YADAV**  
 Raj Rani campus, Vikashnagar  
 Mangla Road Bilaspur(C.G.)- 495001  
 7748817475  
 ashwini.jangde12@gmail.com  
 1st June  
 16th July

**24- CUTTACK****CHARTER NO 3071**

**DATE OF FORMATION : 03-01-1985**  
**DATE OF REGISTRATION : 09-04-1985**  
**NO. OF MEMBERS : 66**



*President*  
**MRS. MAMATA PANDA**  
 w/o Rtn Devashis Panda  
 34-A-Pithapur, Cuttack- 753001  
 9583511225  
 ilapanda64@gmail.com  
 7th July  
 29th November

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. RITIMUKTA PATTNAIK**  
 W/O- Abanindra Narayan Pattnaik  
 Tulsipur, Cuttack -753008  
 9437908036, 9861037264  
 ritupattnaik510@gmail.com  
 31st December  
 10th May

*Treasurer*  
**MRS. SUNITA AGARWALLA**  
 W/O Niranjan Agarwal, Flat no. 101  
 Shelter Chak, Cuttack-753008  
 9437377693  
 agarwallasunita70@gmail.com

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS PRANITA MAHAPATRA**  
 w/o Capt Sudhir Kumar Mahapatra  
 Sector-9, Cuttack-753014  
 9437272804  
 pranitaruni62@gmail.com

**25- CUTTACK CENTRAL****CHARTER NO 4331**

DATE OF FORMATION : 14-11-1993  
DATE OF REGISTRATION : 10-02-1994  
NO. OF MEMBERS : 62



**President**  
**MAMATA BEBARTA PATTNAIK**  
CDA, Sector 7, Housing board colony  
Cuttack-753014  
9437489330  
pattnaikmamatabebarta@gmail.com  
10th September  
21st May

**Designation**  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

**Secretary**  
**DR SUSMITA MOHANTY**  
House no 829, Emporium lane  
Ranihat, p/o, Buxibajar, Cuttack-753007  
9337626800  
dr.susmita.mohanty@gmail.com  
14th November  
5th May

**Treasurer**  
**MADHULITA DAS**  
C/o. Dev Kumar Das  
Tinkonia Bagicha, Cuttack-753001  
9437974878 | 7008981510  
madhulitadas72@gmail.com  
27th June  
22nd January

**Designation**  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

**ISO**  
**SWATY DASH**  
Devi Complex, College Square,  
Cuttack  
824927646  
swatydash1975@gmail.com  
24th April  
19th January

**26- CUTTACK MIDTOWN****CHARTER NO 3402**

DATE OF FORMATION : 03-02-1986  
DATE OF REGISTRATION : 02-02-1987  
NO. OF MEMBERS : 94



**President**  
**DR. MITA DEBATA**  
Keonjhar colony, Tulasipur  
Cuttack-753008  
MOBILE: 9437603271  
E-MAIL: Mitadebatal@gmail.com  
31st December  
8th February

**Designation**  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

**Secretary**  
**MRS. SANJUKTA MALLIK**  
Chahata Nagar, Lane-4, P.O.-Bidanasi  
Cuttack-753014  
9938488305  
sanjuktamallik5@gmail.com  
14th October  
20th May

**Treasurer**  
**ARUNA BARDHAN**  
ADDRESS: 3487 Rajendra Nagar,  
Cuttack-753010  
9937231822  
arunabardhan@gmail.com  
24th November  
3rd March

**Designation**  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

**ISO**  
**SUJATA SAMAL**  
Swetana Residency Ground floor  
Samanta sahi, Dolmundai-753001  
94382 26570  
sujatasamal700@gmail.com  
26th September  
21st May



**27- CUTTACK MIDTOWN BLOSSOMS****CHARTER NO 6844**

**DATE OF FORMATION : 07-07-2020**  
**DATE OF REGISTRATION : 06-01-2021**  
**NO. OF MEMBERS : 18**



*President*  
**PUSPA SAMAL**  
 Rajabagicha, Nr. Police Colony  
 Cuttack-753009  
 7008304078  
 puspasamal7@gmail.com  
 8th November

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**JOSHNA PARIDA**  
 Janhvi, Near Shiva temple.  
 Shree vihar colony, Cuttack-753008  
 paridajoshna65@gmail.com  
 9238893361  
 20th May  
 30th May

*Treasurer*  
**MANISHA CHOUDHURY**  
 9/129 college Square, Jobra  
 cuttack-753003  
 7980018920,  
 nishakol1993@gmail.com  
 21 May  
 5th December

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**RITUPARNA NAIK**  
 C/o Dr. Abhishek Samal  
 Rajabagicha, Cuttack 753009  
 7030103939  
 rituparna.nayak@gmail.com  
 11th November  
 11th March

**28- CUTTACK QUEENS****CHARTER NO 6907**

**DATE OF FORMATION : 30-08-2020**  
**DATE OF REGISTRATION : 21-10-2020**  
**NO. OF MEMBERS : 30**



*President*  
**PRAGYAN PARAMITA MOHANTY**  
 Pranav nivas, Madhusudhan nagar  
 Tulsipur-753008  
 9776624592  
 simamohanty50@gmail.com  
 1st March  
 22nd April

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SANDEEPA DAS**  
 Address: Bardhaman compound  
 Station Bazar, Cuttack-753003  
 9439484896  
 Sandeepa.das11@gmail.com  
 19th March  
 9th December

*Treasurer*  
**LAKSHMIPRIYA RATH**  
 Pithapur, Cuttack-753009  
 7682848591  
 rathpriya84@gmail.com  
 18th June  
 22nd January

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SHILPA PRARAMBHIKA**  
 Kanak Nivas, First Floor, Mission Road  
 Buxibazar, Cuttack-753001  
 9937178930  
 shilpaprarambhika080@gmail.com  
 10th January  
 20th Jan

**29- CUTTACK RIVERSIDE****CHARTER NO 7000**

**DATE OF FORMATION : 19-01-2021**  
**DATE OF REGISTRATION : 16-03-2021**  
**NO. OF MEMBERS : 17**



*President*  
**SWATI SONALI BEHERA**  
 Nath Nivas, Malha sahi, Tulsipur  
 Cuttack - 753008  
 9438622780, 8847818585  
 swatisonali2009@gmail.com  
 14th November  
 06th September

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SUNITA PATRA**  
 Arun Kumar Patra, Sheller Square  
 Cuttack-753008  
 9438562308  
 sunita197704@gmail.com  
 07th April  
 25th November

*Treasurer*  
**NIDHI MODI**  
 401/402, Bharosa Manzil Siba Bazaar  
 Cuttack - 753001  
 cherryratan@gmail.com  
 9583450000  
 13 March  
 07th July

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**ITISHREE MISHRA**  
 Kanan Bihari Pati, Srivihar Colony  
 Tulisipur, Cuttack-753008  
 7978530216, 9439808735  
 itushreemishra@gmail.com  
 29th April  
 17th January

**30- CUTTACK SILVERITY****CHARTER NO 4914**

**DATE OF FORMATION : 04-09-1999**  
**DATE OF REGISTRATION : 26-10-1999**  
**NO. OF MEMBERS : 56**



*President*  
**RASHMITA DAS**  
 C/o- C.R Parija, Madhusudan Nagar  
 Near Gitagyan Mandir, Tulasipur- 753008  
 9438911411, 7879240984  
 rashmitadas1309@gmail.com  
 13th September  
 9th March

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SNIGDHA PURBA**  
 C/o Laxmi Devi Sharma Powerhouse lane  
 Nimchouri, Cuttack-753002  
 9778013911  
 snigdhapurba@gmail.com  
 30th January  
 7th February

*Treasurer*  
**MADHU HAJAHARIA**  
 Hajharia House  
 Tulsipur Cuttack- 753008  
 9338520066  
 madhuhajharia100@gmail.com  
 4th September

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SANGHAMITRA PATTNAIK**  
 C/o Sriram Hospital  
 Nua Sahi, Jobra, Cuttack- 753003  
 7008986881  
 linudipu@gmail.com

**31- DALI RAJHARA****CHARTER NO 8455**

**DATE OF FORMATION : 30-12-2023**  
**DATE OF REGISTRATION :**  
**NO. OF MEMBERS : 12**



*President*  
**RAJDEEP AUJA**  
 Ward-19, Ambedkar Ward, Dalli Rajhara  
 Dist- Balod, Chhatisgarh- 491228  
 9302770012  
 rajdeepauja2020@gmail.com

*Designation*  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

*Secretary*  
**RENU NAYAK**  
 Ward- 22, Besides Hanuman Mandir,  
 Dalli Rajhara, Dist- Balod, Chhatisgarh-491228  
 9285329059  
 renunayak1972@gmail.com

*Treasurer*  
**SWARNA REDDY**  
 Mother Teresa ward no 23, Nirmala School Sector  
 Dalli Rajhara, Balod C.G.-491228  
 7587250009  
 swarnareddy261090@gmail.com  
 26th October

*Designation*  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

*ISO*  
**LAXMI SARWA**  
 Ward No-14, Shahid chowk  
 Dalli Rajhara, Dist-Balod (CG)-491228  
 9770763015  
 laxmisarwa03@gmail.com  
 15th March

**32- DHAMTARI****CHARTER NO 4842**

**DATE OF FORMATION : 28-07-1998**  
**DATE OF REGISTRATION : 20.11.1998**  
**NO. OF MEMBERS : 50**



*President*  
**MALA MAHAWAR**  
 House no 27  
 Maitri Vihar colony Dhamtari-493773  
 9425504578  
 rajmalamahawar@gmail.com  
 5th December  
 21st January

*Designation*  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

*Secretary*  
**PRIYA PANJWANI**  
 Ratna Bandha Road  
 Near Bandhan Bank-79 3773  
 9770 417 88 8  
 Priyatulapanjwani@gmail.com  
 4th April  
 23rd January

*Treasurer*  
**NEHA LATH**  
 C/o Ramesh corporation  
 ratnabandha road dhamtari- 493773  
 9302090961  
 nehalath186.dmt@gmail.com  
 18th June  
 16th february

*Designation*  
**Name**  
**Address**  
  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

*ISO*  
**SMT RAKHI RAKHECHA**  
 C/O Amit jewellers, Main road,  
 Gol bazar, Dhamtari-493773  
 95224-00007  
 jainrakhi.2730@gmail.com  
 27th December  
 1st February



**33- DHENKANAL****CHARTER NO 3051**

**DATE OF FORMATION : 12-01-1985**  
**DATE OF REGISTRATION : 04-03-1985**  
**NO. OF MEMBERS : 29**



*President*  
**MAMATA BISWAL PUHAN**  
 Swaaha, plot no. 405/2291  
 Patia, Bhubaneswar- 751024  
 8208341248  
 mamata\_puhan@yahoo.co.in  
 26th December  
 18th January

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**I RUPA RANI**  
 Sri gopal niwas, Anand nagar  
 Khatagada, Dhenkanal-759001  
 9437115348, 7978879329  
 iruparani@gmail.com  
 28th February  
 29th November

*Treasurer*  
**AMITA JAISWAL**  
 Sriniketan, Near Debakanya Hotel  
 Dhenkanal- 759001  
 7008691564, 9437026783  
 jgdamita@gmail.com  
 28th January  
 9th Dccmber

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SASWATI DASGUPTA**  
 M-51 Samanta Vihar  
 CSpur, Bhubaneswar-751017  
 9776101815  
 saswatidasputa6@gmail.com  
 9th June  
 29th April

**34- DURG****CHARTER NO 3243**

**DATE OF FORMATION : 01-01-1985**  
**DATE OF REGISTRATION : 04-03-1985**  
**NO. OF MEMBERS : 119**



*President*  
**NIDHI DESHLAHR**  
 141/21 Behind Matoshree Complex  
 Mukht Nagar, Durg (C.G.) 491001  
 9406066477, 9406066477  
 ndeshlahra143@gmail.com | iwodurg326@gmail.com  
 5th January  
 3rd December

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**NATASHA DUA**  
 E 117/ A Surya Vihar  
 Near TI mall Bhilai, Dist- Durg-490020  
 7999964303, 7999964303  
 dua\_nitesh@yahoo.co.in  
 16th February  
 8th December

*Treasurer*  
**DR VARSHA JHAWAR**  
 H-10, Shanti Sadan, Adarsh Nagar  
 Durg (C.G.)- 491001  
 9424100638, 9424100638  
 varshajhawar@gmail.com  
 24th May  
 22nd January

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS. SANGEETA RAJGARIA**  
 B1-401, Lake View Apartments  
 Ganjpara, Durg (C.G.)-491001  
 9407669243, 9407669243  
 sangeetarajgaria23@gmail.com  
 23rd May  
 3rd December

**35- INFOCITY BHUBANESWAR****CHARTER NO 5376**

**DATE OF FORMATION : 23-08-2005**  
**DATE OF REGISTRATION : 25-01-2006**  
**NO. OF MEMBERS : 37**



*President*  
**MONALISHA RATHA**  
 Sector 4, plot-80, Niladri Vihar  
 Bhubaneswar- 751021  
 9437284932  
 rathmonalisha76@gmail.com  
 1st June  
 10th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SIBANI PANDA**  
 Plot no.526/1829, Maruli Residency  
 Raghunathpur, Bhubaneswar-751024  
 9437260737, 700801000  
 psibani721@gmail.com  
 6th June  
 24th May

*Treasurer*  
**SWAYAMSIDDHA MAHAPATRA**  
 Radhika Viddhaihar, Plot-623 Sub2  
 Patia, Bhubaneswar- 751024  
 9776201777  
 siddhamahapatra20@gmail.com  
 7th September  
 29th February

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SANJUKTA DAS**  
 Moti Mahal, E/19,BJB Nagar  
 Bhubaneswar- 751014  
 9439614811  
 Sanjukta1310@gmail.com  
 13th May  
 26th January

**36-JABALPUR GEMS****CHARTER NO 6787**

**DATE OF FORMATION : 31-07-2019**  
**DATE OF REGISTRATION : 02-11-2019**  
**NO. OF MEMBERS : 22**



*President*  
**MRS. SARITA WADHWANI**  
 701 block "A" Muskan Plaza  
 Jabalpur (M. P.)- 482002  
 9425151199  
 wadhwanisarita1968@gmail.com  
 23rd September  
 20th December

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. REENA TIWARI**  
 201,Mus Muskan Plaza, Block "A",  
 Near Narmada Hospital, Jabalpur (M. P.)- 482002  
 9981789789  
 reena.adivya@gmail.com  
 24th October  
 10th December

*Treasurer*  
**MRS. SWEETY BHALLA**  
 Datt Avenue, Flat No. 405  
 Jabalpur (M. P.)-482001  
 9713033503  
 bhallasweety@gmail.com  
 3rd March  
 2nd March

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MISS HARMEET KOUR**  
 Tulsi Nagar, Bhagat Singh Ward  
 Ranjhi, Jabalpur (M. P.)-482005  
 8839509504  
 stockchamps3@gmail.com  
 3rd December

**37- JABALPUR MIDTOWN****CHARTER NO 4316**

DATE OF FORMATION : 04-07-1993  
DATE OF REGISTRATION : 07-01-1994  
NO. OF MEMBERS : 70



*President*  
**RASHMI SEN**  
HN-1883/17, Patel Mohalla  
Jabalpur MP- 482001  
9131256363  
rashmisen64@gmail.com  
14 July  
6 July

*Designation*  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

*Secretary*  
**MRS. BALVINDER RAJ BADHAN**  
113/A, Jahangir Apartment  
Jabalpur (M.P.)-482001  
99265-41407  
balwinderraj26@gmail.com  
26th June  
10th October

*Treasurer*  
**SHOBHA NAYYAR**  
H. No. 2155,56 Opp Panchayati Akhara  
Gorakhpur Jabalpur M. P.- 482001  
8817570881, 8959483459  
Shobhanayyar 1234 @gmail.com  
10th April  
9th December

*Designation*  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

*ISO*  
**SATPAL KAUR MAYALL**  
747 behind Radha Swami Satsang bhawan  
Gupteshwar Road Jabalpur MP-482001  
7400512296  
23mayallsatpal@gmail.com  
23 April  
12 January

**38- JABALPUR MIDTOWN NEXT****CHARTER NO 6120**

DATE OF FORMATION: 25-03-2013  
DATE OF REGISTRATION : 17-04-2014  
NO. OF MEMBERS : 13



*President*  
**SAKSHI GULATI**  
295 ,Napier Town  
Jabalpur (M.P.)- 482001  
9424780005  
sakshiaroragulati@gmail.com  
21st February  
22nd January

*Designation*  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

*Secretary*  
**AYUSHI SAXENA**  
64, Nayagaon Housing Society  
Rampur, Jabalpur (M.P.)- 482001  
9111175566  
ayu.shri608@gmail.com  
6th August  
13th December

*Treasurer*  
**MRS.LATIKA KESWANI**  
380, Keshav Villa  
Adhartal, Jabalpur (M.P.)- 482001  
9329450724  
latikajai.09@gmail.com  
26th May  
2nd December

*Designation*  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

*ISO*  
**DR BHAKTI DUBEY SHUKLA**  
1417 wright town  
Jabalpur, (M.P.)- 482002  
7000987381  
drbhaktidubey@gmail.com  
11th September  
12th February



**39-JABALPUR PINK SAPHIRE****CHARTER NO 8127**

**DATE OF FORMATION : 10-01-2022**  
**DATE OF REGISTRATION : 17-02-2022**  
**NO. OF MEMBERS : 25**



*President*  
**KAMALJEET REKHI**  
 Ananlara, Tilhari  
 Jabalpur- 482020  
 9424605030  
 kamaljeetrekhi2@gmail.com  
 2nd February

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**DR. MITA SAHA**  
 661/B Marhatal  
 Harisingh Colony, Jabalpur-482001  
 8962322441  
 drmitashah76@gmail.com  
 6th June

*Treasurer*  
**SUSHMA SHARMA**  
 Shakti Nagar

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MS. SEEMA CHAWLA**  
 Datt Arcade South Civil Line G5  
 A Block Jabalpur-482001  
 90989 28435  
 seemachawla@gmail.com  
 6th May

**40 - JABALPUR PLATINUM****CHARTER NO 8028**

**DATE OF FORMATION : 21-07-2021**  
**DATE OF REGISTRATION : 14-09-2021**  
**NO. OF MEMBERS : 15**



*President*  
**AMITA SWAMY**  
 Avenue 100 Opp Gyan Ganga College  
 Jabalpur MP-482003  
 9826910869  
 amitaswamy@gmail.com  
 9th April  
 28th Nov

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. NIKITA DUBEY RAI**  
 Patrakar Colony  
 Ranital Chowk Jabalpur (M.P.)-482002  
 99265-41407  
 nikitadubeyrai@gmail.com  
 7th July  
 5th Dec

*Treasurer*  
**NAINCY SHUKLA**  
 Plot 9 Harshit Nagar  
 Yadav Colony Jabalpur M. P.-482002  
 7999796367  
 naincysukla1@gmail.com  
 3rd Sep  
 27th Nov

*Designation*  
 Name  
 Address  
 Tel. No.  
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 D.O.B  
 D.O.M

*ISO*  
**AAKANCHHA RAJPUT MAHAJAN**  
 C-29 Ajay Satya Prakash Homes  
 Tilehri Jabalpur MP- 482001  
 8817764940  
 aakansha7@gmail.com  
 3rd Sep  
 22nd April

**41- JABALPUR SOUTH****CHARTER NO 4516**

**DATE OF FORMATION : 01-07-1995**  
**DATE OF REGISTRATION : 02-11-1995**  
**NO. OF MEMBERS : 28**



*President*  
**BUNTY AGRAWAL**  
 H.No. 48, Gayatri Mansion Behind  
 Gayatri Mandir Manmohan Nagar, Jabalpur-482002  
 9993023373  
 buntayagrawal7073@gmail.com  
 27th March  
 16th July

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. NEETI AVASTHI**  
 865-P, Harshit Nagar, Yadav colony  
 Jabalpur (M.P.)-482002  
 9584557365  
 neeti22092005@gmail.com  
 8th July  
 10th March

*Treasurer*  
**MRS. TULIKA CHOUDHARY**  
 1600, Wright Town, Jabalpur  
 8103550466  
 tulikachoudhary20@gmail.com  
 5th July  
 22nd January

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS. SHRADHA CHATURVEDI**  
 Villa-6, Phase-II, Anantara Tilhari  
 Jabalpur (M.P.)  
 7974595716  
 shraddha1620@icloud.com  
 18th August  
 21st June

**42-JAGDALPUR****CHARTER NO 3052**

**DATE OF FORMATION : 21-09-1982**  
**DATE OF REGISTRATION : 21-03-1985**  
**NO. OF MEMBERS : 40**



*President*  
**DR. SARITA THOMAS**  
 Maharani Apartment, Block- B 2nd Floor  
 Q.No.05, Jagdalpur- 494001  
 9826199082  
 drsaritanimal@gmail.com  
 15th March  
 11th Sept.

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. RESHMA CHAMDIA**  
 Al Karam Mansion, Vrindavan Colony  
 Jagdalpur- 494001  
 9174477922  
 reshma18chamdia@gmail.com  
 18th Oct.  
 1st Dec

*Treasurer*  
**MRS. DEEPIKA SONI**  
 13/122, Balaji ward, Near Balram Press  
 Jagdalpur- 494001  
 7693097511  
 deepika.vivek.soni@gmail.com  
 11th Dec.  
 30th June

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS. NISHA SANGANI**  
 175, Jain Mandir Road  
 Opp. Oswal Bhavan, Jagdalpur-494001  
 7000258021  
 sanganinisha82@gmail.com  
 31st July  
 2nd Nov.

**43 - JAJPUR****CHARTER NO 4723**

**DATE OF FORMATION : 24-09-1997**  
**DATE OF REGISTRATION : 24-11-1997**  
**NO. OF MEMBERS : 33**



*President*  
**JAGYANSENI MOHANTY**  
 Sripapur, Debidwar  
 Jajpu-755007  
 90400143693/7894547242  
 mohantyjagyanseni@gmail.com  
 14 March  
 12 May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**PRATIMA SAHOO**  
 Jageswarapur  
 Po/Ps/Dist- Jajpur- 755001  
 9040527117  
 sahooprattima007@gmail.com  
 10 Jan  
 07 Feb

*Treasurer*  
**TUSHARKANTI NAYAK**  
 Kodandpur, Sanabazar  
 Jajpur, 755001  
 9337806299  
 tusarkantinayak88@gmail.com  
 19th June  
 12th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**CHIKIMIKI HIRA SAHOO**  
 W/o Giridhari Sahoo  
 Routrapur. Jajpur-755001  
 9439083303  
 milisahoo934@gmail.com  
 7th May  
 26th Jan

**44-JALESWAR****CHARTER NO 5041**

**DATE OF FORMATION : 08-02-2001**  
**DATE OF REGISTRATION : 18-06-2001**  
**NO. OF MEMBERS : 12**



*President*  
**JAYANTI RANA**  
 Mill Colony, Sekhbad Jaleswar  
 Balasore-756032  
 6372772640  
 skrana2k@gmail.com  
 19th March  
 23rd Feb.

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**PARAMITA SWAIN**  
 Patharpura, Near AxisBank  
 Jaleswar, Balasore-756032  
 9438754494  
 rccpatharpura@gmail.com  
 22nd Aug.  
 25th Jan.

*Treasurer*  
**SANJITA DUTTA**  
 Bada Bazar, Jaleswar  
 Balasore- 756032  
 9238902183  
 sanjitadutta3262@gmail.com  
 20th May  
 8th Aug.

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**RAJESWARI PANIGRAHI**  
 Devree Filling Station Bada Bazar  
 Jaleswar, Balasore-756032  
 7978888054  
 rajeswaripanigrahi@gmail.com  
 14th July  
 12th June



**45 - JARKA****CHARTER NO 6099**

**DATE OF FORMATION : 07-12-2013**  
**DATE OF REGISTRATION : 28-01-2014**  
**NO. OF MEMBERS : 24**



*President*  
**MRS. RASMITA NAYAK**  
 al - Kumari Colony  
 P.O-Jaraka, Jajpur-755050  
 9439099372  
 rasmitanayak8585@gmail.com  
 11th Jan.  
 1st July

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**LOPAMUDRA SENDH**  
 Pruthiraj Bhavan, near taxi stand  
 Jaraka, Dharmasala, Jajpur-755008  
 9437093864  
 lopamudrasendh@gmail.com  
 10th May  
 6th July

*Treasurer*  
**SAKUNTALA MOHANTY**  
 Santi Bazaar Colony  
 Dharmasala, Jajpur-755008  
 9438271795  
 msakuntala44@gmail.com  
 5th April  
 21st June

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**BISWAMITRA SAHOO**  
 Nuagaon  
 Jaraka, 755050  
 7008989390  
 biswamitrasahoo19@gmail.com  
 19th April  
 9th May

**46-JEYPORE****CHARTER NO 3386**

**DATE OF FORMATION : 05-09-1986**  
**DATE OF REGISTRATION : 28-01-1987**  
**NO. OF MEMBERS : 29**



*President*  
**ANDREA REMONA COBB**  
 The Life Centre, Souraguda Jeypore  
 Koraput District-764001  
 9938934601  
 andrearcobb@gmail.com  
 4th January  
 27th December

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**PRANATI ACHARYA**  
 Sukanta Moharana Power House Colony,  
 Near Babu Sunari Flat, Jeypore-764001  
 9439319071  
 Pranati.acharya111@gmail.com  
 30th Dec  
 8th July

*Treasurer*  
**KAVITA DHOLAKIA**  
 Opposite Sarojini Bhawan Maharani-peta  
 Jeypore- 764001  
 9437353580  
 kavitadholakia@gmail.com  
 14th Sept  
 22nd Feb

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**M PRAMILA RAO**  
 Kumbhar Street, P R Peta  
 Jeypore-764001  
 8895344529  
 mpramila242@gmail.com  
 25th Jan  
 9th April

**47- KALINGA-NAGAR****CHARTER NO**

**DATE OF FORMATION : 19-07-2015**  
**DATE OF REGISTRATION : 22-10-2015**  
**NO. OF MEMBERS : 22**



*President*  
**DIPTIREKHA MISHRA**  
 Mahaveer Colony, Kanheipur  
 Jajpur-755019  
 7008713662  
 diptirekhamishra1982@gmail.com  
 3rd Aug  
 13th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**RUBI LATA DAS**  
 Gayatri Vihar, Jajpur Road  
 Jajpur- 755019  
 7978336159  
 rubilatabehera87@gmail.com  
 5th April  
 8th May

*Treasurer*  
**MAMATAMAYEE DASH**  
 Santara, Dala, Jajpur Road  
 Jajpur- 755019  
 9040540062  
 dashmamata11@gmail.com  
 11th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MANJULATA NAYAK**  
 Dala, Jajpur Road  
 Jajpur-755019  
 9861665445  
 manjulatanayak091@gmail.com  
 3rd Dec  
 8th July

**48-KAPILASH DHENKANAL****CHARTER NO 6909**

**DATE OF FORMATION : 24-09-2020**  
**DATE OF REGISTRATION : 21-10-2020**  
**NO. OF MEMBERS : 21**



*President*  
**BISWABHARATI RATH**  
 Amalapada  
 Dhenkanal- 759001  
 8114970502  
 rbiswabharati@gmail.com  
 8th Sept  
 8th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. PUSPARANI MISHRA**  
 Town Planing Road  
 Dhenkanal- 759001  
 8456021361  
 pusparanimishradkl@gmail.com  
 2nd Oct  
 19thFeb

*Treasurer*  
**ANINDITA MISHRA**  
 Panda Colony, Deulasahi  
 Dhenkanal- 759 001  
 6370644784  
 ananditamishra1977@gmail.com  
 30th Nov  
 12th March

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS. SWAPNA ACHARYA**  
 Town Planning Colony  
 Dhenkanal- 759001  
 9438913133  
 swapnapaniacharya@gmail.com  
 12th Aug  
 3rd Feb

**49-KEONJHAR****CHARTER NO 4666**

**DATE OF FORMATION : 31-01-1997**  
**DATE OF REGISTRATION : 24-03-1997**  
**NO. OF MEMBERS : 30**



**MRS. SHEPHALIKA MOHANTY**  
 C/O -We Care Public School,  
 Gour Tota Sahi, Keonjhar- 758001  
 9438787365  
 juliamohanty@gmail.com  
 10th July  
 7th July

**President**  
**Designation**  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

**Secretary**  
**MRS. SARBANEE MOHAPATRA**  
 Jail Church Road, Near Pahi Clinic  
 Keonjhar- 758001  
 7008140745  
 sarbaneepanda@gmail.com  
 14th September  
 18th June

**Treasurer**  
**MRS. BHARTI RATHORE**  
 C/O-Kherab Concrete Product  
 Near Police line-758001  
 9437715665  
 bhartigoutamrathore@gmail.com  
 23rd March  
 7th December

**Designation**  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

**ISO**  
**MRS. SASMITA SAHU**  
 Mrityunjay Enclave, Plot no.14  
 Satasing(Bajpayee Road)-758001  
 7326045436  
 sasmitaarchita71@gmail.com  
 4th December  
 25th June

**50- KHURDA****CHARTER NO 4741**

**DATE OF FORMATION : 01-11-1997**  
**DATE OF REGISTRATION : 29-01-1998**  
**NO. OF MEMBERS : 22**



**President**  
**MANDIRA DEO**  
 Near SDA Higher Secondary School  
 Nua Sundara Sahi, Khurda-752055  
 8144156621  
 mandiraroymchuramony2008@gmail.com  
 20th August  
 29th November

**Designation**  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

**Secretary**  
**ANITA DAS**  
 Mahavir Lane, Gurujanga  
 Khurda- 752055  
 9337042312  
 dollyleo@gmail.com  
 5th Jan  
 8th June

**Treasurer**  
**PRASANTI SAHOO**  
 Main Road Mukunda Prasad  
 Khurda- 752055  
 9692728889  
 prasantisahoo4@gmail.com  
 2nd March  
 20th Nov

**Designation**  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

**ISO**  
**KABITA PATTANAIK**  
 Nayagarh Road, Old Bus stand,  
 Khurda- 752055  
 9556176537  
 kabitapatnaik@gmail.com  
 17th Feb  
 5th May

**51-KORBA****CHARTER NO 3250**

DATE OF FORMATION : 15-10-1985  
DATE OF REGISTRATION : 25-03-1986  
NO. OF MEMBERS : 31



*President*  
**MRS. BOBBY DHANJAL**

Damri Road  
Korba (C.G.) 495677  
8770563255  
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18th Oct  
18 Jan

*Designation*  
Name  
Address

Tel. No.  
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D.O.B  
D.O.M

*Secretary*

**MRS. PRATIBHA PUNDLIK**

66, Kosabadi  
Korba (C.G.)- 495677  
9893410694

*Treasurer*

**MRS. NEETA DUA**

Dua Dance Academy  
DDM Road Korba (C.G.)- 495677  
9827938839  
duaaksha4545@gmail.com  
6th January  
26th Feb

*Designation*  
Name  
Address

Tel. No.  
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D.O.B  
D.O.M

*ISO*

**MRS. NEHA ARORA**

C/O Kamal Tent House  
Korba (C.G.)- 495677  
9098752950  
nehaarora80831@gmail.com  
5th Sep  
28 April

**52- MANDLA MAIKAL****CHARTER NO 6342**

DATE OF FORMATION : 13-09-2015  
DATE OF REGISTRATION : 14-03-2016  
NO. OF MEMBERS : 22



*President*

**MRS. MONA JAIN**

Shri Shubh Jewellers  
Uday Chowk, Mandla- 481661  
7748902829  
monaahan@gmail.com  
12th June  
24th December

*Designation*  
Name  
Address

Tel. No.  
E-mail  
D.O.B  
D.O.M

*Secretary*

**MRS. SHRADDHA TAPA**

Tapa Enterprise, Opp. SBI  
Pandav Branch, Mandla- 481661  
7747899000  
shraddhatapa2@gmail.com  
7th January  
27th January

*Treasurer*

**RUBY TAPA**

Tapa Traders, Pandav ward  
Mandla- 481661  
7000975631  
rubytapa244@gmail.com  
9th Feb  
8th May

*Designation*  
Name  
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Tel. No.  
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D.O.B  
D.O.M

*ISO*

**DEEPA KHANDELWAL**

Choti Khairi, Naher Ke Pass  
Mandla- 481661  
9424976777  
deepa.khandelwal001@gmail.com  
6th June  
28th April



**53- MURWARA KATNI****CHARTER NO 4674**

**DATE OF FORMATION : 05-01-1997**  
**DATE OF REGISTRATION : 08-04-1997**  
**NO. OF MEMBERS : 20**



*President*  
**CHANDA LAMBA**  
 67 MIG 2, HB Colony Shanti Nagar  
 Katni MP-483501  
 9893485640  
 chandalamba@gmail.com  
 30th Dec

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SEEMA VISHNU CHAURASIYA**  
 Purani Basti Aazad, Chowk  
 KATNI-483501  
 8458826899  
 chourasiyaseema519@gmail.com  
 9th Aug  
 22nd April

*Treasurer*  
**URMILA CHAURASIA**  
 Prakriti Chhaya Near Guru Krupa-  
 Hospital Civil Lines Katni-M.P.- 483501  
 9754023003  
 1953.urmila@gmail.com  
 23rd March  
 26 th Jan

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**YOGITA TRISHOLIYA**  
 Mussels mania gym beside  
 SBI ATM Jalpa devi ward, KATNI-483501  
 7898454837  
 trisholiyayogita@gmail.com  
 16th Nov  
 17th April

**54 - NAYAGARH****CHARTER NO 6697**

**DATE OF FORMATION : 19-09-2018**  
**DATE OF REGISTRATION : 15-01-2019**  
**NO. OF MEMBERS : 25**



*President*  
**MRS. SARALA PATTNAIK**  
 C/O-Rashmi Ranjan Das(Adv)  
 Khandapada Road Nayagarh-752069  
 7205721564, 9556663922  
 saralapattnaik1@gmail.com  
 10th April  
 20th Nov

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. SANJIDA BEGUM**  
 Abdul Arif Khan, AtChhayapath Lane  
 Pwd, Nayagarh-752069  
 8895270058  
 begumsanjida90@gmail.com  
 4th March  
 20th Nov

*Treasurer*  
**SAGARIKA SATAPATHY**  
 Khandapada Road, House, No.75  
 Infront of District Court, Nayagarh- 752069  
 9337019699  
 sagarikasatapathy335@gmail.com  
 23rd Dec  
 16th Feb

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MRS. PRAGYAN PATTNAIK**  
 C/O- Debashish Pattnaik  
 Infront Of I.O.B, Nayagarh-752069  
 8763310761  
 pragyanpattnaik@gmail.com  
 11th June  
 10th May

**55- PURI****CHARTER NO 4740**

**DATE OF FORMATION : 30-08-1997**  
**DATE OF REGISTRATION : 19-01-1998**  
**NO. OF MEMBERS : 43**



*President*  
**SARITA MISHRA**  
 Harchandi Sahi-752001  
 8658188881  
 saritamishra86899@gmail.com  
 7th June  
 23rd Jan

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**BIDYUT LATA PRATIHARI**  
 Manikarnika Sahi-752001  
 9861077742  
 pratiharibobby@gmail.com  
 7th August  
 7th Dec

*Treasurer*  
**LIPINA PATRA**  
 Talanua Sahi-752001  
 832774004  
 lipinapatra88@gmail.com  
 25th Jan  
 30th Nov

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**RASMITA SUBUDHI**  
 Amapurna nagara-752001  
 700843941  
 subudhirasmita36@gmail.com  
 24th Jan  
 3rd July

**56 - RAIGARH CENTRAL****CHARTER NO 4721**

**DATE OF FORMATION : 03-04-1997**  
**DATE OF REGISTRATION : 10-10-1997**  
**NO. OF MEMBERS : 30**



*President*  
**SHRUTI DEWANGAN**  
 Kosta Para Place Road  
 City- Raigarh-496001  
 94241 84959  
 shrutidewangan17@gmail.com  
 17th Aug  
 27th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**RAKHI DEWANGAN**  
 Gaddi Chowk, Palace Road  
 City- Raigarh-496001  
 8839508671  
 rakhidewangan74@gmail.com  
 16th Aug

*Treasurer*  
**SARITA GOYAL**  
 Platinum Sales Kewda Badi Bus Stand  
 City- Raigarh-496001  
 97706 94445

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**PUSHPA AGRAWAL**  
 Balaji Namkeen, Near Ganesh Mandir  
 Bidpara, City- Raigarh-496001  
 79741 69716  
 pushpaskt27@gmail.com  
 27th Dec  
 13th March

**57- RAIGARH STEEL CITY****CHARTER NO 5742**

**DATE OF FORMATION : 28-08-2010**  
**DATE OF REGISTRATION : 03-11-2010**  
**NO. OF MEMBERS : 38**



*President*  
**JYOTI AGRAWAL**  
 Handi Chowk, Goushala Road  
 Raigarh (C.G.)- 496001  
 +91 7000571761  
 jyoti.raigarh@gmail.com  
 19th Aug  
 9th Feb

*Designation*  
 Name  
 Address  
 Tel. No.  
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 D.O.B  
 D.O.M

*Secretary*  
**RINKY SONI**  
 Soni Bhawan, Kolra Road  
 Raigarh (C.G.)-496001  
 +91 7987373855  
 casksoni@yahoo.com  
 3rd Aug  
 26th April

*Treasurer*  
**BINDIYA MODI**  
 Gaddi Chowk, Raigarh (C.G.)  
 496001  
 +91 9993784677  
 bindiyamodirig@gmail.com  
 3rd Aug  
 22nd April

*Designation*  
 Name  
 Address  
 Tel. No.  
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 D.O.B  
 D.O.M

*ISO*  
**SHILPI AGRAWAL**  
 MP Paper, Near City Kotwali  
 Raigarh (C.G.)-496001  
 +91 8319136253  
 shilpi.agrawal2008@gmail.com  
 20th Dec  
 8th July

**58- RAIPUR****CHARTER NO 1783**

**DATE OF FORMATION : 19-11-1972**  
**DATE OF REGISTRATION : 26-07-1973**  
**NO. OF MEMBERS : 32**



*President*  
**SAMTA AGRAWAL**  
 House No.3, Jal Vihar Colony, Near  
 Rotary Club of Raipur, Raipur-492001  
 9926002341  
 samtaagrawal23@gmail.com  
 26th Jan  
 21st Feb

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**PREETI JOSHI**  
 B 318, Shreeji Towers  
 Maruti Vihar, Raipur-492099  
 9770702086, 8827738087  
 preetijoshi21712@gmail.com  
 27th December  
 27th June

*Treasurer*  
**RENU MANUJA**  
 D-401, Miraya, Anandam World City,  
 Kachana Road, Raipur-492001  
 9329103611  
 renumanuja@gmail.com  
 10th Jan

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SUNITA AGRAWAL**  
 W/o Vijay Agrawal, B/17 Gayatri Nagar  
 Near Jagannath Mandir, Raipur-492001  
 9425291207  
 sunitaagrawal2901@gmail.com  
 29th Jan  
 16th May

**59 - RAIPUR ARTHA****CHARTER NO 8377**

**DATE OF FORMATION : 08-07-2023**  
**DATE OF REGISTRATION : 19-09-2023**  
**NO. OF MEMBERS : 17**



*President*  
**RIDDHI AGRAWAL**  
 New Shanti Nagar  
 Raipur-492001  
 9770069400  
 riddhiag06@gmail.com  
 16th June  
 26th Feb

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SONAL AGRAWAL**  
 Shristi Garden  
 Raipur- 492001  
 9300484448  
 sonalbarunraipur@gmail.com  
 21st Feb  
 16th Feb

*Treasurer*  
**NAMRATA AGRAWAL**  
 New shanti Nagar  
 Raipur-492001  
 8223891111  
 nammyca@yahoo.co.in  
 28th Feb  
 26th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**PALLAVI KHADELWAL**  
 Shree Tower  
 Raipur-492001  
 9098404877  
 pallavigupta.15@gmail.com  
 15th Oct  
 28th Feb

**60- RAIPUR CAPITAL****CHARTER NO 5042**

**DATE OF FORMATION : 14-03-2001**  
**DATE OF REGISTRATION : 18-06-2001**  
**NO. OF MEMBERS : 28**



*President*  
**RASHMI MIRANI**  
 B 04/05 Silver Spring  
 Geetanjali Nagar-492007  
 9425259919  
 rashmimirani12@gmail.com  
 9th Dec  
 9th Dec

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**ANURADHA AGRAWAL**  
 Harikunj,53, Vidhya Vatika Residency  
 Agrasenchowk, Raipur(CG) 492001  
 98269 08522  
 anu.agra01@gmail.com  
 11th May

*Treasurer*  
**NAINA BAJAJ**  
 A-35 Gaytri Nagar  
 Near Sanskar Height, Raipur-492004  
 9926887161  
 nainabajaj@gmail.com  
 20th Nov  
 3rd May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SATINDER KOUR SABHARWAL**  
 Sham Nagar Near Taru Singh Chowkn  
 Raipur (CG)-492001  
 9826706795  
 archanapandey2468@gmail.com  
 28th Nov



**61- RAIPUR COSMOPOLITAN****CHARTER NO 4843**

**DATE OF FORMATION : 27-08-1998**  
**DATE OF REGISTRATION : 20-11-1998**  
**NO. OF MEMBERS : 68**



**President**  
**VARSHA SINGHANIA**  
 House No. Q5, Sales Tax Colony  
 Shankar Nagar, Raipur-492007  
 9826174644  
 vsinghania16@gmail.com  
 16th Feb  
 21st Nov

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**AKANKSHA KURARIA**  
 House No.10, Vinayak Garden Colony  
 Avanti Vihar, Raipur-492007  
 9981697666  
 akankshakuraria@gmail.com  
 11th March  
 06th Feb

**Treasurer**  
**MONU AGRAWAL**  
 B 25/3, Udaya Society  
 Tatibandh, Raipur-492099  
 9926114255  
 monuagrawal.anay@gmail.com  
 12th Jan  
 4th May

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**VEENA DANI**  
 Flat No. 107/108, Diamond Tree  
 Mowa, Raipur-492007  
 9926112323  
 veenadani7650@gmail.com  
 25th Aug  
 21st May

**62- RAIPUR GREATER****CHARTER NO 4644**

**DATE OF FORMATION : 15-09-1996**  
**DATE OF REGISTRATION : 03-01-1997**  
**NO. OF MEMBERS : 71**



**President**  
**POOJA JAIN**  
 A-404 Golden Glory Shreeram Nagar Ph-1  
 Shankar Nagar, Raipur (CG)- 492007  
 7999608110  
 pooja.jain25877@gmail.com  
 25th Aug  
 04th Dec

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**SHEELA GUPTA**  
 OCM chowk, Infront of Sindhi Dharam Shala  
 Raipur (CG)- 492001  
 9893318155  
 sheelagupta353@gmail.com  
 27th July  
 16th Feb

**Treasurer**  
**PP SANGEETA GOEL**  
 H 10 Rajeev Nagar Behind Crystal Arcade  
 Raipur (CG)-492006  
 9826163210  
 sangeetanavin17@gmail.com  
 20th Nov  
 30th May

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
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**ISO**  
**NEHA AGRAWAL**  
 C-311/312 Avanti Elegance,  
 Kachna Road, Raipur (CG)-492014  
 9179477910  
 nehasachinagrawal@gmail.com  
 13th June  
 7th Feb

**63- RAIPUR MIDTOWN****CHARTER NO 3244**

**DATE OF FORMATION : 10-08-1985**  
**DATE OF REGISTRATION : 25-03-1986**  
**NO. OF MEMBERS : 18**



*President*  
**NEELAM KASLIWAL**  
 Shagun, 13, Recreation Marg  
 Raipur, Chhattisgarh-492001  
 9301431841  
 kasliwal@gmail.com  
 6th Jan  
 28th Jan

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MANJULA SHRISHRIMAL**  
 Shrishrimal House  
 Raipur, Chhattisgarh-492001  
 9329104079  
 manjushrishrimal@gmail.com  
 31st May

*Treasurer*  
**NEERA GUPTA**  
 c/o Mr.B.K.Gupta, C242  
 Shailendra Nagar Raipur Chhattisgarh-492001  
 9926555254  
 neeragupta@gmail.com  
 31st July  
 9th March

*Designation*  
 Name  
 Address  
 Tel. No.  
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 D.O.M

*ISO*  
**MANJU KALASH**  
 Gurusukh Villa opp. Shagun Farms  
 RAIPUR CHHATTISGARH, 492006  
 8839791402  
 manjukalash@gmail.com  
 18th Jan  
 26th Jan

**64- ROURKELA MID-TOWN****CHARTER NO 3827**

**DATE OF FORMATION : 07-07-1989**  
**DATE OF REGISTRATION : 22-11-1989**  
**NO. OF MEMBERS : 32**



*President*  
**SOUDAMINI SINGH**  
 NN/2, Civil Township  
 Rourkela-769004  
 9437406925  
 singhsoudamini@gmail.com  
 8th March  
 13th May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**NEETU AGARWAL**  
 JJ/20, Civil Township  
 Rourkela-769004  
 9178459788  
 neetu59788@gmail.com  
 26th October  
 27th Feb

*Treasurer*  
**RUCHA KAKKAD**  
 MM/2, Civil Township  
 Rourkela-769004  
 9437047619  
 ruchakakkad62@gmail.com  
 8th April  
 2nd Dec

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**BARKHA GUPTA**  
 BM/81, Basanti Colony  
 Rourkela-769012  
 8895786911  
 gbarkha13@gmail.com  
 19th March  
 17th Nov

**65- ROURKELA RIVERSIDE****CHARTER NO 6853**

**DATE OF FORMATION : 15-02-2020**  
**DATE OF REGISTRATION : 03-03-2020**  
**NO. OF MEMBERS : 46**



*President*  
**AJITA MOHANTY**  
 Address: S2M 170  
 Chennd Colony, Rourkela-769015  
 9438574994  
 ajitamohanty@gmail.com  
 22nd Oct  
 27th Nov

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**SUPRIYA MOHANTY**  
 M/25. (sf) Gopabandhu nagar  
 Chhend Colony, Rourkela-769015  
 9861787378  
 supriya.mohanty.nina@gmail.com  
 30th June  
 8th March

*Treasurer*  
**MAMATA PATHY**  
 C2M-38, Chennd Colony  
 Rourkela-769015  
 7377716425  
 pathymamata@gmail.com  
 27th June  
 1st March

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MANJUBALA MOHAPATRA**  
 HIG-(D), B-03, Kalinga Bihar Chennd  
 Phase 3, Rourkela-769015  
 9437844354  
 meenu.mohapatra66@gmail.com  
 6th June  
 22nd April

**66- SAMBALPUR****CHARTER NO 4008**

**DATE OF FORMATION : 22-02-1991**  
**DATE OF REGISTRATION : 31-05-1991**  
**NO. OF MEMBERS : 44**



*President*  
**ARUNA SHAH**  
 C/o Chandra Sekhar Shah  
 Sambalpur-768001  
 9937423530, 7978196363  
 arunashah765@gmail.com  
 7th July  
 30th June

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
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 D.O.M

*Secretary*  
**KRISHNA PODDAR**  
 W/O Dinesh Poddar, Poddar Colony  
 Khetrajpur, Sambalpur- 768003  
 70008617631  
 miku.poddar10@gmail.com  
 8th May  
 9th Dec

*Treasurer*  
**SANGEETA LATH**  
 C/o Pradip Lath  
 Cheruapara, Sambalpur - 768002  
 7008843132  
 sangeetalath@gmail.com  
 15th Sept  
 20th Feb

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**MAMTA PUJARI**  
 MR-21, JM colony, Budharaja  
 Sambalpur, Odisha-768004  
 9424415467  
 pujari.mamta.67@gmail.com  
 6th Oct  
 2nd Dec

**67- SAMBALPUR HANDLOOM CITY****CHARTER NO 5489**

**DATE OF FORMATION : 08-07-2007**  
**DATE OF REGISTRATION : 16-07-2007**  
**NO. OF MEMBERS : 47**



**President**  
**JYOTIMANJARI SINGH BARIHA**  
 Gobindtola, Near Siva Temple  
 Dhanupali, 67-Sambalpur Handloom City  
 9090047955  
 singhbarihajyotimanjari@gmail.com  
 5th Sept  
 14th March

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**MRS. JAYSHREE RAIGURU**  
 Pulibandh, Near Hanuman Temple  
 Dhanupali, 67-Sambalpur Handloom City  
 9583098454  
 jayashreeraiguru@gmail.com  
 22nd Feb  
 2nd Feb

**Treasurer**  
**MRS. MINATI PANDA**  
 Modipada, Kultapada, Mauli Mandir Gali  
 Modipada, Sambalpur-768002  
 8328860034  
 dilaswari@gmail.com  
 25th July  
 8th Dec

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
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**ISO**  
**MRS. REENA PANDA**  
 Gopalmai, Panda Complex Opposite Of Sambhupada Gali  
 Bucharaja, Sambalpur-768004  
 8249629932  
 reenapanda1977@gmail.com  
 17th Feb  
 23rd Feb

**68- SHIVNATH TWIN CITY****CHARTER NO 8417**

**DATE OF FORMATION : 14-07-2023**  
**DATE OF REGISTRATION : 28-11-2023**  
**NO. OF MEMBERS :**



**President**  
**MRS. DEEPTI KHURANA**  
 64, Malviya Nagar, Near  
 Shantiniketan, Durg-491001  
 8839697330  
 ishu0724@gmail.com

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**Tel. No.**  
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**D.O.M**

**Secretary**  
**SANJANA KUKREJA**  
 90/10 Nehru Nagar(EAST)  
 Bhilai (CG)-490026  
 9893487978  
 sanjanakukreja@rediffmail.com

**Treasurer**

**Designation**  
**Name**  
**Address**

**ISO**

**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**



**69 - SHRI JAGANNATH DHAM, PURI****CHARTER NO 5101**

DATE OF FORMATION : 03-02-2002  
DATE OF REGISTRATION : 01-03-2002  
NO. OF MEMBERS : 35



**President**  
**MRS. MUNMUN DASGUPTA**  
C/O Dr. Dipankar Dasgupta  
Sarbodaya, Nagar Puri-752002  
8984836202  
Igorasister@gmail.com  
25th Dec  
4th Nov

**Designation**  
Name  
Address  
Tel. No.  
E-mail  
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D.O.M

**Secretary**  
**MITALI DASGUPTA**  
VIP Road near Sadar Thana  
Puri-752001  
9776888365  
mitalidasgupta849@gmail.com  
29th September  
12th May

**Treasurer**  
**MRS. PUSHPA PATRA**  
Matl Mandap Sahi  
Near Bhoga Jaga, Puri-752001  
9437003911  
patra.pushpa11@gmail.com  
9th Jan  
17th April

**Designation**  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

**ISO**  
**MRS. CHANDANA DAS**  
35/2 Sarat Chatterjee Road  
Behala Kolkata-700060  
7980343944  
chandanasdas40376@gmail.com  
4th March  
22nd Jan

**70- SRIKSHETRA, PURI****CHARTER NO 6157**

DATE OF FORMATION : 03-05-2014  
DATE OF REGISTRATION : 14-11-2014  
NO. OF MEMBERS : 27



**President**  
**RUPASHREE DHAL**  
W/O Girija Dhal Bank Colony  
Talabania, Puri - 2, 752002  
9861218018  
rupashree.dhal@gmail.com  
18th March  
13th May

**Designation**  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

**Secretary**  
**RAJALAXMI DAS**  
D/O Debendra Nath Das  
Laxman Mishra Lane, Puri-752001  
9439614203, 8637261013  
rajalaxmidas576@gmail.com  
12th April

**Treasurer**  
**SWARADA MEKAP**  
C/O Sarat Chandra Mekap House No - EWS 69  
Srikshetra Colony, Puri-752002  
9439055833  
swaradamekap@gmail.com  
7th July  
23rd Jan

**Designation**  
Name  
Address  
Tel. No.  
E-mail  
D.O.B  
D.O.M

**ISO**  
**ROSY DUTTA MOHAPATRA**  
C/O Kanhu Charan Sahoo Mahadadhi  
Enclave, A-411, Puri-752001  
8260671609, 8093864760  
duttarosy30@gmail.com  
3rd Nov  
8th June

**71 - SUBARNAREKHA RAIBANIA****CHARTER NO 6849**

**DATE OF FORMATION : 06-12-2020**  
**DATE OF REGISTRATION : 14-01-2021**  
**NO. OF MEMBERS : 10**



**President**  
**MRS. MADHUCHHANDA MOHANTY**  
 Digambarideri ITI, Deuli Panchaghanta  
 Jaleswar-756032  
 9238251771  
 ajitkumarmohanty09@gmail.com  
 3rd March  
 14th July

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**MRS. NALINI KHANDA**  
 C/o Dr. Nilakhanta Khanda  
 Deuli Panchaghanta, Jaleswar-756032  
 7991046086  
 khandanilakantha@gmail.com  
 13th May  
 5th July

**Treasurer**  
**PP MRS. ARATI DAS**  
 Sekhbad, Mill Colony  
 Station Bazar, Jaleswar-756032  
 8249770324  
 aratidas6@gmail.com  
 14th April  
 4th May

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**MRS. CHARUBALA SENAPATI**  
 C/o Dr. Lalit Ranjan Senapati  
 Santia-756032  
 9658830037  
 drlalitransanjenapati1958@gmail.com  
 9th March  
 28th May

**72- TRANSARPA BILASPUR****CHARTER NO 5959**

**DATE OF FORMATION : 28-08-2012**  
**DATE OF REGISTRATION : 20-11-2012**  
**NO. OF MEMBERS : 20**



**President**  
**DR. MRS. PRAKRATI VERMA**  
 Infront of Konher Garden near  
 Bilaspur (CG)-495001  
 96696 98996  
 prakrati\_verma@yahoo.co.in  
 25th Feb  
 27th Nov

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**Secretary**  
**NEETA MAHESHWARI**  
 L-4, Vinoba Nagar  
 Bilaspur (CG)-495001  
 9425638898  
 neetamaheshwari8@gmail.com  
 26th November  
 16th February

**Treasurer**  
**DR. ANTRA CHANDRAKAR**  
 H.No.65 Amaltash Colony  
 Real Heaven Building Bilaspur C.G.- 495001  
 9826484481  
 infokrishnanetralaya@gmail.com  
 17th January  
 4th April

**Designation**  
**Name**  
**Address**  
**Tel. No.**  
**E-mail**  
**D.O.B**  
**D.O.M**

**ISO**  
**RIMA GUPTA**  
 Krishna Nagar Juna Bilaspur  
 Bilaspur (CG)-495001  
 9713811940  
 reemagupta260577@gmail.com  
 10th June  
 19th May

**73 - UDALA****CHARTER NO 6819**

**DATE OF FORMATION : 02-12-2019**  
**DATE OF REGISTRATION : 11-12-2019**  
**NO. OF MEMBERS : 22**



*President*  
**GEETASHREE ROY**  
 Jyolinagar, W.No-12, PO/PS-Udala,  
 Mayurbhanj  
 8480500894  
 geetashree.iwc.2425@gmail.com  
 20th Dec  
 09th Dec

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MAMATA SAHU**  
 At-Nagpal, PO/PS-757041  
 Udala, Dist-Mayurbhanj  
 9437798171  
 mamatasahu370@gmail.com  
 26th January  
 27th June

*Treasurer*  
**MAMATA MOHANTY**  
 Udala (NAC) (W. PIN Code: 757041 No.-3)  
 Nagpal, Udala, Mayurbhanj  
 8917632287  
 mohantymamata442@gmail.com  
 21st May  
 31st May

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**SUJATA BIWSAL**  
 At-Ward no-9, Udala,  
 PO/PS-Udala, Mayurbhanj  
 8917680476, 7077286305  
 sujatabiswal703@gmail.com  
 30th April  
 15th April

**74- VIRAT SHAHDOL****CHARTER NO 8092**

**DATE OF FORMATION : 17-09-2021**  
**DATE OF REGISTRATION : 16-11-2021**  
**NO. OF MEMBERS : 19**



*President*  
**RASHMI JASWANI**  
 C/o Mr. Sushil Jaswani, Raj Bhavan  
 Nehru Colony, Shahdol, MP- 484001  
 9425809600  
 rashmijaswani14@gmail.com  
 14th Sept  
 19th Nov

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*  
**MRS. JYOTIKA SHRIVASTAVA**  
 Ward no. 28, near Narsarha Forest Depot  
 Swastik Homes, MP-484001  
 9425183020  
 jyotika1979@gmail.com  
 9th Dec  
 17th June

*Treasurer*  
**NEELAM GUPTA**  
 LIG-89, Beside Sahkari Press  
 Housing Board Shahdol, MP-484001  
 8718839444  
 neelamgupta0575@gmail.com  
 5th April  
 2nd Dec

*Designation*  
 Name  
 Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*  
**RUKSHANA KHAN**  
 Pali Road Sohagpur Chandaniya  
 Nearby Brighton School House No. 2, M.P-484001  
 7999339043  
 monish87ruk@gmail.com  
 5th May  
 15th Dec

**75- VYASANAGAR****CHARTER NO 6672**

DATE OF FORMATION : 05-08-2018  
 DATE OF REGISTRATION : 16-10-2018  
 NO. OF MEMBERS : 7



*President*  
**SASMITA SWAIN**

Kuanra, Naguan,  
 Jajpur-755019  
 8093640507  
 sasmitaswain17051974@gmail.com  
 17th May  
 14th July

*Designation*  
 Name

Address  
 Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*Secretary*

**ANUPAMA PATTANAYAK**

Word no. 10, Chandama, Kanheipur  
 Jajpur Road-755019  
 9124680800  
 apattanayak1963@gmail.com  
 26th July  
 10th July

*Treasurer*  
**ANUPAMA JENA**

C/o Ajit ku Jena, Nigamananda Lane  
 Jajpur road, Jajpur-755019  
 9938508997  
 anupamajenajena@gmail.com  
 15th July  
 30th April

*Designation*  
 Name  
 Address

Tel. No.  
 E-mail  
 D.O.B  
 D.O.M

*ISO*

**MINATI SADHANGI**

Nigamananda Ashram lane  
 Kanheipur, Jajpur-755019  
 8093640507  
 minatikumarisadhangi@gmail.com  
 02nd May  
 30th June

**STATISTICS****IIW**

Countries – 100  
 Associations - 04  
 No of Districts - 182  
 No of Clubs - 4000  
 No. Of Members - 120000  
**Association of Inner Wheel Clubs in India**  
 Districts - 27  
 Clubs - 1727  
 Total No. of Members – 57,203  
 New Clubs till date - 65  
 New Members - 5497  
 We have 12 International Past Presidents  
 We have 27 Margarete Golding Awardees





## DISTRICT ADVISORY COMMITTEE AND COUNSELLORS

### Past District Chairmen

### ASSIGNED CLUBS

1. PDC Maya Surjan	IWC Raipur
2. PDC Vijaylaxmi Mahawar	IWC Raipur Greater
3. PDC Manju Mukherjee	IWC Jagdalpur
4. PAT/PDC Manjula Shrishrimal	IWC Rourkela Midtown
5. PDC Chitra Bahadur	IWC Raipur Midtown, IWC Raipur Capital
6. PDC Priya Ambrose	IWC Arth, IWC Durg,
7. PDC Puspallata Mohanty	IWC Bhilai Steel City , IWC Shivanth Twincity,
8. PDC Punam Grover	IWC Keonjhar, IWC Jeypore, .
9. PDC Raj Ruprah	IWC Cuttack MidTown
10. PDC Padma Agarwal	IWC Bhubaneswar Toshali
10. PAS/PDC Srinoo Patnaik	IWC Balangir, IWC Baripada
11. PAT/PD C Ranju Jobanputra	IWC Jabalpur South, IWC Virat Shahdol
12. PDC Sanghamitra Sahoo	IWC Jabalpur Mid Town
13. PDC Dipti Mohanty	IWC Raipur Cosmopolitan
14. PAT/PDC Rekha Saxena	IWC Raigarh Steel City
	IWC Raigarh Central
	IWC Bhubaneswar Metro,
	IWC Cuttack Midtown Blossoms,
	IWC Vyasagar
	IWC Mandla Maikal,
	Transarpa Bilaspur.
	IWC Murwara Katni
	IWC Athagarh, IWC Bhubaneswar,
	IWC Cuttack ,
	IWC Dhenkanal
	IWC Bargarh
	IWC Bilaspur
	IWC Jabalpur Pink Sapphire,
	IWC Jajpur

## DISTRICT ADVISORY COMMITTEE AND COUNSELLORS

15. PDC Mamata Purohit	IWC Bargarh Central, IWC Balasore IWC Puri, IWC Bhubaneswar Royal
16. PDC Anita Pati	IWC Cuttack Queens IWC Srikshetra Puri, IWC Bhadrak. IWC Bhubaneswar Temple City
17. PDC Nalini Mohapatra	IWC Cuttack Central. IWC Jarka, IWC Kalinga Nagar, IWC Bhubaneswar Ekamra
18. PDC Madhumita Mohanty	IWC Bhubaneswar Radiant, IWC Jaleswar, IWC Nayagarh, IWC Shri Jagannathadham Puri,
19. PDC Jayshree Bhattacharya	IWC Korba, IWC of Jabalpur Platinum IWC Jabalpur Gems
20. PAS/PDC Krishna Mohanty	IWC Sambalpur, IWC Udala IWC Sambalpur Handloom City, IWC Khordha
21. PDC Jagruti Doshi	IWC Dhamtari, IWC Rourkela Riverside, IWC Infocity Bhabaneswar, IWC of Kapilash Dhenkanal
22. PDC Ina Purohit	IWC Cuttack Silvercity, IWC Cuttack Riverside, IWC Subarnarekha Raibania, IWC Bhubaneswar North
23. PDC Manisha Shrivastava	IWC Jabalpur Midtown Next, IWC Balaghat Tigress, IWC Bhubaneswar Confluence,
24. PDC T.Chiranjeevi	IWC Berhampur, IWC Berhampur Bright, IWC Berhampur East. IWC Bhubaneswar Elite



## IMPORTANT EVENTS OF THE YEAR 2024-25

Online Multi- DISTRICT DEC Training  
DOTI "ANVITA-One who Bridges The Gap"  
28th & 29th May 2024  
11am to 2pm

Online Club Officer's Training Institute  
"Siddhi- The Power Of Knowledge"  
11th & 12th June 2024  
11am to 1:30pm.

### District Conference

Venue : Bhubaneswar

Date : 21st & 22nd December 2024

Chief Guest

Ms. SUNITA JAIN (ASSOCIATION PRESIDENT/NR)

### Multi District Rally cum ISO Meet

Venue : Bhubaneswar

Date : 15th September 2024

### Important Association Events Zonal Meets

East Zone Meet - Jamshedpur Dist.325 10th & 11th Aug. 2024  
West Zone Meet - Goa Dist.317 31st Aug & 1st Sept. 2024  
North Zone Meet - Srinagar Dist.307 14th & 15th Sept. 2024  
South Zone Meet - Thanjavur Dist.298 21 st & 22nd Sept 2024

### 17th Triennial Conference 2025

Date : 7th -9th February 2025

Venue- New Delhi Host- Dist 301

### Incoming Chairman's Institute

"PRARAMBH- Beginning of a new millenium"

3rd to 5th April 2024

Host District -313, Aurangabad

### Installation of Association President

"Sankalap- Ek Behtar Kal Ka"

16th June 2024 @ Gwalior

### 1st Association Council Meeting

17th-18th June 2024

Host District-305 Gwalior, M.P.

### 2nd Association Council Meeting

24th - 25th December 2024

Host District 308 Rishikesh, Uttarakhand



## DISTRICT COMMITTEES

**EAST ZONE MEET 2024-25**  
(10th & 11th Aug.2024)Jamshedpur

Coordinators – PDC Madhumita Mohanty, PDC Anita Pati  
Co-Coordiators-PDC Priya Ambrose,  
PDC Manisha Shrivastav PDC Ina Purohit  
PDC Mamta Purohit & All District Executive Members

**17th TRIENNIAL CONFERENCE 2025**  
(7th - 8th – 9th Feb 2025) New Delhi

Coordinators – DCCCC PAS Krishna Mohanty, PDC Ina Purohit,  
Co-Coordiators- PAT Manjula Shrishrimal,  
PDC Mamta Purohit, PDC Punam Grover,  
PDC Madhumita Mohanty & All District Executive Member

### 1. Constitution and Credential Committee

Chairman - Past Association Secretary : Krishna Mohanty

#### Members:

Dist. Chairman – Mrs. Sandhyarani Mishra  
Dist.Vice Chairman- Mrs Madhusmita Tripathy  
AC Member Mrs. Mrs. Rasika Bahadur  
Past Association Treasurer Mrs. Manjula Shrisrimal  
Past Association Secretary Mrs. Srinoo Patnaik  
Past Association Treasurer Mrs. Rekha Saxena  
PDC Mrs. Mamata Purohit

### 2. District Website & Media Promoter

Webmaster PDC Mrs Raj Ruprah, PDC Madhumita Mohanty, PDC Anita Pati  
PDC Jayashree Bhattacharya, PDC Ina Purohit

### 3. District Election& Scrutiny Committee

Chairman – PAS Srinoo Pattnaik  
Vice Chairman - PDC Sanghamitra Sahoo

#### Members:

PAT Manjula Shrishrimal, PDC Jayashree Bhattacharya  
PDC Nalini Mohapatra, PDC Madhumita Mohanty,DCCCC PAS Krishna Mohanty

### 4. Project Advisors :

PDC Puspallata Mohanty, PAT Ranju Jobanputra, PDC Chitra Bahadur,PDC Jagruti Doshi,  
PDC Dipti Mohanty, PDC Priya Ambrose., PDC Padma Agrawal, PDC Vijaylaxmi Mahawar, PDC Madhumita Mohanty.

### 5. Club Extension Committee

DR.Mrs. Manjusha Vaishampayan, PDC Punam Grover, PDC Manisha Shrivastav  
PDC Madhumita Mohanty, PDC Nalini Mohapatra, PDC Rekha Saxena, PDC Maya Surjan

### 6. Souvenir Committee

DC Mrs. Sandhyarani Mishra, DVC Mrs. Madhusmita Tripathy,Dist Secretary Mrs Rekha Jain,  
Dist. Editor Mrs Ranu Dubey.

### 7. Award Committee

District Chairman and all District Executive Members.





## KNOW YOUR ORGANISATION

### WHAT IS INNER WHEEL?

Inner Wheel is the world's largest women's voluntary organization and comprises of the women folk of Rotarians. It is a recognized voluntary Non-Government Organization to help and serve the needy and underprivileged section of the Society. In recognition of its social service, it has got representation in the United Nations Economic and Social Council.

The Inner Wheel concentrates upon Friendship and Personal Service. It is not what is termed as "a money raising organization", though each club selects its own charities and channels of service. One of the greatest features of Inner Wheel is the opportunity given to its members the world over to get to know one another, thus contributing to International Friendship and Understanding.

### BEGINNING OF THE INNER WHEEL MOVEMENT

Mr. Paul Harris started the first Rotary Club in 1905. In 1920, the wives of Rotarians in Great Britain and Ireland joined hands to help their husbands with social work undertaken by the Rotary club. The friendship resulted in forming the Inner Wheel Club in 1924; the Manchester Club of England was formed and was named Inner Wheel. As time passed, many Inner Wheel Clubs came into being and in 1934; the Association of Inner Wheel Clubs in Great Britain and Ireland was formed with Mrs. Oliver Golding as the founder President and Mrs. Nixon as the Secretary.

They realized that unity is strength and had the wisdom to group Clubs into Districts and then later to bring the Districts to form an Association. Since then the movement has grown rapidly and spread all over the globe.

### A PROFILE OF INNER WHEEL

Inner Wheel is an International Organization. Administratively, it functions at 4 levels. India is the 2nd largest Association. Inner Wheel is totally democratic at all levels. Every office is an elected one and every club has right to vote. IIW is governed by a Constitution and it is amended every 3 years at the IIW Convention. Once in three years an International Convention is held, proposals are submitted to amend the Constitution.

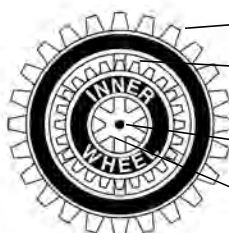
**DONATE BLOOD**



**"LET THE KINDNESS OF YOUR BLOOD FLOW TO OTHERS"**



## INNER WHEEL LOGO



- 24 Teeth on outer wheel denote the clubs in the world.
- 24 Teeth on Inside Wheel denote the links with other organizations and charities.
- The Dot in the middle is the individual member **YOU** - without whom the hub will fail.
- 6 Spokes, radiating outwards from center represent the officers and service committees.

The colours to be used are - Rims of inner and Outer wheels in **Royal Blue** Words **INNER** on the top and **WHEEL** at the bottom are written in **Gold** lettering

## ORIGIN OF ENGLISH VERSION OF INNER WHEEL PRAYER

Way back in 1971, Silla Ardesir, a young member from India attended one of the meetings of a local Club in Australia. At the beginning of the meeting she heard the members reciting a Collect. She was impressed with that and felt why not one for her home Club, Inner Wheel Bombay? She brought back the Collect with her and India being a diverse country, she made the changes to suit the country and presented it to her Club. Soon the other Clubs too adopted this and thus the **Inner Wheel Prayer** was born.



## THE SIGNIFICANCE OF 10TH JANUARY / STORY OF IIW DAY

International Inner Wheel Day, celebrated on 10th January, was the idea of 2nd International Inner Wheel President Helena Foster (1969-70). She wrote a letter to all clubs worldwide, "I would like to have one day in the year when all Inner Wheel members would do something special and think of their fellow members around the world to do some kind of personal service. I have chosen this special day because it was on January 10, 1924 that the Mother Club, the Manchester Inner Wheel Club, England first adopted the name "Inner Wheel". It can be interpreted in any way you think fit - in a group or as in individual - giving personal service to someone who needs you - planting a tree or flowers to beautify some corners of your land or just the simple act of writing a letter. I am sure that there are inspiration and encouragement to be gained by the knowledge that your fellow members throughout the world are at that moment joined together to extend service and friendship". The response to the first celebration of Inner Wheel Day was magnificent.



## WHY JOIN INNER WHEEL?

- **FRIENDSHIP:** Inner Wheel provides one of the most basic human needs - the need for friends and fellowship.
- **PERSONAL GROWTH AND DEVELOPMENT:** Membership in Inner Wheel helps one's growth and education in human relations and interpersonal development.
- **LEADERSHIP DEVELOPMENT:** Inner Wheel is an organization of service minded and capable personalities. Serving in Inner Wheel position is like a college education in leadership, learning how to motivate, influence and lead people from different walks of life.
- **FUN:** Inner Wheel provides a very pleasant & fun filled environment.
- **PUBLIC SPEAKING SKILLS:** Many an individual who joined Inner Wheel was afraid to speak in public. Inner Wheel develops confidence and skills in public communication and provides opportunity.
- **CITIZENSHIP IN THE WORLD:** Every Inner Wheel Member proudly wears a pin that says "Inner Wheel" which spreads across 104 nations worldwide.
- **ENTERTAINMENT:** Inner Wheel has conventions, assemblies and institutes, workshops that provide entertainment in addition to Inner Wheel information, education and service.
- **CULTURAL AWARENESS:** Around the world, practically every religion, country culture, race, creed, political persuasion, language, colour and ethnic identity is found in Inner Wheel. It is a cross section of the world's most prominent citizen from every background and walks of life. Inner Wheel Members become aware of other cultures and learn to live and work with people all around the world. They become better citizens of the Country they belong to in the process and work towards world peace.
- **NICE PEOPLE:** Inner Wheel Members above all are nice people, nicest people on the earth of course they are most important people, but it is more important to be nice.
- **THE OPPORTUNITY TO SERVE:** Inner Wheel is a friendship cum service organisation. It provides ample opportunities and varieties in the field of service to the community & gain satisfaction.



## INNER WHEEL OVER THE YEARS

- **1905:** Mr. Paul Harris started the first Rotary Club.
- **1920:** The wives of Rotarians in Great Britain and Ireland joined hands to help their husbands with social work undertaken by Rotary.
- **1924:** 10th January, The inaugural meeting of Manchester Club (Great Britain) was held in Harriots Bath where the name of "Inner Wheel" was adopted and now celebrated as International Inner Wheel Day.
- Mrs. Oliver Golding was the founder President and Mrs. Nixon was the Secretary.
- The first six rules were agreed upon. (i) The name shall be "International Inner Wheel"; (ii) The emblem shall be: Logo; (iii) The Inner Wheel year shall be 1st July to 30th June; (iv) Inner Wheel shall not be sectarian or party political; (v) There shall be nomenclature for all offices at International, National, District and Club level; (vi) Official language shall be English.
- **1928:** The first Inner Wheel District No. 5 (England) was born.
- **1931:** The First Overseas Club was founded in Ballarat.
- **1934:** 6th May. The Association of Inner Wheel in Great Britain & Ireland came into being.
- **1936:** Since, then the newly formed Inner Wheel Clubs were given a Certificate of Membership or "The Charter".
- **1948:** The first overseas I.W. District "The Netherland District" was formed. The same was later on numbered as District 26.
- **1955:** Inner Wheel came to India with the formation of Inner Wheel Club of Ahmadabad as District 75 now District 305 (The First District in India). Mrs. Minnie Camma was the Charter President of IWC Ahmedabad the first club in India.
- **1965:** The first Inner Wheel District in India was formed under the Association of Inner Wheel Clubs in India. Founder was Mrs. Asthma Mascati.
- **1966:** Mrs. Malti Rana was appointed the first Inner Wheel Representative.
- **1967:** 1st July, IIW came into being. The first Board Meeting was held in Copenhagen. Five Board Members were present from Denmark, Great Britain & Ireland, Netherlands, Norway and Sweden.





- **1968:** Lavender Weightman became the first International Inner Wheel President and came to India. She combined three Districts of Gujarat, Saurashtra and Bombay and named it "National Council of India".
- **1970:** The first IIW Convention was held at Hague, The Netherland.
- **1976:** The Association of Inner Wheel Clubs in India, Sri Lanka and Bangladesh was formed. Raksha Mehta (District 314) was the first President.
- **1979-80:** First Edition of practical guidelines for Association, District and Clubs was prepared and printed on behalf of Association of Inner Wheel Clubs in India by Past Association President Late Dr. Saroj Lalwani and the revised Guidelines in the year 2006-07 (Second Edition).
- **1985:** 1st July District 322 (Sri Lanka) and District 328 (Bangladesh) were delinked from the Association of Inner Wheel Clubs in India.
- **1986-87:** Mrs. Minna Kapur was the first Indian lady to honour the highest office of International Inner Wheel President.
- **1993-94:** Mrs. Anita Agarwal became the second Indian lady to honour the highest office of International Inner Wheel President.
- **1993-94:** I.W.C. of Port Blair is the first Inner Wheel Club in the union Territory of Andaman and Nicobar Island which was added to Association of Inner Wheel Club in India by District 329.
- **2007-08:** Mrs. Kamala Ramakrishnan became the third Indian lady to occupy the highest office of International Inner Wheel President.
- **2010-11:** Mrs. Pallavi Shah became the fourth Indian lady to assume charges of the highest office of International Inner Wheel President.
- **2013-15:** Dr. (Mrs.) Kapila Gupta the 1st Indian Lady is elected International Inner Wheel Treasurer.
- **2014-15:** Mrs. Abha Gupta is the current International Inner Wheel President and she will be the fifth Indian lady to assume charge of this highest office.
- **2017-18:** Dr. Mrs Kapila Gupta became the sixth Indian lady to hold the highest post of the International Inner Wheel President.
- **2020-21:** Dr. Bina Vyas is the 7th Indian Lady to hold the highest post of the International Inner Wheel President.

## INNER WHEEL IN BRIEF

Inner Wheel, a 100% women's organization, is essentially a grass root level organization with most of its service efforts being carried out at the club level. The District, the Association and the International structure are designed to support the clubs and help them provide more service in their communities and beyond that.

### Clubs

Womenfolk, generally related to past or present Rotary / Inner Wheel members, are the members of Inner Wheel Clubs which belong to the global organization – International Inner Wheel. The Club President is the leader of the Club. Each Club elects its own officers and enjoys considerable autonomy within the framework of Inner Wheel constitution and By-laws.

### Districts

Group of clubs are clubbed into Districts. In association of Inner Wheel Clubs in India, There are 27 Districts, each led by a District Chairman.

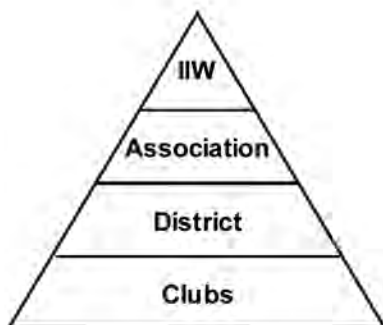
### Association

Districts together in a country or countries form an Association headed by Association President.

### International Inner Wheel (IIW)

IIW, the apex of the organization, with its headquarters in Anchester, U.K., has IIW President as its supreme.

### Hierarchy of Inner Wheel





## IMPORTANT INNER WHEEL INFORMATION

### General Information:

- ★ **Inner Wheel Year** - From 1st July to 30th June.
- ★ **Colour of Inner Wheel Emblem, Badges and Collar** - For
  - Clubs - Royal Blue
  - Districts - Light Blue

The International Inner Wheel is an NGO, inserted in the ECOSOC roster. It has several representatives at the UN.

### Club Level:

- ★ **Formation** - A club is formed by minimum **10 active members**.
- ★ **Transfers** - An Active Member may take transfer to any Inner Wheel Club in exceptional circumstances, provided both clubs agree and permission is obtained from the **District Committee**.
  - If an Active Member transfers or resigns from the club, her seniority and Inner Wheel qualifications will remain as it is on joining the new club.
- ★ **Retirement** - When a member is no longer able to continue through sickness or infirmity she may termed 'retired' rather than 'resigned'.
- ★ **Termination of Member** - Active Membership Terminates on failure to pay the Annual subscription by 31st December.
- ★ **Quorum** - 4 members at **Executive Committee Meeting** and 20% of members at **General Body Meetings**.

### District Level:

- ★ **Formation** - A District is formed with minimum **four clubs** and consists of all clubs within its boundaries.
- ★ No Club can have more than two members in the **District Executive Committee** in a particular Inner Wheel Year.
- ★ Immediate Past Dist. Chairman, District Chairman and District Vice Chairman cannot be members of the same Club.
- ★ If **District Executive Committee** fails to take charge or remains absent without reasonable cause for two consecutive meetings she shall be deemed to have resigned from office and in that event, the District Executive Committee shall appoint in the vacancy so caused, any member who is duly qualified to such office, to complete the year.



✦ **District Executive Committee Meeting:**

- **Number - Minimum 2** in a year.
- **Quorum - 30%.** If quorum not complete then meeting is adjourned for 30 minutes and be re-assembled for the meeting. A postal vote must be taken to decide recommendation.
- Special Meeting may be called by District Chairman or when requested by 2 members of the Committee. At least 4 days' notice is required.

✦ **District Committee Meeting:**

- **Number - Minimum 2** in a year.
- **Agenda be sent at least 30 days before the meeting.**
- **Quorum - 30%** of the District Committee. If quorum not complete then meeting is adjourned for 30 minutes and be re-assembled for the meeting. A postal vote must be taken to decide recommendation.
- **Extra Ordinary Meeting: Called y District Chairman on request by 2/3rd of the Clubs.** At least 15 days' notice is required. If such meeting is not called then the members who requisitioned shall be at liberty to call the meeting.

✦ **Increase in District Dues:** This should be mentioned in the agenda and passed by **2/3rd majority of District Committee is required.**

✦ **If a member of District Executive Committee is not able to attend a District Executive Committee Meeting or District Committee Meeting then she should send her report along with letter of apology for not being able to attend it.**

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Note: For more & detail information regarding Inner Wheel rules refer to IIW constitution & handbook and Association Bye-laws which are also available on IIW website and Association website respectively.

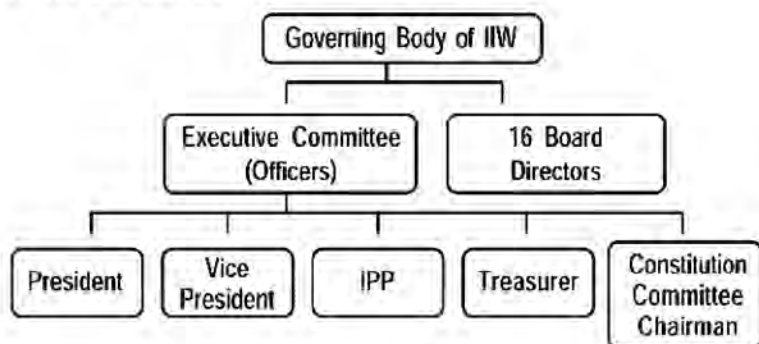




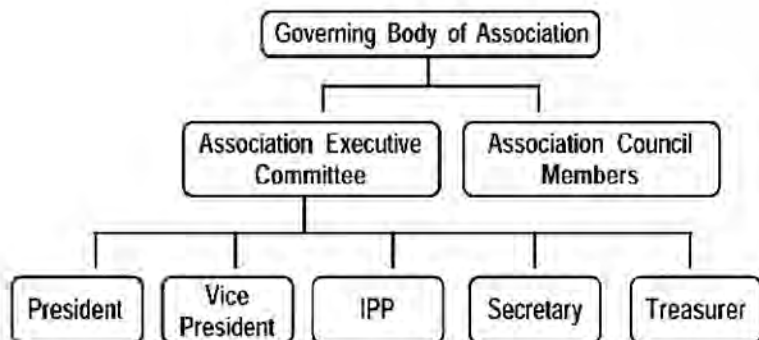
## GOVERNING BODY IN INNER WHEEL

The hierarchy of Inner Wheel shows that at the apex is the International Inner Wheel under which is the Association consisting of various Districts and at the end are the clubs with its members providing selfless service. Every level of Inner Wheel has its Governing Body to help smooth of functioning of Inner Wheel.

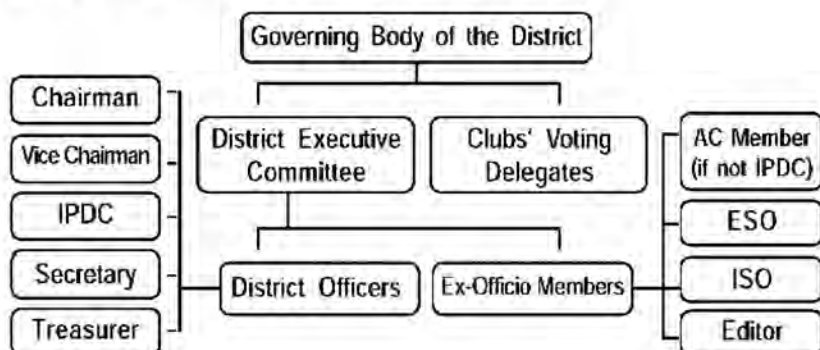
### 1. AT IIW LEVEL



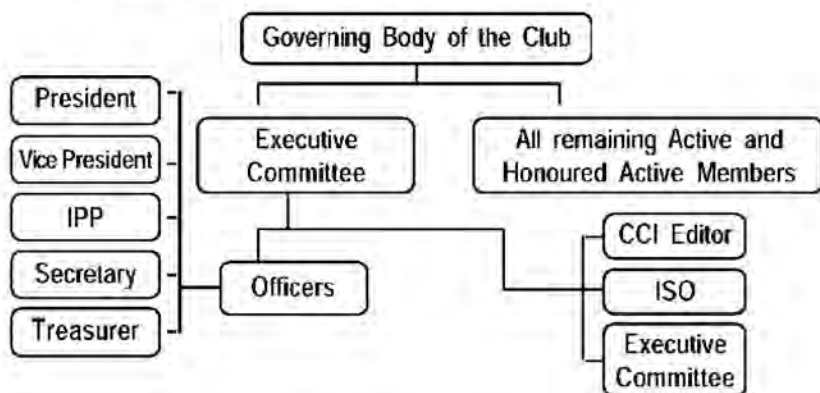
### 2. AT ASSOCIATION LEVEL



### 3. AT DISTRICT LEVEL



### 4. AT CLUB LEVEL



**MEALS ON WHEELS**

## PROTOCOL IN INNER WHEEL



### What is Protocol ?

The dictionary meaning is - Customs and regulation of diplomatic conduct. Protocol is the formal etiquette and procedure for formal ceremonies. It also enhances the stature of all those who observe these customs and creates an ambience of goodwill and happiness all around. Inner Wheel being an International organization with different layers of administration has to follow certain norms in a meeting to add dignity and maintain decorum.

### Protocol in Inner Wheel for:

1. Seating arrangements at various meetings.
2. Addressing Inner Wheel dignitaries.
3. Visit by Inner Wheel dignitaries
4. Correspondence

### 1. Seating arrangements at various meetings

#### CLUB LEVEL

TRE	IPP	CHIEF	GUEST	PRESIDENT	VICE PRESIDENT	SEC	ISO
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#### AUDIENCE

- ✦ In Chairman's Official visit to the club, the District Chairman is the Chief Guest.
- ✦ If Association President or Guest of Honour is also present then they will sit between the President and Vice President.
- ✦ Place of Honour is to be given on the Dais to any other Association Officer present.



## DISTRICT LEVEL DISTRICT ASSEMBLY / CONFERENCE

### INAUGURAL SESSION

ASSM/CONF CHAIR	DIST ISO	DIST TREA	AC MEM	ASSN PRES	DIST CHAIR	DIST VC	DIST SEC	DIST ESO	DIST EDIT	ASSM/ CONF.SEC
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### BUSINESS SESSION

DIST ISO	DIST TREA	AC MEM	ASSN PRES	DIST CHAIR	DIST VC	DIST SEC	DIST ESO	DIST EDIT
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### AUDIENCE

- + If Association President is not present then the seating arrangement remains same except that Association President's chair is not kept.
- + All other Inner Wheel dignitaries-Past District Chairmen, Past and present Association Officers & V to be seated in the 1st row.
- + Rotary Governor is also seated in front row.

### 2. Addressing Inner Wheel Dignitaries.

#### CLUB LEVEL

- + Club President presides over all the meetings. She must be addressed first, all others are to be addressed after her.
- + If District Chairman is present, then she will be addressed after addressing the Club President. And when District Chairman is present she will be the Chief Guest.
- + If both Association President and District Chairman are present then District Chairman must be addressed first then Association President.

#### DISTRICT LEVEL

- + District Chairman presides over all the meeting and is to be addressed first.
- + If Association President is present, she is next.
- + Association President is the Chief Guest at the District Conference/ District Assembly. Any other Speaker can be a Guest Speaker.
- + IIW President or Association Officers are to be addressed before District Executive, PDC's dignitaries and members of Inner Wheel.





- + The above will be addressed before acknowledging Rotary dignitaries and guests.
- + The spouse of the District Chairman, Association/District Officers, if present, must be seated in the first row, and their presence be acknowledged.
- + The First Lady of Rotary District also must be in the front row, and her presence be acknowledged.

### 3. PROTOCOL DURING VISITS BY INNER WHEEL DIGNITARIES

**Do remain present before your leader arrives and schedule your departure only after hers.**

When any Inner Wheel Dignitaries visit then Protocol demands.

- + Club President receives the District Chairman.
- + District Chairman/Club President receives Association President.
- + Association President/District Chairman receives IIW President.

### 4. PROTOCOL IN CORRESPONDENCE

Correspondence in Inner Wheel is done through proper channels.

***There are very clear lines of communication and they should not be broken/bypassed.***

INTERNATIONAL



ASSOCIATION



DISTRICT



CLUB

- + Step 1 : Club members communicate to Club President.
- + Step 2 : Club Officers to District Officers
- + Step 3 : District Officers to Association Officers
- + Step 4 : Association Officers to IIW Head Quarter.

⇒ **No official letter should be sent directly. It must go through the official line of communication as mentioned above.**

#### Please Note:

- + If any club wants to invite Association President, it should go through proper channel. Club → District Chairman → Association President.



- ✦ No Official Communication allowed by by-passing the line of communication.
- ✦ No Correspondence to be done with IIW directly. Requests for messages, etc. are also not entertained by IIW. District Secretary receives all messages in the month of June-July from IIW which can be used for publications.
- ✦ Greeting Cards, Invitations, Newsletters can be sent directly ONLY up to Association Level not beyond.
- ✦ Ballot paper of IIW elections, Club information forms, photographs can send directly to IIW in the formats given. No official letter should be sent directly. It must go through the official lines communication.
- ✦ Chief Guest should be the last speaker. No one should speak after her. Only observations can be made.
- ✦ **We are member of Inner Wheel and not Inner Wheelers.**
- ✦ Color of Inner Wheel Emblem, badges and Collar should be uniform **Colour of Badges and Ribbon - Royal Blue** for Clubs, **Light Blue** for the District.
- ✦ Don't use or encourage the use of Chairperson "C" It is Chairman.
- ✦ Don't print International Inner wheel on your Stationery.
- ✦ Use the Name of the club as given in the charter.
- ✦ **Club Charter must be handed over at the club installation and preferably shown to the District Chairman during her official club visit.**
- ✦ Do not ask the invited Inner Wheel guests for any contribution, sunshine or raffle.
- ✦ Do not impose yourself on others, while visiting other cities, districts or countries.
- ✦ Be impartial, fair and just in case of any dispute.

#### Inner Wheel Governing Body at various levels

CLUB LEVEL	
EXECUTIVE COMMITTEE	GENERAL BODY
DISTRICT LEVEL	
DIST. EXECUTIVE COMMITTEE	DISTRICT COMMITTEE / VOTING DELEGATES
ASSOCIATION LEVEL	
EXECUTIVE COMMITTEE	COUNCIL
INTERNATIONAL LEVEL	
EXECUTIVE COMMITTEE	BOARD DIRECTORS

## MEMBERSHIP

### Importance of Members

Inner wheel is an organization based on the motto of friendship, service and international understanding. For effective functioning of the organization, it functions at 4 levels. The real work of the organization is done at club level and their other three levels are the administrative levels – District, Association and International. The members form the roots of the organization and every member of the organization is a part of the actual work that the organization does. Their active participation in clubs leads to strengthening of organization at District, Association and International level. To fulfill the mottos of Inner Wheel, what is required are clubs with large membership, as, then only one can think of district, Association and International levels being effective.

**Inner wheel is one of the largest women's volunteer service organizations** throughout the world mainly because of its membership. Thus, as a member of Inner Wheel organization we must realize that strength of Inner wheel lies in its membership. It should not dwindle and for this it is we who must care to share about Inner wheel with others.

### MEMBERSHIP DEVELOPMENT

#### Why should there be increase in membership?

Do our Clubs in the District have difficulty in finding Presidents? Do our Clubs have 50% of the members who have been Past Presidents? Do we have less than 60% attendance at meeting? Do we have members who are just there on the roster and do not attend meetings? If we have any of these situations in our Clubs, yes! we need New Members.





**How to induct new Members:** New Members are very choosy. They join the Club only if they are comfortable with the group of Members i.e. Fellowship. Only then they can enjoy themselves and take part in the Club activities. Good and interesting Club Programmes, Picnics, Factory visits etc. help in keeping the new members interested in the activities of the club. The quality of the Programmes makes a great deal of difference.

**Who can become a member:** A Member may belong to 1 club only. Classes of Membership.

A female above 18 years can take up membership which is classified into three categories –

- I. Active Membership
- II. Honoured Active Membership and
- III. Honorary Membership

Active membership consists of members related to Rotary, Inner Wheel and those invited. They have the right to vote and take up posts in Inner Wheel.

**Honoured Active Membership is bestowed upon Active Members who have proved their dedication as Active Members in Inner Wheel.**

**Honorary Members**, are ones who have contributed to the society and the club would like to honour them as Inner Wheel members by paying their dues and they do not vote or take up any post in Inner Wheel.

#### **I. Active Membership**

Any female above 18 years of age who

1. is related to Rotarian or former Rotarian in following ways:
  - (a) Wife (widow of former Rtn. too)
  - (b) Female partner (this is only for present Rtn.)
2. is related to a Rotarian or former Rotarian or Inner Wheel member or former Inner Wheel member in following ways:
 

(a) Mother	(b) Sister	(c) Daughter
(d) Step Daughter	(e) Daughter-in-law	(f) Mother-in-law
(g) Sister-in-law	(h) Aunt	(i) Niece
(j) Cousin	(k) Granddaughter	
3. is a Rotarian or Former Rotarian
4. is Former Inner Wheel member



5. is related to Rotaract in following ways:
  - (a) Former Rotaractor
  - (b) Wife of a Rotaractor
  - (c) Mother of a Rotaractor
6. is invited to join provided that a majority of the club members agree.
  - **Inner Wheel has simplified the membership categories in the 15th IYW Convention held in Istanbul vide proposal No.17. Women who believe in the importance of friendship, personal service and international understanding with no connection to Inner Wheel or Rotary can be invited to join.**
  - **The Constitution states that majority of the Club member must agree** but does not state how the vote should taken, therefore the **vote can be taken either: (a) at a Club meeting or (b) by a postal vote.** It is up to each Club to decide how they wish to conduct the vote but **must not be in the presence of the proposed member.**
  - **If the Club selects (a) vote at a Club meeting, then all the members should be informed,** prior to the meeting that a vote will be taken, and **if they cannot attend** that meeting they should **submit their vote by post, before** the date of the **meeting.** If their vote has not been received when the meeting takes place, those votes will be counted as absentions (abstaining/refraining/no vote).
  - A simple majority of all the votes cast is all that is required as per the Constitution. In many places too much dilution with any one becoming a member of the Inner Wheel is happening. Thus, **2/3rd majority of voting is recommended** to maintain the sanctity of the organization.

## II. Honoured Active Membership

**By paying a member's dues a club can confer such membership to an Active Member who has given outstanding service to Inner Wheel.** Her dues are paid by the club only in the year she is conferred the status of Honoured Active. **From the following year she pays the dues but retains the title.** Such member shall retain all rights of Active Membership and shall be subject to nomination and election annually.

## III. HONORARY MEMBERSHIP

If the Club wishes to honour someone, for example, a local dignitary, or a person who has helped the Club in some way, or some from





a Charity, they can invite them to join as an Honorary Member for an Inner wheel year. **Clubs can invite up to 4 persons** whom they wish to honour **to become Honorary Members in an Inner Wheel year**. Such members cannot hold office and cannot vote, and they must be elected annually. **Honorary Members' dues are paid by the Club.**

When considering inviting someone to be an Honorary Member, the Club President should propose that person's invitation to the members first at the Club Executive Committee Meeting and when it is passed then in the Club meeting. The members present at that meeting should then be asked to vote, and if a majority of those present agree, she be invited join.

### MEMBERSHIP GROWTH

Membership Development has been an ongoing process since that day in 1924 in Manchester, 96 long years ago, when the first Inner Wheel Club was born. Today the Inner Wheel movement is spread over 100 Countries with more than 109,922 members with 4000 clubs & is continuing to grow. But we still have a lot of scope to grow further. Here comes the need for Membership Development which means expansion of members through more members in clubs and more new clubs.

As every organization tries to keep expanding its membership, Inner Wheel too wants to expand, it has two parts – Internal Expansion and External Expansion:

1. Internal Expansion, i.e., in existing clubs
  - (a) Increasing members
  - (b) Retaining members
2. External Expansion, i.e., forming new clubs

#### 1. INTERNAL EXPANSION

Internal Expansion means increasing members within a club. Though a difficult task, it is not an impossible one. It increases horizon of friendship and service. But increasing members does not mean just bringing in new members as it is only gross increase. What is strived for in Inner Wheel is net increase i.e., not only bringing in new members but also retaining the existing members. Net increase in a particular Inner Wheel year is calculated as under:



Net Increase = Existing Members in the beginning of the year  
 + New Members added during the year  
 - Members leaving during the year

**1. Increasing Members** - This means inducting new members in the club.

### Need for New Members

We are all aware that to make this organization strong we do require experienced and long standing members but on the other hand we also need new members as they bring with them new ideas, new enthusiasm and thoughts. Here, each one can contribute their little bit by taking efforts to bring in new eligible members and also take efforts to retain them for their lifetime. Membership is essential to the future of our very organization for the following reasons:

- + Continued growth
- + Revitalization of Club - If there are no new members then problem of leadership arises. Past Presidents of the club in rotation take post of President and there is dearth of new zeal and ideas.
- + More hands to serve
- + New ideas and ways of serving mankind.

### Reasons for anyone to join Inner Wheel

Motto of Inner Wheel is Friendship and Service but women are drawn to Inner Wheel for various other benefit it offers in addition to the above two. Key reasons why many women are drawn to membership in voluntary social organization like Inner Wheel are:

Identity	It helps in creating one's own identity.
Noble Cause	Working on meaningful service projects.
Networking	Make friends with like-minded people till International level. Due to Inner Wheel and development of personal relations professional opportunity to is received.
Empowerment	We simply learn, learn and learn leading to self-development through development of the skills like leadership, oratory, persuasive, elocution, administrative, letter writing, etc, learn finance, making new friends world over, social etiquettes and have exposure to meet members from all over the world.
Repay	Opportunity for repaying to the society what it has given them.



World Peace	Due to better understanding through cultural and friendship exchange programs.
Help from service	Provide help to others and gain satisfaction.
Enjoyment	Enjoying friendship and personal service. Inner Wheel provides a very pleasant and fun-filled environment.
Exposure	Through service to society. You are the elite of the society.
Leadership	Development of leadership qualities.

### Reason for a Member to Join any particular Club

Why should any one become a member of a particular club? Why should she choose that particular Inner Wheel Club over other IW Clubs? Is there anything special in that club that she would like to be a part? A thought must given to the aspect of membership. Stress on that particular point and make it happen in the club.

For prospective members to join a club depends upon

- ✦ Number of members in any club over the years as it speaks for that club's integrity.
- ✦ Type of members - Members who are sensible and display wisdom.
- ✦ Individual and collective image of Inner Wheel.
- ✦ Club Image - types of projects undertaken is important.

### Attracting New Members - Increasing Members in a Club

Every member is a potential extension officer, and should always be looking around to find women who fully agree with the objects of Inner Wheel, and share its values. It is not just the responsibility of the President to bring in new members. Thus, the **slogan should be, "Each One-Reach One-Induct-One"**. This involves every member bringing in at least one new member who is eligible to be a member. Just by wishing or sleeping over club's dream of making new members will not achieve the desired goal of making new members. Some solid action has to be taken. They are many who are eligible to join Inner Wheel, only we have to approach them. Every Inner Wheel Club needs a well-crafted membership development action plan to stay dynamic and effective.

### Action plan to attract new members

#### i. Appoint Membership Development Committee

A club can appoint a Membership Development Committee where



senior, experienced, enthusiastic members, may be with good Rotary and Inner Wheel connections and with an exposure to other voluntary organization are included. The club can cash on their seniority and experience. This committee can work for a longer tenure for better results, may be say 3 to 5 years.

## ii. **Communicate our Vision - Publicize**

Public image directly results in increasing membership. **By publicizing club's events and service projects one can let more people know the good work the club is doing and increase its appeal to prospective members.** The club should use electronic as well as print media to highlight their meaningful activities. Coverage in media - newspapers, on television, radio, or the Internet generates interest in Inner Wheel. Facebook, Twitter, Blogs, What's App, etc. are new means where one can upload photos with small write-up. News of clubs in that District is spread loud and wide. Invite guests of different sectors of the society to the club's seminars & public meetings.

## iii. **Hunt for Members**

**The clubs should Tap on Resources** to hunt for new members.

- **Members** - Once a new member is made, instead of relaxing the club can tap on her resources. They in turn can get more members. Their acquaintances, friends qualified to become members are prospective member. Old members also are resourceful in getting prospective members. They should also be motivated.
- **Rotary Anns** - Make it a point to talk subtly at the Rotary meetings on Inner Wheel projects in Rotary meetings and motivate Rotary Anns to become Inner Wheel members. Many clubs in mofissil areas still depend on their counterpart Rotary for their membership and club growth. Speak to them and develop personal relation before inviting them to Inner Wheel.
- **Other places** like Kitties, women's organizations, office colleagues etc. are potential hunting ground for new members. One has to literally hunt for new potential members. Many women are good and enthusiastic members but due to their backgrounds or other circumstances they are shy. Encourage sisters, daughterin - laws and other female relations of members to join or form new clubs. New generation clubs for the younger crowd is gaining momentum. Many times the ideas to form a club or to become members have to be thrust on new generation as well as on more women, as they are not aware of their own skills.



#### **iv. Spread the Word**

Word has to be spread, information and importance of joining Inner Wheel needs to reach as many potential members as possible. It is seen time and again that if an existing Inner Wheel member conveys her pride in being an Inner Wheel member, talks about the people and activities that sparked her interest in Inner Wheel, how she got so involved in the activities of the club and projects, wonderful experiences of taking prestigious office at the Club, District or Association level, her love for the work she and others are doing in Inner Wheel, etc. sends a very positive and most important message to the prospective member that she has to join and that by joining this very important and prestigious organization she is entering a new phase in her life.

#### **v. Developing Club to Fulfill Each Member's Needs**

Members join Inner Wheel for either friendship or service or both. thus, a club should have balanced yet variety of programs to cater to fulfill each member's needs.

#### **vi. Proper Invitation**

A personal invitation, a phone call, mail, or sms inviting a potential member always gives a personal touch and the prospective member feels wanted. Of course one has to put warmth and good wishes in all these invitations. When club makes the invitation or when members of the club have a dialogue or when she visits the club then whoever talks to her must demonstrate her enthusiasm for her clubs projects and show pride in being the member or that club. The message should be simple and clear – "It is your privilege and honour to become a part of this prestigious club and this organization and if you don't join you are losing on something!"

#### **vii. Follow up**

If a prospective member is not ready to join immediately, don't be discouraged. We need to follow up and not give up. At some point of time they may become ready to join Inner Wheel. It is good to be persistent but give the prospective member space and time to make a decision on her own. We must invite them again and again and keep up our efforts.





## WELCOME TO NEW MEMBERS

The following is a suggested form of procedure for welcoming the new members.

At the beginning of the meeting the introduction of new member should be given to all the members, the president should read the Inner Wheel Objectives; address each of the new members by name and say:

**“There are no rights without corresponding obligations. Your right to become a member of this club is an exclusive one. You have been invited to become a member of this Inner Wheel Club because, We are sure that you will welcome the responsibilities of friendship and service that membership brings with it. We believe that you will enjoy being a member of our truly international organization and take a full and active part in all that this club offers. We do hope that you will find you are among friends and enjoy participating in all aspects of the Club and Inner Wheel.”**

The President will then call upon all other members present to stand and addressing the new members say .....

On behalf of the Members of Inner Wheel Club of..... (Your club's name), I welcome you and (addressing the Club), I introduce this new member to you and ask that you extend your friendship to her.

### नई सदस्या की स्वागत शपथ

नई सदस्या / सदस्याओं का क्लब में स्वागत करने के सम्बन्ध में निम्नलिखित सुझाव है। क्लब मीटिंग के प्रारंभ में क्लब अध्यक्ष को इनर व्हील के उद्देश्य पढ़कर सुनाने चाहिए।

१. सच्ची मित्रता को बढ़ाना।
२. व्यवितगत सेवा को प्रोत्साहित करना।
३. अंतराष्ट्र सामंजस्य बढ़ाना।

इसके पश्चात नई सदस्या को उनके नाम से संबोधित करते हुए बोलना चाहिए।

**श्रीमती/कुमारी.....किसी भी अधिकार के लिए प्रतिज्ञा का अनुबंध अनिवार्य है। इनरव्हील की सदस्या बनने का आपका अधिकार-एक विशेष अधिकार है। मुझे विश्वास है कि आप इनरव्हील की सदस्यता के साथ आनेवाली मित्रता व समाज सेवा की जिम्मेदारियों का सहर्ष स्वागत करेंगी। सदस्य बनने पर आप समविचारी सहेलियों में उत्साहपूर्वक सहर्ष भाग लेंगी-ऐसी मुझे आशा है।**

अब अध्यक्षा सभी उपस्थित जनों को अपने स्थान पर खड़े होने को कहेंगी और नई सदस्यार / सदस्याओं को संबोधित करते हुए कहेंगी कि.....इनरव्हील क्लब की ओर से मैं आपका स्वागत करती हूँ और (क्लब सदस्याओं को संबोधित करते हुए) मैं आपका इन नई सदस्यार /सदस्याओं का परिचय कराती हूँ और आपसे इनके साथ मित्रता व स्नेहभाव बढ़ाने का अनुरोध करती हूँ।



## RETENTION

Retention of members is also a great challenge. Retaining good members is as critical to long term growth and success of the club and in turn of the organization as the induction of new members and new clubs. Bringing in new members is just half work done. The difficult part is to retain members – new as well as old ones. Avoiding turnovers is the key.

### **Problems of Retaining Member**

There are numerous reasons for members leaving the organization:

- (i) Health, old age, transfer and death – these are natural and one cannot do anything about it.
- (ii) Communication gap.
- (iii) Improper time and place of meetings.
- (iv) Lack of proper programs.
- (v) Groupism among members leading to fights and members leaving the club.
- (vi) Ownership of club by some members.
- (vii) Lack of involvement of member making them feel neglected.
- (viii) Lacunae on part of leadership.
- (ix) Failure to give proper information and education about Inner wheel.
- (x) Too much paperwork and that too in English and thus, if required to take up post, the member resigns.
- (xi) No fiscal discipline.
- (xii) President inducts friends during her tenure as President and when her tenure over her friends leave. It is the responsibility of the President to see that her friends continue in the club even after her Presidentship.
- (xiii) Rotary groups affect Inner Wheel.
- (xiv) Reluctance of Rotary members to encourage Inner Wheel.

These problems hamper membership development efforts and have to be tackled at the earliest.

Membership retention is an ongoing process, that requires constant attention, action and commitment. When clubs continually gain and loose members, a revolving door effect is increased making the club unstable and thus difficult to attract new potential members.



## Remedies for Retention

It is truly said that "Prevention is better than cure." Although clubs cannot prevent a certain amount of natural attrition, they can minimize its effect by working towards it. Following suggestions are recommended:

- (i) **Proper Communication:** of meetings, projects/activities and observation of events of Inner Wheel and happenings in family members - their achievements, birthdays, anniversaries or sad news, etc. **from time to time.**
  - **Circular of meetings and projects is appreciated at home address or by sms** (for fast and personal communication in case of emergency).
  - **Phone calls** could be used **for personal touch.** For example, in case of absence of member in a meeting or project it is necessary to enquire into the reason for her being absent. It makes her feel important and also they feel a part of the organization.
  - Regular **publication of club bulletin** is an important means of communication.

Under any circumstances **Communication Gap** should be **avoided.**

- (ii) **Time and Place of the Meeting:** It is also important to **be aware** of what **time of meeting suits the majority of members;** i.e. daytime meetings (possibly middle of afternoon), luncheon meetings or evening meetings. The **place** of meeting too **should be convenient, accessible and approachable.** Accommodating time and place for young working girls, family fellowships, dinner, and children is important.
- (iii) **Time Management: Meetings or programs** need to be well organized and punctual. They should **be started on time and be finished in time.** Members are not comfortable with disorganization and leader's lack of concern for their valuable time. It should not create lack of interest in members. Time is precious to members in today's environment. To encourage time maintenance, **Punctuality Gifts could be given.**
- (iv) **Variety in Meetings: Good and interesting programs be organized** during meetings to sustain interest. Meetings need to be geared toward interests and likes of members. Most members want a variety of meetings that include business and social speakers on current issues, educational tours and a community project periodically. No meeting should be all of one type. **Variety is the key.**



- (v) **Worthwhile Projects:** It is the duty of the club to take worthwhile projects to satisfy the needs of members who join Inner Wheel to be a part of the social service Inner Wheel does.
- (vi) **Healthy Environment:** A healthy family atmosphere is to be created inside the club. **Amongst members there should be a very friendly environment.** Friendly behaviour with one another creates a healthy environment. Personal contacts play an important role in strengthening the bond in club. Respect for each other should be there as they must understand that all are equal. By that they would like to keep attending meetings, functions, projects and programs. This is more important for new members as they should be made to feel welcome and comfortable by senior members. President should listen to the members, and encourage others to listen and not to discourage, dominate any member. Ego clashes should be avoided and hurting someone's ego need not be done.
- (vii) **Involve:** Involve **each member** – new as well as senior, throughout the year in **organizing some project, event or meeting on the basis of her capability and interest.** This will give them give importance and provide opportunity to their talent. Sense of belonging to Inner Wheel will be enhanced. Each member should feel responsible and important in club activities. Involving seasoned members as well as old members in activities is important otherwise they keep themselves away from the club activities. Their experience counts a lot and in case of new members they have the enthusiasm. Encourage **new members to speak in meetings** about Inner Wheel.
- Note:** Very few members like to do administrative work in Inner Wheel and new members at time are given this responsibility which should be avoided till she is not aware of Inner Wheel and its working.
- (viii) **Appreciation:** Appreciate **publicly those members who have helped** in projects/events. This will make them happy and they shall keep on helping. Even in the print, while giving news of the project/event, their names should be mentioned. Visibility to Inner Wheel Projects through print media, audio visual media, and as well as through media of information Technology also encourage members.
- (ix) **Awards:** Awards/prizes for **Best Member, Best Project Director, 100% Attendance** at General Body Meetings, Executive Meetings and projects, etc. will increase attendance and with regular



involvement. Their interest in Inner Wheel also increases. Recognition Award for member's achievements and for performance in assigned duties at the end of the year could be done.

- (x) **Suggestion Box:** This enable members to give their **valuable suggestions**.
- (xi) **Encouraging Members to attend District Events:** like Assembly Conference and Rally, Inter District Meets, Zonal Meets, etc. which provide platforms for friendship and Inner Wheel knowledge.
- (xii) **Fellowship and Cultural Program:** Good interesting programs are like **₹Sanjivani** to the club. Such programs foster friendship bond among members and also help retain them. They also help in increasing attendance.
  - Competitions like traditional dress, dance, cooking salad decoration, etc.
  - Games for club members
  - Snacks after the meeting by member/s whose birthdays fall in that month.
  - Demonstration and Talks on interesting subjects.
  - Celebration of **IV** Days like Friendship Day, Inner Wheel Day, Charter Day, etc. and various festivals.
  - Lucky Draws and Games at meetings.
  - Meeting at Member's Residence by rotation.
  - Picnics.
  - Joint Meeting with Rotary and Rotaract Clubs.
  - Colour Code for Dress at Meetings/Projects.
  - Theme parties.

New members want to see good combination - mixture of community service and fellowship.

- (xiii) **Knowledge of Inner Wheel:** Each member should have basic knowledge of Inner Wheel and if the club functions as per Inner Wheel bye-laws, many problems can be avoided. For this, **in the meetings**, Inner Wheel rules from **Association Bye-laws** could be **simplified and told to the members** by senior members.





- (xiv) **Follow Fiscal Discipline** – Transparency of accounts is a must.
- (xv) **Choosing membership properly** and with consent of all is important. This can happen when women not related to Inner Wheel member or Rotarian is to be made a member. Be careful as it must be kept in mind that **quality is never to be compromised over quantity**. This will increase club's retention of members. Also **while choosing a member** related to Rotary or Inner Wheel or inviting, one **care must be taken to see that she meets the club's atmosphere, culture, preferably stays in the vicinity of the meeting place of the club, or locality of the existing club member**. It is then becomes easier for the prospective member to continue to attend the meetings on a regular basis and take part in more activities, once she becomes a member. This will ensure good attendance at the monthly meetings also. If most of the members are above 50, some then induct members of younger age to balance it. A balanced club membership across all demographics is considered good.
- (xvi) **Exit Interviews:** When a club member resigns do club should ask her why she is resigning? Many times we get a clue from her as to the shortcomings of the club. And that shortcoming can be improved to attract new members and stop members from leaving the club.
- (xvii) **New members should feel welcome: A Welcome Committee** at club level **can be formed** to welcome new members.
- (xviii) **Induct Members Together:** It is observed many times that very enthusiastic members leave the Parent club to join a club where they can identify themselves better. They are comfortable with the atmosphere in some other Inner Wheel Club. If the average age of the club is around 50 and if a new member is younger, then try to induct 3-4 members of her age together so that she feels comfortable.

Message for every Inner Wheel Member.

**"Be proud of Inner Wheel and promoting ideas of Inner Wheel with others. Be friendly and outgoing and aware of the needs of others. Listen to others. Be open to other!"**

These ideas and recommendations may be just what is needed to revitalize the club.



## WAYS TO BRING AND RETAIN MEMBERS

### DO'S

- i. **IDENTIFY:** potential, qualified members.
  - Ask for Rotary Roster.
  - Talk to Rotarians or Past Rotarians whose wife, sister, mother, daughter could become members.
  - Talk to family members of Inner Wheel members.
  - Talk to former Inner Wheel members who left due to personal reason and could rejoin.
  - Talk to Rotaractor - previous and present who themselves or their family members could become Inner Wheel members.
  - Attract younger members who have the potential to lead at the Club, District, Zone and National level.
- ii. **INFORM:** prospective members on what Inner Wheel is all about.
  - Talk about the community projects the club is involved in, international projects, social activities, Rotary/Inner Wheel involvement and the bond formed among members.
  - Have an ongoing program on educating members on changes that may develop. This might be a good time to re-educate existing members with the Inner Wheel Constitution and Byelaws.
- iii. **INVITE:** prospective members to a meeting / get-together / functions / projects.
  - Make it an interesting meeting.
  - Have a good speaker or program.
  - Have someone pick them up and bring them. Have this person be their mentor, and accompany them to a number of meetings until they are comfortable with the group.
  - Introduce them; make them feel welcome.
  - Let them see how you enjoy with one another and work together.
- iv. **INDUCT:** preferably on installation, District Chairman's visit, etc.
  - Make it a very memorable occasion when this new members is inducted into the Club.
  - Invite new member family to attend the induction.



- v. **ORIENT:** When new members join, on Inner Wheel information and its policies.
- Prepare an Orientation Package of Information that includes the Inner Wheel pin, the Handbook and a copy of the Club Roster. This could be helpful for existing members too.
  - Many women get disillusioned with the administrative part of our organization so it is always advisable not to give all the does and don'ts at the beginning or at one stretch. The information should be need based and everyone learns as they become mature in the club with experience. Keep it simple at the beginning.
  - Provide Inner Wheel information to new members through appointing a senior experienced member as her mentor. **Members' Orientation program is a must.**
- vi. **INVOLVE:** Get the new member or members involved immediately. Everyone has a potential. Tap it and involve all in some or the other activities.
- Put them on committee to work with other members on a project. Describe the various committees; work with them to identify which committee they would like to serve on.
  - Make them feel a part of the Club right away. Make them feel important.
  - This is a wonderful way for them to meet new friends and receive important information.
- vii. **IMPROVE:** Projects and meetings and other fellowship activities. Good combination of all is required.
- viii. **IMAGE:** Build image of the club as good image attracts others towards it.
- ix. **INSPIRE:** Give award to the member proposing the new member. This will inspire others to do the same.

#### **DON'TS:**

- i. **IGNORE:** Never ignore any member.
- ii. **IMPORTANCE:** Let every member in the club feel important.
- iii. **'I' word:** Replace 'I' with 'We' even if you do the job alone.
- iv. **INDUCT INDIVIDUALLY:** Group Induction is preferred so that the new members are together and feel comfortable.

## 2. EXTERNAL EXPANSION (FORMING NEW CLUBS)

Starting an IIW Club is very similar to a military campaign. Careful forethought and planning is necessary. As per IIW Constitution, a minimum of 10 active members to form a new club is mandatory. However, to keep a club growing strong and flourishing, it is recommended to have 20 members or more. These members getting together to form a new club could be:

- (a) Women related to Rotarians/former Rotarians.
- (b) Women related to Inner Wheel members/former Inner Wheel members.
- (c) Women who have been invited to join.

A new club can be started from any one or a combination of all three of the categories and slight restriction on point c, that the majority of the Club members agree, does not apply. It is permissible to form a new Club totally from Category c. And because there are no existing members, then a majority vote of approval does not apply. As soon as those new members join, they become full active members, and can vote and hold office, and participate in all aspects of the Club.

A new Club can be formed and sponsored by either of the following:

- Rotary Club
- Inner Wheel Club
- District Executive

Starting a new Club is the responsibility of the District ESO. She should be involved to explain the objects of Inner Wheel and how Clubs and Districts function. If no District exists, then the sponsoring Inner Wheel Club should take on that responsibility, and they should keep IIW informed of the possible formation.





## STEPS IN THE FORMATION OF A NEW CLUB

(Including Instructions for filling and send  
Charter Application Forms)

1. National Representative / **Association President provides an Original Charter Application Form at Incoming Chairmen's Institute.**
2. District Chairman should take out **colour photocopies** of the Original Charter Application **Form** on thick bond paper and **keep it in a separate file.**
3. District Chairman **sends few of the coloured photocopy of** Charter Application **Form to District ESO** and on receiving it ESO keeps in safely.
4. **District ESO** in consultation with District Chairman **takes efforts to form new clubs.** For this:
  - The help of Past Presidents of other IIR Clubs, Past Dist. Chairman, Rotarians may be taken to form a club.
  - **Get a copy of the Rotary District Directory** and go through the Membership details of each Rotary club to get an idea of the strength of the Clubs. **Appeal to Rotary Presidents through GML** to encourage Inner Wheel.
  - **Make enquiries from Rotarians,** Rotary Governors, particularly the Assistant Governors who have an in-depth knowledge about the Rotary clubs. A Strong Rotary Club would mean a strong Inner Wheel Club too otherwise a lackluster Rotary club will mean an equally weak Inner Wheel Club which will not survive.
  - **In case a Rotary Club is keen** on sponsoring an Inner Wheel Club, **6 months should lapse from the date of the formation of the Rotary Club** to establish itself firmly **before it can sponsor an Inner Wheel Club.**
  - **Approach the Rotary President** of the clubs short listed **giving details about** information of **Inner Wheel,** its activities, its development and benefits of having Inner Wheel Clubs.
  - **Meet Rotary Anns asking them to work under Inner Wheel banner,** though they are helping in Rotary activities in big way. Those ladies other than Rotary Anns who qualify to be Inner Wheel members may also be approached directly if it is evident that they wish to form a new club.





- At times in some Inner Wheel clubs the average age is above 50 and young women do not want to join them, especially daughter-in-laws, sister-in-laws, etc. similarly, former Rotaractors may form a Rotary Club. At such places **New Gen Clubs may be promoted** which consists of women in age group of 18 to 35.
  - **Prepare a short list of clubs where you think it is possible to have an Inner Wheel Club.**
  - **Whenever Rotarians or Rotary Anns meet for forming Inner Wheel**, they should be **approached with Inner Wheel literature**, and give a briefing to them about history, aims and objectives of Inner Wheel, functioning of Inner Wheel in general.
  - District ESO (at times District Chairman) has to **be very persuasive.**
5. If District ESO is convinced about the viability of the new club, **she requests the probable Club President to fix a meeting** with the ladies of the Club. She also informs District Chairman to enable her to attend the meeting, if possible. District Chairman and ESO should **be present** for joining the members of the new club. It is **called Formation / Inaugural Meeting** held to decide the Executive Committee and Club dues.
- The **Charter President should be a strong and dynamic members.** Choose the leader wisely.
  - Regarding club dues, clear explanation should be given to the new club regarding annual subscription which **should cover the dues to be sent to District Treasurer and an estimate of club expenses.**
  - The **date of this meeting is** to be filled in the Charter Application Form as **Date of formation.**
6. **Assist** the new club **President to complete the form** in all respects. Provide full cooperation to her. Following points to be remembered:
- **Form should be filled in Capital (Block) letters** (in English) **or typed.**
  - **Be neat.** Avoid over writing or erasing on the original Charter Application form.

**Note:** To avoid overwriting or erasing, first take black and white Xerox of original charter application form and fill it up and then after checking that everything is written correctly, then complete the original form.



- **Each Charter member's name and signature must be on the forms.**
  - **In case there are more than 19 charter members (as only 19 Serial No. is there) then Xerox the last page and start from 20, 21, ...**
7. **Receive Sponsorship Letter** from sponsoring club (Rotary/Inner Wheel Club/district Executive) on their letterhead.
  8. **Get from the club Demand Draft (DD) in favour of District.**
    - **If formation date is on or before 31st December 2022 full dues have to be paid** although the charter may be sent on or after 1st January 2023.
    - **Clubs forming after the 1st of April may postpone registration** with the Association until the following 1st July and **so not become liable for payment of IIW Subscription, Association & districts fees until 1st July.** Such clubs will be included in the Directory whenever possible **Clubs formed after 1st October may postpone registration with the Association** until the following January 1st to become liable for only half yearly dues.
  9. **District Chairman should send original DD** along with **2 photocopies of form and sponsorship letter to District Treasurer** (one for District Treasurer and one for Association Treasurer).
  10. **District Treasurer**, on receiving the DD and documents will make a DD in the favour of **"The Association of Inner Wheel Clubs in India"** payable as mentioned by Association Treasurer as dues of Charter members fees (the District should also send DD for full year or half year depending upon when the club was formed).  
**Note: Dues of new club** should always be sent **by separate DD** and not with dues of other existing clubs received.
  11. **District Treasurer will then send to**
    - a. Association Treasurer
      - A covering letter
      - Original DD
      - Photocopy of charter application form and sponsorship letter
    - b. District Chairman
      - Photocopy of the DD



12. **Association Treasurer informs District Treasurer of receipt of DD who then informs the District Chairman** accordingly.
13. District Chairman sends to
  - a. **Association President** (National Representative) the following:
    - Covering Letter
    - Original and 2 photocopies of the charter application form duly filled.
    - Original and 2 photocopies of letter of sponsorship.
    - Photocopy of Demand Draft sent to Association Treasurer by District Treasurer
  - b. **Association Secretary**
    - (a) Photocopy of covering letter sent to Association President
    - (b) Photocopy of charter application form and sponsorship letter
    - (c) Photocopy of Demand Draft sent to Association Treasurer by District Treasurer.
- Note:** Remaining photocopies of Charter Application Form and Sponsorship letter shall be sent to the following for information and record:
  - **District ESO**
  - **New Club** (i) President (ii) Secretary (iii) Treasurer
14. **Association Treasurer sends dues to IIW.**
15. **The National Representative** (Association President) after verification and on receipt of confirmation from Association Treasurer sends the duly completed **Original Charter Application Form along with sponsorship letter and their photocopy to IIW Headquarters and keeps one photocopy with her.**
16. The **Association President** then **receives Charter** of the new Club from IIW.
  - The new charter is expected to be received within 6 months. The time period could shorter too.
  - All charters are granted by International Inner Wheel and signed by IIW President, the National Representative (Association President) and the District Chairman.
  - All who join within two months of the inaugural meeting are founder members and may sign on the back of the Charter.



- Once the club receives its Charter it becomes a part of IIW.

### Remember:

- ⇒ **Name of Inner Wheel Club:** When formed/sponsored
- By a Rotary Club it takes the name of the corresponding Rotary Club.
- Out of more than one Rotary Club, the members of the new Club may decide on a geographically suitable name.
- By an Inner Wheel Club, it may decide on a suitable name which must be approved by International Inner Wheel.
- Is a New Gen Club then it may have the name of the sponsoring club with a suffix like New Gen, Blossom, Angel, Star, etc.

**In case the club is New Gen Club**, then it must be **mentioned in the covering letter** of District Chairman and District Treasurer because in the form there is no column to mention it.

- ⇒ **Once the charter application forms and the dues reach the Association, the clubs can start their programs and projects.**
- ⇒ **The newclub is entitled to receive the Association ballots once the Association dues have been remitted and the IIW ballots, once IIW receives the International dues.**
- ⇒ **While starting a new club please see that members are those related to Rotary or Inner Wheel** though it is allowed to invite members from outside and start clubs. It is so because it will be easier for them to understand Inner Wheel. **Later on once formed, they could invite others.**
- ⇒ **Don't open clubs just to open them. Analyze their viability and keep proper follow-up.**

### After the inauguration of the new Club:

1. Welcome of new club by publishing in the newsletter.
2. The new club should be introduced to the rest of the District at a District Function.
3. **Continue to show interest in the new club:** call them, visit them, guide them and join them if possible in their projects. Monitor their progress till they learn the process. The first 5 years are crucial to the existence of any new club.
4. **Ensure that the clubs adds more** qualified and enthusiastic members.



## INTERNATIONAL INNER WHEEL ASSOCIATION OF INNER WHEEL CLUBS OF INDIA

### MEMBERSHIP FORM

This form is to be completed by each new member of a club in consultation with the Club Secretary and to be sent to the District Secretary for Information and signature and then returned to the Club Secretary for her files. If a member transfers to another club this form should be sent to the Secretary of the new Club.

Name of the Inner Wheel Club \_\_\_\_\_

District No. \_\_\_\_\_

Date of Member joining the Club \_\_\_\_\_

Membership No. \_\_\_\_\_

A. Active Membership

- a) Wife/Female Partner of Male Rotarian
- b) Widow of Rotarian or former Rotarian
- c) Wife/Mother/Sister/Daughter/over 18 years/Step daughter over 18 years/Daughter in law over 18 years of age of Rotarian or former Rotarian.
- d) Mother/Sister/Daughter over 18 years of age of an Inner Wheel member.
- e) A female Rotarian or former Female Rotarian.
- f) Former Female member of Rotaract/Wife of member of Rota ract.
- g) Honorary Members who have been made Active member.
- h) Women who have been invited to join - provided that a majority of the club members agree.

B. Honoured Active Membership Name:

C. Honorary Membership (Not more than 4 members at any given time but subject to election annually) Name:

Date of joining \_\_\_\_\_ Admitted at : \_\_\_\_\_

**Secretary**

**President**

**Member's Signature**

Subsequent Inner Wheel post held at Club/ District Level.





## BIO-DATA OF MEMBERS



Name of Member: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

Name of Husband / Guardian: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Qualification: \_\_\_\_\_

Blood Group: \_\_\_\_\_

Date of Wedding: \_\_\_\_\_

No. of Children: \_\_\_\_\_

Hobbies: \_\_\_\_\_

Date of Joining: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Member \_\_\_\_\_

**President**

**Secretary**

**District Chairman's Signature** \_\_\_\_\_

Date \_\_\_\_\_

Note: Get the Chairman's signature during her official visit to your clubs.

### NOTE

- Use A-4 size paper for the form.
- Form is to be completed by each new member of a club in consultation with the Club Secretary and to be sent to the District Secretary by Club Secretary for information and signature and District Seal which is then returned to the Club Secretary for her files. If a member is permitted transfer to another club, a copy of this form should be sent to the Secretary of the new club.
- It can utilized for keeping up to date the history of the members in Inner Wheel at various levels of Inner Wheel.



## ELECTION – IMPORTANCE AND PROCEDURE

From every 1st July onwards, new Governing Body takes over at all levels of Inner Wheel – International, Association, District and Club. Since Inner Wheel is a democratic organization at all levels **every year** this **change of guards** is brought about through election. It is important that these elections should be held in a fair and impartial manner. Elections conducted in the right spirit generate great enthusiasm and trust all around. It creates a feeling of goodwill which makes for efficiency and smooth working of the Organization.



The members elected are the navigators of the course and pace of Inner Wheel organization and its development. It is essential that the Election process is taken seriously and everything done very carefully.

### Qualifications:

**Clubs** - only the Clubs which have paid their dues are entitled to vote. (Some Clubs do not send their dues in time and their ballots are not counted).

**Candidates** - I.I.W. Constitution and Association bye laws have set down their qualifications and the election procedure very clearly. It is important to go through the qualification carefully as they are liable to change and can be amended after I.I.W. Convention and Triennial Conference.

The District Chairman must emphasize the importance of these qualifications to the Clubs for that is where the real ladder starts. Club elections may be routine but nevertheless they are very important. The District Chairman must see that all the Clubs in the District have paid their dues. This is what entitles them to a vote in the District, Assn. and I.I.W. elections. Nominations must be very carefully filled, after verifying that the Nominee fulfils all the qualifications laid down. Along with the nomination, it is necessary to send the consent of the nominee in writing. It is a must. It is the responsibility of the Club, District, and Assn. to ensure that the candidate has the mental and physical capacity to discharge the duties of the office. The photograph which is necessary for higher level of Assn. /I.I.W. Elections must be a recent one taken within 6 months.

The bio data of the candidate also needs attention. It is necessary at all levels. But at the Club and District Level it can be on the letter head of the Club, for the Assn. I.I.W. elections there is a proper format which must be adhered to and has to be submitted in printed forms.



Please put in only what is asked for and the personal bio data has to be put in space provided for. It must be in the number of words which are specified. Do not miss out any qualification. Procedure of Election has been explained in the I.I.W. Constitution and Handbook.

There are four levels (i) Club (ii) District (iii) Association (iv) I.I.W.

### General Rules for Valid Nominations of Candidates

- a. **Nominated candidate must fulfill eligibility criteria** to apply for elected posts **as per IIW Constitution and Handbook and Association Bye-Laws** rules like:

- ✦ Must have paid her Inner Wheel Dues.
- ✦ The Club to which she belongs must have paid dues.
- ✦ Must be an active member or honoured active member.
- ✦ Fulfills the criteria required for the post.

- b. **Nomination Form is sent as per instructions relating to:**

- ✦ Filling up of nomination form - post applied for, bio-data, photo, signatures, dates, etc.
- ✦ Documents to be accompanied with the nomination form - relevant minutes (minutes in which the resolution regarding her nomination was passed, consent letter, etc.
- ✦ Mode of sending nomination form - in official envelope by ordinary post, speed post, courier, etc.

## 1. ELECTIONS AT CLUB LEVEL

The Elections take place **for Executive Committee (other than for IPP** which a President after her tenure automatically becomes) **by Secret Ballot.**

### Steps for Elections:

- (i) **Secretary takes out the Election Notice** one month in advance (**around mid-November**) of the election Meeting **asking for proposals** for different posts at club level.
- (ii) **Proposals are sent in writing** duly proposed and seconded **by club members along with consent letter of the member proposed** for different posts at club level.
- (iii) **Secretary receives the proposals** for various posts.
- (iv) **Secretary sends notice of Election Meeting** (held in one of the General Body Meeting) which is to be held **preferably in December** is to be circulated among members. The notice of the election meeting should be **specified as Election Meeting**



**Note: Election should be completed before 31st December** to enable the new office bearers prepared well in advance of 6 months for their year and to enable flow of information regarding incoming office bearers up to international level.

- (v) In the Election **meeting the proposals** received **are read out and if no objection** is raised on eligibility of the candidate, then the proposed members are duly elected. In case proposal of more than one member for the same post/s is received then elections take place through secret ballot. Each active member (including Honoured Active) has one vote and in case votes are equal then President has a casting vote. In case no proposal for a particular post/s is received then election on floor too takes place for the particular post/s.

### **Sample of Proposal Form of Club Elections** (Not on Club Letterhead)

To,

Ms.

Secretary

Inner Wheel Club of \_\_\_\_\_.

We, the undersigned, propose the name of Ms. \_\_\_\_\_ for the post of \_\_\_\_\_ (President / Vice President / Secretary/ Treasurer/ISO/CC/Other Executive Members) for the Inner Wheel year \_\_\_\_\_.

Yours in Inner Wheel

Proposed by : Ms \_\_\_\_\_ Signature

Seconded by : Ms \_\_\_\_\_ Signature

### **Sample Form of Consent Letter of Member Nominated** (Not on Club Letterhead)

To,

Ms.

Secretary

Inner Wheel Club of \_\_\_\_\_.

I, Ms. \_\_\_\_\_, hereby give my consent for nomination for the post of \_\_\_\_\_ for the Inner Wheel Year \_\_\_\_\_.

Yours in Inner Wheel

Signature

Ms \_\_\_\_\_



## 1. ELECTIONS AT DISTRICT LEVEL

Election at district level is always held at the time of District Conference for the District Executive Committee posts by Secret Ballot.

### Steps for Elections:

- (i) **District Secretary to call for nominations from clubs** well in advance (usually September) in consultation with District Chairman along with 2 Nomination Forms (as from any club maximum two can apply).
- (ii) **Club will pass resolution of nomination of club members** for District Executive Committee member in its General Body Meeting. If more than one member applies for same post then internal elections through secret ballot will be held Club President will have a casting vote in case of tie.
- (iii) **Club Secretary will send the nomination form** duly filled along with relevant Meeting's **Minutes and Consent Letter** (at times if consent is in the form itself then separate consent letter not required) **in the club envelope to District Secretary.**
- (iv) The **Nomination Forms will be opened** in Scrutiny Committee Meeting. During the meeting nomination forms are scrutinized in the sense that whether the clubs/members nominated by clubs fulfill the eligibility criteria. Election Officers are normally the Scrutiny Committee members.

**Note:** Scrutiny Committee consists of Scrutiny Committee Chairman, Vice Chairman, Committee members (past District Chairmen), District Chairman, District Vice-Chairman, AC Member, District Secretary generally. At times scrutiny is done in the District Executive Committee Meeting itself within the meeting for scrutiny only who will then and there scrutinize the nominations separately and give their report.

- (v) **District Secretary circulates** the final list of nominations received, both valid and invalid and asking for letter for withdrawal of nomination/s, if any, which are to be received 45 days prior to elections.
- (vi) After the last date of withdrawal, District Secretary circulates the nominations with brief bio-data of the nominee, not less than 30 days before the District Conference.
- (vii) Election always takes place at District Conference (to be held not later than 28th February) by secret ballot.



**NOTE:**

- + Only **Voting Delegates** of the club are **eligible to cast vote**.
- + **If the Voting Delegate** is not **attending** the District Conference, a **Deputy may be appointed**, who carries a letter on the club letterhead, signed by the Club President and Club Secretary, which states that these members have been nominated at a Club's General Body Meeting held on \_\_\_\_\_ (date) as Deputy Voting Delegates. This letter is a must and should be handed over to the Election Officer (they are members of Scrutiny Committee).
- + **No voting Delegate can cast more than one vote** (a District Executive Committee member cannot be voting delegate of her club too).
- + Before voting, **Voting Delegate Register** has to be **singed** by such delegates.
- + Proper arrangements for balloting at the District Conference to be made i.e. ballot paper, ballot box and appointment of senior Members of the District for the conduction of elections, usually Past District Chairmen. **During District Conference, the sitting arrangement of voting delegates should be in one side for convenience.**
- + **Election Officer counts the votes. District Chairman has the casting vote** in case of a tie. **Votes polled are not disclosed.** It is duty of the District Chairman to abide by the bye-laws and act in an impartial and correct manner. Only then true democracy can prevail.
- + **In case of no nominations for a post**, District Chairman can call for instant floor election/nominations from amongst the valid members present.
- + If more than one nominations, then there will be elections by **secret ballot**.
- + An **Absentee member cannot be nominated** for any office **on the floor** of the District Conference.
- + The **Club must nominate its member for election on floor by giving its consent** on club letterhead.
- + For voting, always put a 'x'. Any other mark is invalid.

**N.B:** Clubs should always carry club letterheads, envelopes and club seal along with them during District Conference.



## **SAMPLE OF NOMINATION LETTER**

### **INNER WHEEL DISTRICT 326**

#### **ELECTION FOR DISTRICT EXECUTIVE COMMITTEE FOR THE YEAR 2022-23**

Inner Wheel Club of \_\_\_\_\_ is pleased to nominate its Member \_\_\_\_\_ as a candidate for the post of district \_\_\_\_\_ of IW District \_\_\_\_\_ for Inner Wheel Year \_\_\_\_\_

Certified that this Resolution was adopted at the General Body Meeting of our Club held on (Date) \_\_\_\_\_ at (Venue) \_\_\_\_\_

For and behalf of Inner Wheel Club of \_\_\_\_\_

She has paid her Club dues fully for Inner Wheel Year \_\_\_\_\_

President / Secretary's Signature

#### **OFFICE HELD IN INNER WHEEL - PAST AND PRESENT**

(Must Mention Joining Date & Year)

Posts at the Club level to be mentioned of President / Vice-President/ Secretary / Treasurer / ISO / Editor.

<u>Club Level</u>	<u>Year</u>	<u>District Level</u>	<u>Year</u>
1			
2			
3			
4			
5			
6			
7			

Note :

- Club seal is mandatory in all the forms of the nominee.
- Candidate should have joined Inner Wheel for five years at time of sending nomination.
- A candidate can send her nomination to District Office only for the entry post (that is District ISO in our District) maximum for 3 times.
- Candidate membership form with the signature of the District Chairman or District Secretary with the nomination form must provide. Club should provide their date of joining in Inner Wheel.



### **CONSENT LETTER**

I, \_\_\_\_\_ hereby accept the Nomination by me Club as a candidate for the post of District \_\_\_\_\_ for the year \_\_\_\_\_  
Signature of the Candidate

### **3. ELECTIONS AT ASSOCIATION LEVEL**

#### **Association Elections:**

- Elections to different posts are held throughout the year.
- As different ballot papers are received by the Club, one should be careful.
- It is the duty of the District Chairman with the Executive to guide the Clubs properly.
- Association Elections are held by Postal Ballot.
- The Association Secretary sends out the Ballot papers with the Ballot Envelope to the Club President.
- It is essential that the official Ballot paper should have been signed by the Association President, Immediate Past Association President and Association Vice President.
- The Club decides at their Club Assembly and marks their choice with an X and the District number on the Envelope.
- The flap of the Envelope has to be stamped with the rubber stamp of the Club. A ballot returned in an envelope without the stamp of the Club on the flap will become invalid.
- Please post immediately, take into the account of postal delays.

#### **The Important Elections held at Association Level:**

- Internal elections for Board Directors or IIW offices if there are more than one candidate.
- Association Vice President / Deputy National Representative.
- Club President directly receives the ballots from the Association Secretary.
- Chairman must impress upon the Clubs to send their votes in time to avoid unforeseen delays in postal delivery or other problems.
- Send the ballots by Registered Post / Courier / Speed post, do not enclose any other written matter in the envelope and follow the instructions strictly to avoid invalidation of the ballots.
- The Club should also be told to cast the vote properly. Put an ( X ) only beside the name of the chosen candidate passed at your Club General Body Meeting. Distribute these forms at the Incoming Officers' Institute and carry them along for illustration at the official visit.
- Chairman is most important field officer to convey the significance of their power and duty towards real and effective democracy.



- Due to repeated efforts, the percentage of voting has gone up but still needs improvement. In some Districts, Clubs do not vote. Chairman receives the information copy from the Association Secretary. Kindly follow up immediately with the Clubs and send request for duplicate ballot at the earliest. Ensure that Clubs really need the duplicate ballots for; sometimes the Clubs send both the original and duplicate ballots. Thus invalidating both the ballots.

#### **International Inner Wheel Elections:**


- Clubs get confused between IIW and Association elections as they receive ballots for both the elections in December.
- For IIW Elections, last date for receipt of ballots at IIW Head Quarters is always 31st March of the year but for Association Elections, last date is given as decided by the Association.
- Club Secretary directly receives the ballot with the bio data and returning envelope from the IIW.
- For Board Director, Club has to put X against 16 names only.
- At IIW level the name of the candidate always starts with her second name, for example, if it will be Marfatia G for Gulnar Marfatia, Baljee R for Renu Baljee or Ramakrishnan K for Kamala Ramakrishnan. This must be understood properly.
- Write the name of the Club exactly as given in the Charter. Any other will make the vote invalid.
- Do not put any other letter in the envelope.
- Post the Ballot immediately; do not wait for the last date.
- Return Envelope from IIW along with the ballot must be adequately stamped and marked AIRMAIL and instructions followed. If any Club has not received the ballot by 25th December of the year, inform the Chairman and download the Ballot papers from the IIW Website along with the Ballot Envelope cover and send the Ballots as instructed.

#### **NOMINATION OF DELEGATES TO THE DISTRICT COMMITTEE**

Be careful in their appointment and selection. They must be willing to attend District Committee Meetings at the time of District Assembly and Conference. Must vote and do as the Club directs. They must report back. It is good to have the President and Secretary / Treasurer as delegates. They are ambassadors, so make the best choice.

If a delegates is unable to attend District Committee Meeting, the club President must give a letter of authority on the Club letterhead, to a Deputy Delegate, who should have served for at least one year on the Club Executive Committee to attend the meetings, each club has two casting votes, clubs having more than 50 members have one additional vote.

### SAMPLE OF DISTRICT BALLOT PAPER

	Inner Wheel District _____		
	Theme _____		
	Date _____		
	For the Post of District _____		
S. No.	Name (in alphabetical order)	IWC Club	Mark X
1.			
2.			
3.			

Note: Different colour ballot papers could be used for different posts.

### SAMPLE ASSOCIATION OF INNER WHEEL CLUBS IN INDIA BALLOT PAPER



For the Office of Association Vice President/  
Deputy National Representative  
Record your X in this column.

Names of Candidates (in alphabetical order)

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	

Kindly read the instructions carefully before exercising your vote.

***Leadership is not about the next election,  
it is about the next generation.***

***- Simon Sinek***





## INSTRUCTIONS FOR VOTING

Please read the following instructions before exercising your vote  
Put only a cross 'X' beside your choice of candidate

It is essential that the Official Ballot Paper should have been signed by the Association President, Immediate Past Association President and Association Vice President.

Put only Ballot Paper in the Ballot Envelope provided by the Association President. Please do not enclose any other correspondence in the Ballot Envelope.

The Flap of the Envelope has to be stamped with the Rubber Stamp of the Club. A Ballot sent in an Envelope without the Rubber Stamp of the Club on the Flap will become invalid when it reaches the Association Secretary.

It is essential to put your Club Name and District No on the Ballot Envelope (IN CAPITAL LETTER). If this is not complied with, the vote will be declared invalid.

Do not sign or write on the back of the Ballot Paper anything else other than a cross X on the Ballot Paper against your candidate choice.

Election is by Postal Ballot. You are advised to send Ballot Paper in the enclosed address Envelope by Regd. Post / Speed Post / Courier to the Association Secretary and the Ballot should reach on time not later than the date given by the Association Secretary.

Ballot Paper received after the date will be invalid. Kindly allow time for postal transit and to reach Association Secretary on time.

Nomination of contesting Candidates will be considered Valid only if their capitation-Association Dues have been paid (IIW, Association and District).

Votes received from Clubs, which have not paid their dues by 31st December of the current Inner Wheel Year will be declared null and void.

Ballot Envelope will be opened and the Votes counted at the 2nd AC Meeting by a registered Chartered Accountant appointed for this purpose in the presence of Association Executive.



## SAMPLE OF ASSOCIATION BALLOT ENVELOPE

<b>BALLOT PAPER</b>		Stamp required
Name of Club _____ District No. _____	To <b>Ms</b> <b>Association Secretary</b> _____ _____ _____	

<div style="border: 1px solid black; border-radius: 50%; width: 80px; height: 80px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">             Inner Wheel Club of _____           </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; display: inline-block;">             Inner Wheel Club of _____           </div>	From Name _____ President _____ Address _____
--	--

### Sample of International Inner Wheel Ballot Papers and Envelope.

The Ballot papers would be received by the President. The samples of the Ballot Papers and the envelope of the International Inner Wheel are given.



**VOTING PAPER FOR  
International Inner Wheel  
VICE PRESIDENT**

**SAMPLE  
IIW BALLOT**

Record your X in  
this column.

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	
5.	Mrs. E	
6.	Mrs. F	
7.	Mrs. G	
8.	Mrs. H	

**IMPORTANT - INSTRUCTIONS FOR VOTING**

Please put a (X) CROSS beside your choice of Vice President

No other form of voting paper will be accepted.

More than one cross or any other mark will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2025, sealed in the special white envelope provided.



**VOTING PAPER FOR  
International Inner Wheel  
TREASURER**

**SAMPLE  
IIW BALLOT**

Record your X in  
this column.

1.	Mrs. A	
2.	Mrs. B	

**IMPORTANT - INSTRUCTIONS FOR VOTING**

Please put a (X) CROSS beside your choice of Treasurer

No other form of voting paper will be accepted.

More than one cross or any other mark will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2025, sealed in the special white envelope provided.



**VOTING PAPER FOR  
International Inner Wheel  
EDITOR**

**SAMPLE  
IIW BALLOT**

Record your X in  
this column.

1.	Mrs. A	
2.	Mrs. B	

**IMPORTANT - INSTRUCTIONS FOR VOTING**

Please put a (X) CROSS beside your choice of Editor.

No other form of voting paper will be accepted.

More than one cross or any other mark will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2023, sealed in the special white envelope provided.



**VOTING PAPER FOR  
International Inner Wheel  
BOARD DIRECTOR**

**SAMPLE  
IIW BALLOT**

Record your X in  
this column.

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	
5.	Mrs. E	
6.	Mrs. F	
7.	Mrs. G	
8.	Mrs. H	
9.	Mrs. I	
10.	Mrs. J	
11.	Mrs. K	
12.	Mrs. L	
13.	Mrs. M	
14.	Mrs. N	
15.	Mrs. O	
16.	Mrs. P	
17.	Mrs. Q	
18.	Mrs. R	
19.	Mrs. S	
20.	Mrs. T	

**IMPORTANT - INSTRUCTIONS FOR VOTING**

Please put a (X) CROSS beside your choice of Board of Directors

No other form of voting paper will be accepted.

Voting for more than 16 or less than 16 will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2023, sealed in the special white envelope provided.



# BALLOT PAPER

Stamp  
required

Name of Club.....

District No.....

International Inner Wheel  
Suite 2.3, 20 Market Street  
Altrincham  
Cheshire WA14 1PF  
United Kingdom

## Please Note:

1. The Return Address may be written at the back of the envelope.
2. Mark AIR-MAIL on the envelope and paste Air Mail postage.
3. Name of Club as in Charter.
4. District No. DO NOT add Zero as Rotary does.

*The right to vote is the basic right without which all others are meaningless. When we vote we take back our power to choose, to speak up and to stand with those who support us and each other.*



## VOTING DELEGATES

### Note:

- + Only Active Members of Clubs can be Voting or Deputy/Proxy Voting Delegates.

- + Active Members includes Honoured Active Members too.

### I. Voting Delegates at Club Meetings

All Active and Honoured Active Members.

### II. Voting Delegates at District Meetings

#### a. District Executive Committee Members

#### b. Clubs' Voting Delegates:

- + **Number and Eligibility of Voting Delegates to District Committee:**

- (i) **Clubs with 50 or less than 50 active members - 2 Voting Delegates: Club President and Club Secretary** are normally the voting delegates when club has 2 voting delegates and in case they are not able to attend the Conference then any other member could be the Voting Delegates.
- (ii) Clubs with more than 50 active members ✓ 1 additional vote. Voting Delegates therefore will be Club **President and Club Secretary** (generally but not necessarily) and a member of the club.

### Note:

- No voting delegate can have more than 1 vote. If a member is a District Executive Committee Member then she cannot be the voting delegate of her club too.
- If a District Executive Committee Member is not attending the meeting she cannot deputize her vote.
- In District Assembly for 2024-25 the general rule is that Voting Delegates are of 2023-24.

### Clubs Deputy Voting Delegate:

In case the club's Voting Delegates are not able to attend the District Committee the club can appoint Deputy Voting Delegates who too should fulfill the criteria as required by Voting Delegates and such authorization should be on Club Letterhead only.



## **SAMPLE OF PROXY LETTER**

Dear Election Officer,

In a meeting held on \_\_\_\_\_ our club had  
decide to send \_\_\_\_\_  
as Proxy Voting delegate on behalf of President/Secretary \_\_\_\_\_  
(Name & Designation) at the District  
Elections to be held in the District Conference on 22<sup>nd</sup> December 2024  
at Bhubaneswar

*Sign. of President*

*Club Seal*

*Sign. of Secretary*

## **LETTER OF CONSENT**

Letter of consent, I \_\_\_\_\_  
member of \_\_\_\_\_ Club agree to act as proxy holder  
and vote in the place of \_\_\_\_\_  
(Name & Designation).

(Signature of the Proxy holder)

---

*Note: You can print this matter on your club letter head directly.*

### **III. Voting Delegates at Triennial Conference**

- a. **Association Executive Committee Members** – Ex-officio Voting Delegate.
- b. **AC Members** – Ex-officio Voting Delegate.
- c. **Past IAW Representative** – Ex-officio Voting Delegate.
- d. **Past Association Presidents** – Ex-officio Voting Delegate.  
**Above 4 categories have 1 vote each. All the above if not represented may designate as proxy a District Committee Voting Delegates or to their club.**
- e. **District's Voting Delegate** – 2 Voting Delegates.
- f. **Club's Voting Delegates** – Club Voting Delegates shall be elected from amongst the active members but need not be Executive Committee Members.



- (i) **Clubs having 50 or less than 50 members can send 1 Voting Delegate.**
- (ii) **Clubs having a membership of 51 to 100 then the club is entitled to send 3 Voting Delegates.**
- (iii) **Clubs having more than 100 members then the club is entitled to send 4 Voting Delegates.**

#### **Proxy Voting Delegate:**

It arises when some club is not represented at or a voting delegate for the Triennial is not able to attend the Triennial. In such a case the voting right can be given to a proxy voting delegate. the following could be the Proxy Voting Delegate:

- District Proxy Vote Holder (for clubs, it has to be passed in District Committee, could be DC or other District Executive Committee Member or a President of a club in the District) IV. Voting Delegates for IIW Convention
  - a. **IIW EC and Board - 1 vote each**
  - b. **Past IIW Presidents - 1 vote each**
  - c. **Past Board Member/Director - 1 vote each**
  - d. **National Representative - 1 vote**
  - e. **District Committee - 1 vote** (district Chairman generally but in case she is not able to attend then the District can appoint a District Committee Voting Delegate who should be a member of District Committee)
  - f. **Clubs: 1 vote per club**

#### **Proxy Voting Delegate:**

It arises when some club is not represented at or a voting delegate for the Convention is not able to attend the IIW Convention. In such a case the voting right can be given to a proxy voting delegate. The following could be the Proxy Voting Delegate:

- **National Representative** (Association President)
- **Past Board Member/Member**
- **Past National Representatives**
- **District Committee Voting Delegate** (could carry votes of clubs of other District too)

Each proxy vote holder can carry maximum 70 votes.



## **NO. OF VOTING DELEGATES OF CLUBS**

### **At District Level - Club Membership strength**

Upto 50 active members - 2 club voting delegates.

51-100 active members - 3 club voting delegates.

101-150 active members - 4 club voting delegates.

### **At Association Level - Club Membership Strength**

Upto 50 active members - 1 club voting delegates.

51-100 active members - 2 club voting delegates.

101-150 active members - 3 club voting delegates.

151-200 active members - 4 club voting delegates.

**Remember !!!**

**Voting is Your Right**

**Vote and Devote Yourself to a Better Inner Wheel.**

**Voting Matters!**

### **SOCIAL MEDIA ETIQUETTES**

Facebook pages are a great way of publicizing your club activities. Make/join whatsapp and Facebook groups to make contacts and publicise club projects. It helps to get ideas for projects too. But we have to maintain some etiquettes while using these apps.

#### **Whatsapp etiquette**

- Do not send irrelevant forwards on IW groups.
- Stick to projects / club programmes only.
- Good mornings, wishes, philosophical messages are only for friends and family groups. Don't send them in District/club official whatsapp groups.
- During any condolence msg day, kindly don't post any other forwarded messages or project pics atleast that day as a respect to the departed soul.

#### **Facebook etiquette**

- Do not tag anyone outside the photo group in your pictures.
- Don't tag even if they are things like Health messages etc. If she is a friend, she will read it, no need to tag.
- Don't put personal comments on timeline. Send messages instead. The club Facebook page is only for club activities.
- Don't share Personal stuff on club Facebook page.

## **IIW REPRESENTATIVES AT THE UN**

**INTERNATIONAL INNER WHEEL IS AN NGO, INSERTED IN THE ECOSOC ROSTER. IT HAS SEVERAL REPRESENTATIVES AT THE UN.**

The representatives of Inner Wheel at the UN are coordinated every year by the current International Vice President.

The original suggestion that IIW should apply to the United Nations for consultative status came in 1970 from a Board

Members for the Philippines, Mrs Legarda. Two years later, the ECOSOC ( Economic and Social Council of the United Nations) confirmed the admittance of Inner Wheel on the Roster of Organisation section.

Thanks to the availability of some members the representation and the presence of IW became a real possibility.

During the 9th Convention in Sydney-Australia in 1993, had been approved the following General Motion, International Inner Wheel must confine its involvement with the United Nations ( e.g. ECOSOC and UNICEF ) to being an Observer on the Roster with a consultative status.

The representatives follow and assist the work sessions of the commissions regarding important themes as : Human Rights, Rights of the Children, conditions of Woman, the family, the Elderly and Drugs and report to the International Vice President on the activities of the Committees and Conferences; they are our link with UNO, and in turn must report to UNO on what we do in Inner Wheel; copies of the annual reports of the National Representatives are sent to our representatives at UN, to keep them informed about the work of our members.

For many years now Inner Wheel has emphasised the importance of the major UN themes and has promoted their sensitisation and implementation.

We currently have 4 IW members accredited at the United Nation Offices in Geneva, Vienna and New York who are:

Geneva: Karin Rivollet

Vienna: Ceja Gregor Hu and Ulrike Nemling

New York: Martine Gayon





## **CLUB GUIDELINES**

### **CLUB EXECUTIVE COMMITTEE**

The Club Executive Committee consists of the Officers, Club Correspondent, The International Service Organizer and not more than six ordinary Members of the Club. Club may, if they so wish appoint a Joint Secretary. The President and Secretary of the Club are an ex-officio Members of all Club Committees with power to vote. Members may be co-opted to advise the Executive Committee or to receive instructions regarding the particular work assigned to them. They may take part in discussions but may not propose or second motions and having no voting power.



#### **GENERAL INSTRUCTIONS FOR THE PRESIDENT OF THE CLUB**

1. Presidents please note:
  - The new Inner Wheel Year starts on 1st July.
  - The Installation must take part by the first week of July at the latest.
  - The President is installed, the jewel handed over and then she conducts the meeting.
  - All files, relevant records, literature and documents should be handed over to President towards the end of June.
  - Start keeping records immediately.
2. To Posses the following items:
  - Presidents collar with navy blue colour.
  - A Club Banner
  - Officer's Badges
  - Extra Membership pins in stock
  - Forms for registering new Members
  - Banners for display and for exchange with other Clubs.
3. District Committee Meeting Minutes or at least important parts from them must be read at the Club Meetings. Members should know, what is going on in the District and take an active interest in it.
4. Interest in International Inner Wheel and Association Council Matters:
  - Take an active interest in the above matters.



- Reply to correspondence regularly and promptly.
- 5. Nomination for District Offices:
  - Think about it in October and November.
  - Forms should be sent in time.
- 6. Observe International Inner Wheel Day on 10th January, by some form of special services.
- 7. Election Meeting in December.
- 8. On receipt of Association, ballot papers, go through the bio data of the candidate in the Club Meeting, cast the vote and return the Ballots in time.
- 9. If Ballots are not received in December, inform District Secretary immediately.
- 10. Nomination of Delegates to the District Committee.
  - Be careful in their appointment and selection
  - They must be willing to attend District Committee Meeting, Assembly and Conference.
  - Must vote and do as Club directs.
  - Must report back to the Club.
  - Must keep notes of the Meeting they attend.
  - Good to have the President and Secretary / Treasurer as delegates. Remember Delegates are eligible for District Offices. They are Ambassadors, so make the best choice. Encourage Members to become Delegates. If a Delegate is unable to attend a District Committee Meeting, the Club President must give a letter of authority on the Club Letterhead, to a Deputy Delegate, who should have served at least one year on the Club Executive Committee to attend the Meeting.
- 11. Annual General Body Meeting must be held in June.
- 12. Directory forms to be sent by 30th March. For any kind of help remind the District Chairman and the District Secretary, who are always there to help you. Treat them as your Friends and do not hesitate to approach them.

#### **GUIDELINES FOR CLUB PRESIDENT**

- The President presides over all the meetings, and is responsible for the interests and well being of the Club.
- She should be impartial in all matters, her aim to promote Friendship and Service by personal contact with every Member of the Club.
- The IIW Constitution and Handbook Association Bye-laws, District Committee Rules, Guidelines for Clubs, District and Association



should be studied thoroughly and refer to them without hesitation. This is better than making a mistake.

- If the above Rule Books are not available, an order has to be placed with District Treasurer. Including the Association and International Inner Wheel Directory.
- Accept suggestions from your Members, with an open mind and plan your activities and projects, well in advance, with their cooperation.
- Every month, tell your Members in brief, all that has taken place in the Club, during the month.
- Welcome "New Members" correctly always following the procedure given on Page .....
- Try and increase your Membership.
- Arrange as many Fellowship Programmes, as possible.
- Be prompt in your correspondence with International Inner Wheel, Association President, District Officers and Link Clubs.
- The Ballot of IIW and Association come to the President in November – January Be prompt in sending them.
- Encourage and persuade your Members to attend Club and District Level function in large numbers.
- Work in harmony with your Secretary, because it is she who takes the burden of the work.
- Design yourself, to giving quite a bit of your time to Inner Wheel work, during the year.
- Be just in your decisions.
- Make sure of "unity" and "frankness" amongst fellow members.
- Act immediately and see that each Member is doing her bit by rendering some personal service.
- Offer "hospitality" freely to the Inner Wheel Members from other Districts.
- All letters and correspondence from the Chairman, District Correspondence and correspondence from Association President, IIW Magazine and other literature should be read to Members at the Meetings.

#### **GUIDELINES FOR THE CLUB VICE PRESIDENT**

The Vice President presides at the meeting in the absence of the President. She cannot wear the collar. She can gain much useful experience by helping her President in every possible way.



## **IMMEDIATE PAST PRESIDENT**

The Immediate Past President provides continuity in the administration. The experience and knowledge she had gained during her tenure of office can be of great value. She cannot hold any office in her Club in the year following her terms as Immediate Past President. **N.B.:** There will be no Immediate Past President for a new Club.

## **GUIDELINES FOR CLUB SECRETARY**

Post of the Secretary is the most responsible post of the Club. She is the administrative head and success of the Club depends upon the efficient functioning of the Secretary. The secretary is the backbone of the Club and the District. She strengthens friendship and understanding in the Club and District by communicating regularly, and sending the right information at the right time. A good secretary is as vital to the district and club as fuel is to a car. Communication is another name for Secretary.

### **Duties in General**

1. The first and foremost duty of the Club Secretary is to prepare the agenda and send out notices for the regular Club Meetings and Executive Committee Meetings to members, at least one week before the meeting. This should be done in consultation with the President.
2. The Minutes of the regular Meetings and Executive Committee Meetings have to be prepared by the Secretary in consultation with the President, circulated among members, recorded in the Minutes book and then to be read and confirmed in the next meeting. Two separate Minute Books should be maintained. (i) A regular Meeting Minute Book (ii) Executive Committee Meeting Minute Book.
3. The Minutes of the General Body Meeting should be sent to the District Chairman and District Secretary for their records.
3. Similarly two attendance Registers should be maintained for signing, one for the regular meetings and another for the Executive Committee Meetings.
4. In order to facilitate her work, the Secretary should prepare an up to date club roster of all members, along with their mailing addresses, telephone and Mobile numbers and their portfolios. This list should be distributed to all members and changes should be notified immediately. This helps the Secretary and members to have a better contact with each other.
5. A copy of the Club Roster should be sent to the District Chairman and District Secretary for their official records along with the names of the members holding District Offices.



6. During her tenure of office, the Secretary shall receive letters and circulars of general nature or from the headquarters of International Inner Wheel. It is the duty of the Secretary to present them before the members in the Executive Meetings and reply promptly.
7. Correspondence from Overseas Link Clubs and Indian Clubs should be forwarded to the ISO. A prompt reply always shows efficiency.
8. It is the duty of the Secretary to make the Club Programs as interesting as possible. Efforts should be made to include those items which are of interest to women, so that everyone can participate. Your club should be second home for all members.
9. It is the privilege of the Secretary to get acquainted with the activities of other clubs through their Secretaries and thereby, create better understanding between the clubs in the District.
10. The Secretary must extend help to newly formed clubs. On special occasions, an effort should be made to invite other Club Officers as well as District Officers and Rotarians to attend the occasion.
11. A General Register of members including their dates of joining and offices held in Inner Wheel should be maintained and kept up-to-date.

### **CLUB SECRETARY'S DIARY**

#### **JULY**

- Plan with the President for the installation function.
- Check Association Directory and District Directory for any mistakes in the names and addresses of the office bearers and inform the District Secretary.
- Prepare a new Club roster with a list of Members, Addresses, Phone Numbers and Email ID.
- Receive all the files of the previous year from the predecessor.
- Please remember to take the Charter from the predecessor.
- Plan with the Members about the projects, fund raising and activities for the Club
- Maintain an attendance register
- Maintain two minute books - Executive Committee and General Body Meeting.

#### **AUGUST**

- Read the minutes of the previous meeting to the Members and have it passed at every meeting.





- Help the Treasurer to collect the dues from the Members.
- Help the Treasurer to send the dues to the District Treasurer.

### **SEPTEMBER**

- Send nominations for the post of District Executive posts if you have qualified candidates in the Club.
- Monthly or Quarterly Report to be sent to the District Executives.

### **OCTOBER / NOVEMBER**

- Ensure maximum attendance at District Rally by motivating the Members.
- Discuss with Members, plan and decide Club office bearers for the incoming year and choose eligible candidates as nominees for the District elections.

### **DECEMBER / JANUARY**

- Club Information Form will come to the Secretary. If this is not received, inform the District Secretary at once.
- Encourage Members to attend the District Conference.
- In case of elections during the Conference, please see that the voting delegates attend. If the voting delegate does not attend for some reason, elect an official proxy in the Club and send a letter on the Club Letterhead stating who the voting delegate is.
- Complete the election of the office bearers for the incoming year.

### **FEBRUARY / MARCH**

- Club Information Form should be posted to the District Secretary with the necessary data.
- Send details of Addresses, Phone Numbers and Email ID for the Incoming Officers of your Club to the District Secretary.

### **MAY / JUNE**

- Encourage the Incoming Officers to attend the District Assembly and training session.
- Please hand over the minute books, charter and other records to the Incoming Secretary.

**N.B.:** Per year, at least 10 Club General Body Meetings should take place and one Annual General Body Meeting in the month of June. 20% of members of a Club constitute a Quorum. Any one month of the year may be kept as closed months, according to the convenience of the Club Members. Club Executive Committee



Meeting should be held as often as necessary. For this Meeting, four Members of Executive Committee constitute the Quorum.

### GUIDELINES FOR CLUB TREASURER

A Treasurer is an authority with much greater responsibility. The Treasurer's post is very important as she is the custodian of funds. Handling the money of the Club requires CART to carry out her work through the year. **The CART is - Concentration, Accountability, Responsibility and Transparency - the watchwords to be adhered to, as it is public funds.** Complete and accurate knowledge and proper understanding of Treasurer's work is utmost important for smooth functioning. Perfect coordination and clarity will further build the image of the Club and the District. Follow fiscal discipline - transparency of accounts is a must.

### ROLE OF TREASURER

- Is main signatory of all transactions of the club..
- Is the record keeper of all transactions of the club..
- Is authority of collection of all receipts of the club..
- Is authority for incurring expenses as per sanctioned budget
- Is the custodian of the assets of the club.
- Is responsible for preparation and presentation of all club accounts.
- Is responsible for audit and certification of accounts at the year end.

### FIXING OF DUES

- A Budget means to know your pocket before you spend and helps in planning.
- A Budget should be prepared just before the beginning of the New Inner Wheel year, taking into consideration the tentative income and expenditure of the club.
- In fixing the annual subscription, the Club must ensure that it will cover the International Inner Wheel Capitation Fee, Association and District dues and sufficient day-to-day working expenses of the Club.
- In case you plan to increase your club dues, get it passed in the meeting.

### OPENING OF BANK ACCOUNT AND APPOINTMENT OF AUDITORS

At the beginning of the year during the Incoming and Outgoing Committee Meeting a resolution is passed as to the bank in which the account of the Club will be operated and the auditors who will audit the accounts of the Club. The account should be opened in a Nationalized Bank / Co-operative Bank.



Two Accounts should be opened. 1. Club Administrative Account Fees, to be credited in this account. 2. Charity Account where the donations and amount raised for projects would be credited.

**Formats given may be referred for making resolutions and sending dues to the District Treasurer**

## **DIARY FOR THE CLUB TREASURER**

### **JULY**

- For the incoming - outgoing Committee Meeting, the Treasurer should be ready with the name of the Bankers and the Auditors.
- A resolution has to be passed for fixing the Bankers.
- A resolution has to be passed for fixing the Auditors.
- A resolution has to be passed authorizing the Signatories whether it is Treasurer and President or Treasurer and Secretary.
- On 1st July, Treasurer should open Club Administrative Account and the Club Charity Account in the Bank with opening Cash-inhand that can be reimbursed at a later date, if any.
- A budget has to be prepared about the Income and Expenditure of the Club with the help of the previous Treasurer and the President.
- Wait for the letter from the District Treasurer intimating the IIW Subscription, Association Fees and District Dues.
- Place the order for Inner Wheel Literature, (IIW Directory, Association Directory, Constitution & handbook, Association Byelaws and Guidelines) from the Members and collect money for the same so that you can forward it to the District Treasurer.
- The following files have to be maintained:
  1. The letter containing the remittance of fees paid to the District.
  2. Bills and Vouchers for payments made. (3) Receipt file.

### **AUGUST**

- Help the Club President in planning the fund raising programme for the club.
- Remind members about the importance of the dues payable to the Club and collect it from all the members.
- Make sure the Club has to pay for its Members including Honorary Members and the Honored Active Members.
- Full year's fees have to be paid for all its existing Members of the club and also for Members joining during that current year.
- Half Yearly fees for Members joining after January 1st.
- Fees have to be remitted to the District Treasurer in the name of 'Inner Wheel District 326 Account' payable at [www.innerwheel.org](http://www.innerwheel.org) by



Demand Draft A/c Payee only. Along with the Demand Draft the list in the proper format giving the detail of Membership should be enclosed.

- Souvenir Dues have to be remitted to the District Editor in the name of 'Inner Wheel District 326 Souvenir Account' payable at .....by Demand Draft A/c Payee only.

### **SEPTEMBER**

- The bills pertaining to printing, stationery, postage, photocopying done by the office bearers etc should be met from the Club Administrative Account.
- Bills / Vouchers have to be presented in the Executive Committee Meeting, get it passed and settle them with A/c Payee Cheques only.
- A proper knowledge of Income and Expenditure made during the month is essential so that she can present the accounts to the Members of the club at each meeting.

### **OCTOBER, NOVEMBER, DECEMBER**

- Any Member not paying the dues by the end of December automatically ceases to be a Member of Inner Wheel.
- Full year fees have to be remitted for Members joining the Club during this period in the same format to the District Treasurer.

### **JANUARY, FEBRUARY, MARCH, APRIL**

- Wait for the letter from the District Treasurer intimating the Half Yearly dues.
- If she has already intimated to you about the Half Yearly dues in the beginning of the year collect Half Yearly fees for Members joining after January 1st.

### **MAY**

- Start preparing for handing over to the Incoming Treasurer and also guide her in preparing the budget.
- Consult the Auditor for all his requirements in finalizing the Accounts of the Club.
- The Auditor will require your Bank Pass Books, bills and vouchers file, your ledger and day book.

### **JUNE**

- Help the incoming Treasurer in her work.
- Audit your accounts and circulate copies of the accounts to the Members before it is passed.
- A copy of the audited account should be read out to the Members of the Club during General Body Meeting. A copy of the audited



## **EDITOR / CORRESPONDENT THE POWER OF PEN AND PRINT**

Efficient Editorship is a skill of playing with the power of pen, print and electronic media to the optimum, to reflect our organization and the activities we do. It's the Editor who spreads communication and information about the Club; in short she is your link to the society at large.

### **GUIDELINES FOR CLUB EDITOR**

- Provide current updated information about IIW, Association, Districts and Clubs
- Enhance Inner Wheel knowledge and activities.
- Globalize the social activities of Inner Wheel in the Society by highlighting commendable service projects through print and media.
- Maintaining a close bond with the District Chairman, District E.C. members as well as Club Presidents & Secretaries so as to be in direct contact for information of the event conducted.
- Appreciation towards all who enabled to source the material and funds for the Souvenir.
- Ensure interest of readers and lead to membership growth through effective documentation and presentation of Inner Wheel activities.
- Send new items of importance connected with Club Projects and events for publication in Club / District Bulletins and local newspapers.
- Work in close co-operation with the District Editor and take a keen interest in District publication by sending articles and advertisement for publications. Send reports of Club activities and photographs of publication.
- Keep records, history, Photographs, Press Cuttings of Club's activities and any other items which may help to enrich the history and achievements of the club.
- Inform Club members about personal details, important Club events during the meeting.
- Provide geographical, historical and cultural backgrounds of their corresponding link area at the time of regular Club Meetings.
- Prepare and release the Club Roster.
- Highlight the winning entries of competition held at Club and District level.
- Messages, Charter presentation of new clubs, Club installations, outstanding club projects, upcoming events and other important news about District, Association and International should be highlighted.





- **Publication:** In consultation with the District Chairman, the District Editor must send reports of outstanding projects and activities of the District along with photographs to International Inner Wheel for publication in IIW Newsletter. IIW Newsletter is released twice a year so all information must be sent by the end of August and then by the end of February for timely publication. Please instruct clubs not to send project reports directly to IIW. It is the responsibility of Editor to exploit all avenues to project Inner Wheel activities to the World. The most important thing to remember is that we must explain to one and all, that -- All Communication must pass through the proper Channel. From:

#### **CLUB >>> DISTRICT >>> ASSOCIATION >>> INTERNATIONAL**

- The characteristics of a good Editor can be summed up in '7Cs'
- **Clear Vision:** What and how she wants to convey through the publications.
- **Command over the language of communication:** Vocabulary, Grammar, Documentation, Presentation skill, Proof reading.
- **Creative Mind:** Think of new ways to bring out the same things to make it more attractive and appealing.
- **Convincing power:** Strongly needed to collect Advertisement from people.
- **Cool headedness:** At times when things go haywire to keep cool headed till the publication is released this is very important.
- **Concern:** For knowledge and correct information.
- **Computer Savvy:** Must have knowledge of computer for fast communication and e-publications.

Club Editors are requested to print a Monthly Bulletin in the form of circular giving details of the Agenda, Minutes of the past meeting, forthcoming meetings and events, District, National and International Inner Wheel information, projects, activities, greetings, words of wisdom, useful hints / tips, family news and all.

#### **INTERNATIONAL SERVICE ORGANISER (ISO) AMBASSADOR OF FRIENDSHIP**

International Service Organizer (I.S.O.) in true words is the Ambassador of Friendship. Inner Wheel binds us with Friendship and Service. Friendship is the key of happiness in life. Our Organization, Inner Wheel is a service oriented Organization. We aim to provide service to the Society in a collective manner. Friendship is the platform on which all service oriented projects can be built up. The ISO plays a very important role in developing friendship at Club level, District level and beyond. Her essence lies in building understanding amongst members



of Inner Wheel, helping them to get to know one another for ultimate realization of Inner Wheel objectives and goals.

### **GUIDELINES FOR CLUB ISO**

The Club ISO shall perform the following duties:

- First of all prepare your Bio data (your hometown, date of joining Inner Wheel, hobbies etc.) Some historical importance of your hometown, geographical conditions, how to reach, nearby tourist destination, handicrafts, local industries and send it to other District ISO's, or clubs within the country and abroad.
- Float competitions of interest thus bringing members of the Districts closer and try to declare the results at the time of Conference or other District events so that members get importance and are recognized. It gives strength and confidence to the members.
- Keep in touch with District International Service Organizer who will arrange to get Indian and Foreign Link Clubs for the Club.
- The ISO must correspond with Link Clubs at home and attend promptly to all letters received from other Clubs and Districts in India.
- Correspond with Link Clubs abroad and attend promptly to all letters received from them.
- Exchange National Festival Greetings with Foreign and Indian Link Clubs.
- Send, if possible, a gift of a handicraft or any other item of typical Indian workmanship to Link Clubs in foreign countries.
- Send copies of Club Souvenirs and Bulletins to Indian and Foreign Link Clubs.
- Provide detail of Club Meetings, address etc., of Foreign Clubs, which Member of your club are likely to visit.
- Co-ordinate your work with the District International Service Organiser and keep an active interest in the international affairs.
- Arrange at least two or three Club Programmes in the year to which you invite students and visitors from abroad to speak on their local customs, culture and ways of life etc.
- Make proper arrangements to welcome and extend hospitality to Members of the Inner Wheel Club, visiting your Club / Town from abroad.
- Organize Inter District visits for members.
- Exchange Club bannerettes with ISO's of other Clubs

### **FILES TO BE MAINTAINED BY EXECUTIVE MEMBERS**

#### **Club President**

- Files containing Correspondence with (i) Association and IIW (ii) District Executive (iii) Other Clubs



- List of members with names, addresses, phone no., email, birth dates and wedding anniversaries. Project file, if any
- Photo album (if you have one).
- Original Charter
- Club Seal

### **Club Secretary**

- Attendance register of General Body Meeting
- Attendance register of Executive Meeting
- Minute Book of General Body Meeting
- Minute Book of Executive Meeting
- Membership Form File.
- Correspondence with: (I) District Executives (ii) Different Clubs and (III) From Association and IIW (if any)

### **Club Treasurer**

- A file of six monthly statement of account and balance sheet of every year.
- Passbook of both accounts
- Slip book-cheque book of both accounts
- Receipt book
- Voucher book
- Ledger book
- Detailed statements of accounts to be brought up to date on my visit.
- All Resolutions – For opening / transferring bank accounts, for appointing auditors.

### **Club ISO**

Correspondence file with letters / greeting cards to:

- Other clubs in our District
- Link Clubs / Other Clubs outside our District.
- Other Districts from abroad.
- Xerox copy of your LETTER, which you write to others. Club Editor, If Any
- File of correspondence with all the Club in the District.
- File or scrap book of paper cuttings of Club news published in newspaper Photo Album.
- Xerox copy of your letter, which you send to others.



## SOME DO'S AND DON'T'S

- ▶ Be Prompt in replying, especially to an invitation.
- ▶ For Letter Head, Invitations, Banners make sure that the logo is correct and in Royal blue colour for clubs and Light blue for Districts.
- ▶ Club letter head should include IW logo, name of the Club, Inner Wheel District number, Charter number, Theme of the year, Names of IIW President, Association President, District Chairman and names & addresses of the Club Officers.
- ▶ District letter head should include IW logo, IW District Number, Theme of the year, Names of IIW President, Association President, District Chairman and names & addresses of the District Officers.
- ▶ Whatever may be the colour of the Invitation and Banner, the IW logo must be in blue.
- ▶ Envelopes must have the name of the Club, IW District number. One RSVP Name and Address where greetings OR undelivered letters can be sent back.
- ▶ Each Invitation Card of the Club/ District must have One full RSVP name and Address with pincode and telephone number for acknowledging the same.
- ▶ Club Presidents Collar should be in Royal Blue and District Chairman's Collar in Light blue.
- ▶ Wear your lapel pin at all meetings. Encourage all members to wear lapel pin too.
- ▶ If Presiding a meeting, wear the collar. Remove it promptly as soon as the meeting is over.
- ▶ We are to be referred as Inner Wheel Members not as Inner Wheelers or IW Members.
- ▶ It is Chairman not Chairperson.
- ▶ Avoid saying, "My Secretary", she is the Club / District Secretary.
- ▶ Inner Wheel Prayer to be read at the start of all Inner Wheel meetings and all must rise while the Prayer is rendered.



- Put the Inner Wheel District/Club number not the Rotary District/Club number.
- Complaint letters from club or District should not be sent directly to IIW. Anonymous letters are not entertained in Association or IIW.
- Do not send forwarded mails to Association or IIW Executive.
- District Editor or ISO/Club President should not ask for messages directly from Association President or IIW President. Whenever Messages are required District Chairman will request Association President.
- Club Charter should be handed over at the Club Installation. Use only the name of the Club as in the Charter.
- Do not ask invited Inner Wheel Dignitary or Guests for any contribution, raffles or sponsorship.
- Do not impose yourself on others while visiting other cities, districts or countries.
- "Distracting" of clubs is a prerogative of International Inner Wheel. Be impartial, fair and just in case of any dispute.
- Be aware of the Rules, Constitution and Bye-Laws. Do not hesitate to refer to them as often as required.
- In case of any doubt call the District Officers or Club Counsellors.

## EACH ONE PLANT ONE



# GREEN MARATHON

• *Make the world Greener* •

*Go Green Breathe Clean*



## CHAIRMAN'S OFFICIAL VISIT

### Purpose:

District Chairman is a friend and guide to monitor the performance and to support the activities of the club through inspiration and motivation. It is an opportunity for the club members to interact with the Chairman on a one-to-one basis as the Chairman is available exclusively for your club.

### Chairman's Travel Plan:

- Be in touch with the Chairman sufficiently before the scheduled visit.
- Please ascertain from the Chairman of her arrival time, mode of travel and where to receive her.
- Enquire in advance the time and date of her next destinations.
- Home hospitality is preferable to make her feel at home. There should be enough comfort time to prepare notes and leisure time for herself.
- Food should be simple.

### Programme:

- The Programme consists of Club Executive Meeting (Club Assembly). Club Executive Meeting is the forum where the Chairman has a one-to-one interaction with the Executive Committee Members.
- Project Visits
- Public Meeting (Regular Club Meeting)
- Inform the Chairman about programme before visit

### Important documents to be kept ready:

#### A) By President:

Collar and pins, Files of the President with Circular from District Executives, Association, IIW and Other Clubs, Club Album and Media Coverage details, Blue and Green Book (Constitution and Association Bye- Laws)

#### B) Secretary:

Minutes Book of the Executive Committee Meeting, Minutes of General Body Meeting, Register of Members with posts held during the current year (if the register is being started this year, please include all the posts held as on date), Attendance Register, Original Charter, Membership Form File, Club History, Correspondence with District Executive, Different Clubs, Association and IIW if any.



**C) Treasurer:**

Club Accounts, Bank Pass Book and Charity Accounts, Receipts of District Dues and Souvenir Dues, Audited Balance Sheet of the previous year is very important, (This should be audited before the 15th of August), Receipt Book, Voucher Book and Ledger Book, All resolutions for opening / transferring bank accounts for appointing Auditors.

**D) International Service Organiser:**

File with Reports, List of Link Clubs, other Clubs in our District, Other Clubs, outside our District / Abroad, Competitions held.

**Club Executive Meeting Programme format (Club Assembly):**

- Inner Wheel Prayer
- Welcome Address by Club President.
- Files to be pursued by the District Chairman
- One-to-one Interaction
- Vote of Thanks

**Visit Project Sites :**

Select only a few important projects for the visit and the remaining can be mentioned during the Club Executive Meeting / Secretary's Report.

Fix the time as to when the Chairman will visit these Projects. Intimate the Chairman in advance the time and projects she will be visiting.

**Agenda for Club Assembly/Public Meeting**

Refer to the Format.

**Remember:**

- District Chairman is the only Chief Guest. Do not have any other speaker or VIP.
- The Chairman if accompanied by first gentleman of the District then he should be given seat in the first row and acknowledged at the meetings.
- Invite and involve the President and Secretary of the IW Clubs in your city.
- Invite Rotary President and Secretary.
- Prepare a detailed Agenda with time schedule to conduct the programme efficiently. Please be punctual and keep the time as in the Agenda.
- One of members in the Club can be chosen as an Aide to the Chairman during her official visit.



## **DIFFERENT EVENTS AT VARIOUS LEVELS**

### **DISTRICT LEVEL**

#### **DISTRICT ASSEMBLY**

District Assembly heralds a new year. It is time for assessment and preparation. It is the time for appraising and evaluating the year gone and time for setting new goals and reaching out to higher peaks. The outgoing Chairman and her team of office bearers are expected to attend the District Assembly essentially to be briefed about their respective duties. Hence proper orientation classes at every level are required. The Association President may be the Chief Guest.

#### **DISTRICT RALLY**

This is purely a "fun & frolic" event where no business is transacted. The sole purpose being to give an opportunity to members to meet each other, make new friends and display talent in a variety of fields. This is the time and occasion for homely and heart to heart exchanges. The entire District meet is conducted in an informal manner.

#### **DISTRICT INTERCITY MEET / SEMINARS**

Intercity Meetings are held to focus on special topics relevant to Inner Wheel. Guest speakers from specialized fields are invited to speak on important issues effecting society. Members also participate Debates, Skits and various Competitions.

#### **DISTRICT CONFERENCE**

The District Conference is an event promoting friendship and opportunities to develop relationship while strengthening the organization. It is the time of joy and jubilation when old friends embrace one another and new friendships take root. There are important business sessions. Appraisals about the half year completed are reported. Suggestions for improvements and activities are given. Elections for District Executives are conducted. Association President may be the Chief Guest.

#### **INSTITUTE FOR INCOMING CLUB OFFICERS**

The Training Institute for Incoming Club Officers is an extremely important event organized by the incoming District Chairman. The main purpose is to provide training, relevant information, and to discuss the functioning of various officers in an interactive atmosphere. Senior and experienced members of Inner Wheel provide the Office bearers valuable inputs and advice to the various thrust areas for the year. Important training is

also provided regarding Club functioning, bye-laws and voting procedure at all levels. The District Chairman also outlines her plans and expectation for the year.

## **ASSOCIATION LEVEL**

### **TRIENNIAL CONFERENCE**

Triennial Conference is held every three years. It is a ground for making new friend, new amendments to the Bye laws, and enjoying Inner Wheel fellowship. Every Club is entitled to Vote and that can be used by proxy, in case the respective club members do not attend the Conference. Clubs with more than 51-100 members have one more vote and clubs with more than 100 has two additional votes. Clubs which have not paid the dues prior to one month before the Conference, are not entitled to vote.

- **Installation** of the incoming Association President along with the team is also a mega event of the association.

## **INTERNATIONAL LEVEL**

### **IIW CONVENTION**

IIW Convention is such a wonderful opportunity which is held every three years. The Inner Wheel Members travel to a different country and take part in the celebration of International Inner Wheel friendship and achievement. In the Business Session the Voting Delegates play an active role in the democratic decision making and future direction of the organization - Inner Wheel. The ideas and project works are shared to be inspire each other. Like-minded women from across the globe join hands to work towards some social project to create better lives of those less fortunate. It is chaired by the IIW President.



## HOW TO ORGANISE EFFECTIVE MEETINGS, SEMINARS, EVENTS

### **Identify:**

- Chairman
- Secretary
- Treasurer
- Coordinator
- Convener

### **Whom to choose:**

- When you choose the Chairman and other Committee Members, consider the Members:
- Past experience
- Their adaptability with other members,
- Their capacity to work and get work done.

### **Identify the host:**

- Meet hosted by a single club
- Group of Clubs

### **-Preliminary Meeting Set and fix:**

- Date
- Time
- Venue

### **Prepare an expected budget-**

- Income: Identify different resources to raise money i.e. Registration fees, fees from sponsors, raffle etc.
- Expenditure: Note down different heads for expenditure with expected amount to be spent, like hotel, catering, transportation, publicity etc.

### **Circulars or Mails:**

- Plan how many circulars to be sent.
- To whom you will send.
- The address list should be ready.
- Ideal to send at least two circulars - First circulars to be sent at least six weeks before the Meet. The second circular four weeks before the Meet. .
- Invitation should be in the hands of the invitee at least two weeks before the Meeting.

### **Chief Guest**

- Find the availability of the Chief Guest
- Send a letter for inviting.
- Entrust a special aide to take care of the Chief Guest
- The Association President visits the District at least once either for the Conference or District Assembly.





- Since the President has to plan well in advance, you may have to fix the date as early as six months to a year in advance

### **Bio-data of the Chief Guest**

- Get the Biodata and give it to the person who has to introduce well in advance.

### **Table Agenda**

- Get copies of the Table Agenda Ready
- Timings can be noted
- Keep the Meeting to its scheduled time.
- Events such as Awards to be planned well - within time. Master of Ceremonies.
- Decide whether you need one
- MC to be briefed well

### **Seating on Dais**

- Head Table seating - according to Protocol.
- Seating on the Dais - Provide space for movement.
- Get the Name cards ready.
- Mike arrangements-check quality and number of mikes Information to the Press
- Send the information to the Press
- See that the Meeting is included in the Today's .Engagements
- Column of the local Newspaper
- Inner Wheel activities need to be publicized
- A Press Meet can also be had prior to the Meeting.

### **Plan**

- Venue decoration
- Bouquets & Flower arrangements
- Mementos
- Photographer
- Lamp, Oil, Wick & Match Box, Candle to light the Lamp Kolam and Transport arrangements for outstation Guests and others.

### **Backdrop or Banner**

- Plan your Backdrop or Banner
- Banners on the Road to identify the venue.

### **Food Sumptuous**

- Breakfast, Tea & Lunch
- Note that the Success of a programme depends greatly on the food served.

### **Registration**

- Registration Table: The Treasurer of the Meet has to have all the lists of clubs.
- Reception Table: The Members to be welcomed with the tradition of flowers, Friendship Bands, Kum-Kum etc



## TIPS TO MAKE CLUB INTERESTING

To make the meetings more interesting and building a team spirit a healthy club environment can be created by following the tips given below:

- Start meeting on time, "Felicitate the Early Bird", Call members with the first name.
- **Fellowship and Cultural Program:** Such programs foster friendship. They also help increase attendance.
- **Competitions** like traditional dress, dance, cooking, salad decoration, etc. and Games for club members.
- **Snacks** after the meeting by member/s whose birthdays fall in that month.
- **Demonstration and Talks** on interesting subjects.
- Celebration of various Days - Friendship Day, Inner Wheel Day, Charter Day, etc. and various festivals, **Lucky Draws** and **Games** at meetings, **Meeting at Member's Residence** by rotation, **Picnic/s**, **Joint Meetings** with Rotary and Rotaract Clubs, Colour Code for Dress at Meetings/Projects, **Theme parties**, **Punctuality Gifts**, **Circular at Home Address**, **Personal Calls**.
- **Awards** for Best Member, Best Project Director, 100% Attendance at General Body Meetings, Executive Meetings and projects, etc.
- **Suggestion Box** for members to enable them to give their valuable suggestions.
- **Link Activities and Exchange Programs** : Inviting link club/other club members or attending their clubs and participating in Inter District.
- Encouraging Members to attend **District Events** : Assembly, Conference and Rally. Inter District meets, Zonal Meets, etc.
- **Inducting New Members.**
- Regular Publication of **Bulletin**.

**Use your agenda as your time guide.**

**The Meeting should be discussions that lead to concrete decisions.**

**GO to meetings with a positive attitude.**



## CLUB MEETINGS & BULLETINS

### Club Meetings - The Know how

This is usual for the Clubs to meet monthly although some Clubs do prefer to meet fortnightly. Where Clubs have a speaker at the meeting, the business session should be transacted before the speaker arrives. Circulars must be sent to the members before the meeting with agenda. The Time and venue can be as per the convenience of the members. It can be any member's house or some hotel or Club.

### Quorum of Meeting

20% of the members of the club form Quorum for the General Body Meeting and 4 Members form Quorum for the Executive Meetings (respectively at least to general Body Meetings should be held in one year and executive Meetings should be held depending on the needs of the Club.

**The Club Bulletin** is the mirror of the Club and it gives complete information about the Club's activities and projects. Any achievements, creative or appreciable work by members, Birthday and wedding anniversaries as well as Inner Wheel Information can be published in the Bulletin. The future projects and District Events should be highlighted in it. It should provide informative and interesting reading for the member. Normally Special Issues of Club Bulletin are published during Installation Ceremony and District Chairman's Official Visit to the Club. If the Club wants quarterly/ monthly bulletins can be brought out.

### SAMPLE OF MEETING NOTICE

Dist.326

#### Notice of General/Executive Committee Meeting

Dear Member,

Please note that the next General/Executive Committee Meeting will be held on \_\_\_\_\_ (Date) at \_\_\_\_\_ (Time) at \_\_\_\_\_ (Venue).

The following is the Agenda for the Meeting.

1. To read and confirm the minutes of the last E.C. Meeting.
- 2.
- 3.
- 4.
- 5.

Looking forward to meet you.

Secretary

I.W.C. of \_\_\_\_\_



## SAMPLE AGENDAS FOR MEETINGS

### **AGENDA - CLUB EXECUTIVE COMMITTEE MEETING**

1. Meeting called to order By President
2. Inner Wheel Prayer By Secretary
3. Welcome By President
4. Apologies, if any By Secretary
5. Reading and Confirmation of the minutes of the last E.C.Meeting By Secretary
- Proposed by : By member present in
- Seconded by: last meeting.
6. Matter arising from the minutes By Secretary
7. Correspondence received from Club/District/ Association/IIW By President / Secretary  
By Treasurer / I.S.O
8. Finance By Treasurer
9. Planning of Club activities for the coming month, By Secretary
10. Any other matters with the permission of the chair.
11. Vote of Thanks By Vice President / Secretary
12. National Anthem.
13. Meeting adjourned By President

### **AGENDA - GENERAL BODY MEETING**

1. Meeting called to order By President
2. Inner Wheel Prayer By Secretary
3. Welcome By President
4. Apology of absence By Secretary
5. Attendance (Total number of Members \_\_\_\_, Members present \_\_\_\_, % \_\_). By Secretary
6. Birthday and Wedding Anniversary Greetings. By Secretary
7. Induction of New Members. (Optional) By President.
8. To read the Minutes of the last General Body Meeting. By Secretary
9. Matter arising out of the Minutes and confirmation of Minutes.  
Proposed by : By member present in  
Seconded by: last meeting.
10. Important resolutions and decisions of the Executive Meeting, if any. By Secretary



11. Correspondence –
  - (a) President
  - (b) Secretary
  - (c) Treasurer
  - (d) ISO
  - (e) Editor
12. Treasurer's Report.
13. Reports of the Projects (Attendance for Projects must be maintained) By Secretary
14. Planning Project Report
15. Announcements of next General By Secretary  
Body Meeting and Projects  
in the coming Months.  
Any other announcements e.g., District Events.
16. Program at Club level
  - (a) Introduction of Speaker
  - (b) Welcome the Speaker
  - (c) Program
17. Vote of Thanks. By Vice President/Secretary
18. National Anthem.
19. Meeting adjourned.

#### **AGENDA - INSTALLATION CEREMONY**

##### AGENDA - INSTALLATION CEREMONY

1. Escorting the dignitaries to the dais
2. Offering the collar to club president By Outgoing Secretary
3. Meeting called to order By Outgoing President
4. Lighting of Lamp & Tribute to Margaret Golding
5. Inner wheel prayer By Outgoing Secretary
6. Welcome speech By Outgoing President
7. Floral welcome of Guest By any member
8. Activity report for the year 2023-24 By outgoing Secretary
9. Felicitation to Club Members By Outgoing President
10. Introduction of President 2024-25 By Outgoing President
11. Change of Guard/ Installation of  
President and her Team
12. Acceptance speech By Incoming President
13. Action Plan for the Year
14. Induction of new members, felicitations,  
greetings, help to the needy By Incoming President
15. Release of club bulletin
16. Introduction of Chief Guest By any member
17. Speech by Chief Guest
18. Presentation of memento By Incoming President
19. Vote of thanks By Incoming Vice President
20. National Anthem
21. Meeting adjourned By President





### **AGENDA FOR DISTRICT CHAIRMAN'S VISIT** **(CLUB ASSEMBLY)**

1. Welcome by the President.
2. Lightening the lamp.
3. Offering collars.
4. Meeting called to order.
5. Inner Wheel prayer.
6. President speech.
7. Secretary report.
8. Induction of new members.
9. Chairman's introduction.
10. Self introduction of members.
11. Meeting handed over to Chairman.
12. Release of bulletin.
13. Vote of thanks.
14. National Anthem.

### **AGENDA - DISTRICT CHAIRMAN'S VISIT** **(if public meeting is held)**

- |   |                             |
|---|-----------------------------|
| 01. Escorting the dignitaries to the dais           |                             |
| 02. Offering the collar to the<br>Club president    | By Secretary                |
| 03. Offering the collar to the<br>District chairman | By Dist E.C. Member Present |
| 04. Meeting called to order                         | By Club President           |
| 05. Inner wheel prayer                              | By Club Secretary           |
| 06. Welcome speech                                  | By Club President           |
| 07. Floral welcome                                  | By Club President           |
| 08. Introduction of the<br>Dist. Chairman           | By any Member               |
| 09. Club activity report                            | By Club Secretary           |
| 10. Felicitation and awards                         | By Club President           |
| 11. Induction of new members                        |                             |
| 12. Release of club bulletin                        |                             |
| 13. Speech by district chairman                     |                             |
| 14. Vote of thanks                                  | By Vice President/Secretary |
| 15. National anthem                                 |                             |



## AGENDA FOR THE CHARTER PRESENTATION FUNCTION

1. Opening remarks by the District Chairman, who will preside at the meeting till the Charter is presented.
2. Roll Call of the Club by the District Secretary.
3. Presentation of the New Club to the District Chairman by the District ESO.
4. Presentation of the Charter by the District Chairman to the Club President (audience as well as those seated on the dais should be standing at the time of Charter presentation).
5. The New President, who has to respond, now takes chair.
6. The District Chairman gives Presidential Jewel to the Club President.
7. Appropriate pins to be presented to other members of the Executive Committee and also members of the Club.
8. The Club is welcomed in to the IIW and Association with the reading of messages from the IIW President and the Association President.
9. Additional speaker and felicitation.
10. Vote of thanks by the Club Vice President.

### **Please Note:**

Write the names of the Charter Members on the backside of the Charter Certificate. Make photocopies of the Charter so that the Charter number, date of formation, date of registration and other details can be preserved.

In case the original charter is lost or damaged the club can request for replacement of the charter by applying through the proper channel and paying the dues.

***The secret of your success is determined by  
your daily Agenda.***



### SAMPLE FOR MINUTES (GENERAL / EXECUTIVE)

INNER WHEEL CLUB OF \_\_\_\_\_  
MINUTES OF GENERAL BODY / EXECUTIVE MEETING HELD on

Members Present \_\_\_\_\_ % \_\_\_\_\_.

1. Meeting was called to order by President, Mrs \_\_\_\_\_
2. Inner Wheel Prayer was recited by all
3. Welcome by President.
4. Apologies - e.g. All Executive Members were present, there was no apology. Or e.g. Mrs. \_\_\_\_\_, (Post of the member) has sent her apology.
5. Confirmation of Minutes - (of Last Meeting held on) at \_\_\_\_\_ (If there are any corrections or changes in those Minutes, mention them)
6. Matter arising out of the Minutes of last General Body Meeting. If certain changes are suggested or some discussion is held about the changes, Secretary should write about the same.
7. Correspondence received from Club, District, Association, IIW by President, Secretary, Treasurer, ISO should be conveyed to the Members.
8. Finance - Income and Expenditure should be informed to the members.
9. Projects held in Last Month - Short Description, Date, Venue, Beneficiaries, Expenditures, Sponsor's Name, Name of the Project-Incharge & Members present.
10. Any other matter with the permission of the Chair:
  - (i) Any other Resolution to be passed.
  - (ii) The matters which were missed in the previous Meetings.
  - (iii) Suggestions from Members about Projects and working skills
  - (iv) Announcement of important District Events / Elections at District Level / Association Level / IIW Level.
11. Introduction of Guest Speaker
12. Speech / Demo etc.
13. Felicitation of the Guest Speaker.
14. Greetings: Birthday, Anniversary etc.
15. Vote of Thanks by Vice-President
16. Meeting adjourned.



**FORMAT OF THE INVITATION FOR**  
**CLUB INSTALLATION**

**IIW THEME 2024-25**  
**HEARTBEAT OF HUMANITY**

Inner Wheel Club of.....

Charter No.....

**Inner Wheel District 326**

**The President and Members of**

**Inner Wheel Club of.....**

Cordially invite you for the Installation of

Mrs.....

And her team of Office Bearers for the year 2024-25

At..... (Venue)

On..... (Date) at..... (Time)

..... has consented to be the

Chief Guest.

President

Secretary

.....

.....

Meeting to be followed by Fellowship.....



**FORMAT OF THE INVITATION FOR  
DISTRICT CHAIRMAN'S OFFICIAL VISIT TO THE CLUB**

**IIW THEME 2024-25  
HEARTBEAT OF HUMANITY**

Inner Wheel Club of .....

Charter No. ....

**IW District 326**

**The President and Members of**

**Inner Wheel Club of .....**

Cordially invite you for the

Public Function

On the occasion of the Official Visit of

**District Chairman**

**SANDHYARANI MISHRA**

Venue .....

Time .....

Date .....

President

Secretary

Meeting to be followed by Fellowship .....

Note: Only if a public function is organized.





**SUGGESTED FORMAT FOR  
CLUB LETTERHEAD AND ENVELOPE**



**INNER WHEEL CLUB OF.....  
IIW DISTRICT 326, CHARTER NO. ....**

**IIW THEME 2024-25  
HEARTBEAT OF HUMANITY**

**District Chairman  
Sandhyarani Mishra**

**IIW President  
Mamta Gupta**

**Association President  
Sunita Jain**

**President  
(Address & Phone)  
Mail id**

**Vice-President  
(Address & Phone)  
Mail id**

**Imm. Past President  
(Address & Phone)  
Mail id**

**Secretary  
(Address & Phone)  
Mail id**

**Joint Secretary (if any)  
(Address & Phone)  
Mail id**

**SAMPLE FOR THE  
CLUB LETTER-HEAD**

**Treasurer  
(Address & Phone)  
Mail id**

**I.S.O.  
(Address & Phone)**

**Editor  
(Address & Phone)**

**Executive Members  
Phone Numbers**



**IIW THEME 2024-25  
HEARTBEAT OF HUMANITY**

**From:** \_\_\_\_\_ **To** \_\_\_\_\_

*(Sample of Club Envelope)*

## SUGGESTED DESIGN OF CLUB FLAG TO BE EXCHANGED



- You can add some special feature of your city/club theme.
- Size should be approximately 7"x10".
- Material of the flag may be satin cloth, Rexene, handmade paper, flex etc.

## SUGGESTED DESIGN OF CLUB FLAG TO BE CARRIED IN RALLIES AND OTHER EVENTS



- Should be in Royal Blue colour with silver or white letters.
- Name of the Club, District, Charter No. should be written.
- Size should be approximately 3'x2'.
- Material of the flag may be preferably Satin cloth or cotton.

**Note:** The flag should be such that it can be carried by putting a pole on one side.

## SUGGESTED DESIGN OF CLUB BANNER



INNER WHEEL CLUB OF .....

Inner Wheel District 326 Charter No.....

Mamata Gupta  
IIW President

2024-25

Club President  
Name

Sandhyarani Mishra

District Chairman

2024-25

Sunita Jain  
Association President

2024-25

Club Secretary  
Name

### Please Note:

The Inner Wheel logo, IIW theme logo and social project logo must be printed on the letter head, envelope, flag and banners.





## FORMAT OF REPORT AND REPORTING SCHEDULE

### Format for Installation Ceremony Report

- Name of the Club .....
- Date .....
- Chief Guest or Installing Officer .....
- Number of new Members inducted .....
- Projects undertaken ( if any ) in brief(20 words ):.....

Send only two photographs of installation with this report

### Format for Activities Report

- Inner Wheel Club of .....
- Name of the President.....
- Name of the Secretary.....

Sl. No.	Date/ Month	Heading	Description of Project	Goal behind the project	No. of club members present	People benefited	Total Expenses (Rs.)	Fund Raised through it(if any) Rs.

## REPORTING SCHEDULE

Reports and Details	To be sent by the following date	To be sent to the following persons
<b>First Report</b> Details of Installation & Plantation/TEACH	Must reach by 15th Aug. 2022	Send the Report - Soft copy and Hard copy to: • District Chairman (with 2 best projects photos • District Vice Chairman.
<b>Second Report</b> Activities of July Oct.	Must reach by 1st Nov. 2022	• District Secretary • District Editor (with 3-4 photos only)
<b>Third Report</b> Activities of Nov. to March	Must reach by 15th March 2023	

**Please Note:** The Reports should be in brief and sent in the given format only.



## **PROFORMA 2024-25**

### **DATE OF VISIT :**

#### **1. MEMO OF CLUB HISTORY- PLANS AND PROJECTS**

- a) Name of the Club \_\_\_\_\_
- b) District Number \_\_\_\_\_
- c) Date of Inauguration \_\_\_\_\_
- d) Inaugurated by (Dist. Chairman) \_\_\_\_\_
- e) Name of Founder President \_\_\_\_\_
- f) Name of Founder Secretary \_\_\_\_\_
- g) Date of Charter Presentation \_\_\_\_\_
- h) Charter Presented by \_\_\_\_\_  
(Dist. Chairman) \_\_\_\_\_
- i) Charter Number \_\_\_\_\_
- j) No. of Members at the \_\_\_\_\_  
time of Inauguration. \_\_\_\_\_

#### **2. MEMBERSHIP DETAILS**

- a) No. of Members as on date \_\_\_\_\_ No. of Members  
resigned during the year \_\_\_\_\_ No.  
of New Members \_\_\_\_\_
- b) Do you have Membership forms? \_\_\_\_\_
- c) Is there any possibility of increasing Membership ?  
\_\_\_\_\_
- d) Is the proper form used for the welcome and induction of new  
Member ? \_\_\_\_\_
- e) Do your Members know one another's names? \_\_\_\_\_
- f) Did you have any Transfers? \_\_\_\_\_
- g) Do you have any Honorary Member: \_\_\_\_\_
- h) Do you have any Honored Active Members? \_\_\_\_\_
- i) What is your attendance? (%)  
General Meeting \_\_\_\_\_  
Executive Meeting \_\_\_\_\_  
Projects \_\_\_\_\_
- j) What steps have you taken to improve it? \_\_\_\_\_
- k) Do you have friends in other Rotary Clubs of our District? Where  
we can have a new Inner Wheel Club? \_\_\_\_\_



### 3. CLUB MEETINGS EXECUTIVE REGULAR

- a) Venue \_\_\_\_\_
- b) Day \_\_\_\_\_
- c) Time \_\_\_\_\_
- d) Closed Months \_\_\_\_\_
- e) Do you observe the "Quorum" Rules for
1. Executive Committee Meetings : \_\_\_\_\_
2. Regular Meetings : \_\_\_\_\_

### 4. GENERAL ADMINISTRATION

- a) What is your Membership Fee? \_\_\_\_\_
- b) Are your fees sufficient \_\_\_\_\_
- c) Do you got Club fees regularly \_\_\_\_\_
- d) Do you triage payment of I.I.W. Association and District Dues with in two Months? \_\_\_\_\_
- e) Do you have any financial difficulties? \_\_\_\_\_
- f) Do you have a Club Voucher File? : \_\_\_\_\_
- g) Do you have an Accounts & Audit File? : \_\_\_\_\_
- h) Who audits your Accounts? \_\_\_\_\_
- i) Do you have separate Club and Charity FundAccounts? : \_\_\_\_\_
- j) Do you raise Funds for your activities? If yes, how?: \_\_\_\_\_
- k) Do you have Fixed Deposits or Charity Trust in your Club? : \_\_\_\_\_
- l) Do you get international Aid? : \_\_\_\_\_  
If yes, from where and for what project:

### 5. SERVICE PROJECTS

Inner Wheel Motto is- "Friendship and Service" Please keep this Motto in mind and be and ideal club :

- a. Do you continue old Projects : \_\_\_\_\_
- b. How do you find and adopt new Projects? : \_\_\_\_\_
- c. Do you participate in Rotary Projects? : \_\_\_\_\_
- d. How do you involve your Members both new and old? : \_\_\_\_\_





- e. Please give your plans, for the year, about service Projects at Club and District Level ?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 6. PROGRAMME:

- a. Do you have Fellowship Programmes and Picnics? \_\_\_\_\_
- b. Do you have Education Programme? \_\_\_\_\_
- c. Do you have Entertaining Programmes and Programmes of interest of the Ladies ? \_\_\_\_\_
- d. Do you celebrate Club Birthday, Charter Day and IIW Day? If yes, how? \_\_\_\_\_
- e. Do you greet Members on their Birthdays, Anniversaries, etc? \_\_\_\_\_

## 7. ATTENDANCE AT DISTRICT FUNCTIONS

- a. How many incoming Club Officers attended Training Institute? \_\_\_\_\_
- b. How many Members attended District Assembly? \_\_\_\_\_
- c. How many Members attended District Rally / other functions ? \_\_\_\_\_
- d. How many Members attended District Intercity projects and seminars? \_\_\_\_\_
- e. How many members are going to attend the IIIrd South Asian Rally ? \_\_\_\_\_

## 8. CLUB RECORDS - Do you keep the following?

- a. Minute Book & Attendance Register for Regular Club Meeting & Executive Committee Meeting : Yes/No
- b. General Register of Members : Yes/No  
(Membership file)
- c. Minutes and Agenda File : Yes/No
- d. District Correspondence File : Yes/No
- e. Association Council File International Inner Wheel : Yes/No
- f. Headquarters File : Yes/No
- g. General Correspondence File : Yes/No
- h. Link Club's File : Yes/No
- i. Literature-Publication Newspaper Cutting File : Yes/No



j. Photo Album : Yes/No

k. IIW Constitution and Handbook

\*Association Bye-laws and

\*Guidelines for Association, District and Clubs : Yes/No

#### 9. GUIDELINES TO CLUB OFFICERS:

The guidelines to the respective Club Officers have been distributed through District Directory. Are the same being implemented ?

#### 10. NAMES OF YOUR LINK CLUBS AND DISTRICTS:

In India

Overseas

---



---



---



---



---



---

11. Pulse Polio Do you manage separate booths usually ? What are your activities on NIDs and prior to them ? \_\_\_\_\_

Signature of the President

Signature of the Secretary

#### NOTE

1. Please fill up the above Forms in full.
2. Send the above Forms, duly completed and filled, at least 20 days prior to the visit of the District Chairman for her perusal and study.
3. Use another sheet if necessary.

**Association has now got its own office premises:**

***The address is -***

**963 Avinashi Road, Kalaikathir Buildings,  
Pappenaickenpalayam, Coimbatore 641037**



**CLUB HISTORY FORMAT**

**INNER WHEEL DISTRICT 326  
RECORD OF CLUB HISTORY**

Inner Wheel Club of .....

Charter No:.....

Sponsoring Club: .....

Meeting Time, Day & Place: .....

Inner Wheel Year: .....

District Chairman: .....

IIW Theme: .....

Club Officers: .....

President: .....

Imm. Past President: .....

Vice President .....

Secretary: .....

Treasurer: .....

ISO: .....

Editor: .....

Executive Committee: .....

Names of District Officers from the Club (if any) .....

Names of Council Member from the Club and Office held (if any) .....

Name of Club Member serving on IIW Board(if any) .....

Membership: ..... Capitation Fees Paid: .....

Honoured Active Members: .....

Honorary Members: .....

Other Information: .....



### SAMPLE OF PROPOSAL FORM OF CLUB ELECTIONS

To The Secretary

Inner Wheel Club of \_\_\_\_\_

We, the undersigned, propose the name of Ms/Mrs \_\_\_\_\_  
for the post of \_\_\_\_\_ (President / Vice President /  
Secretary / Treasurer / ISO / Editor / Other Executive Members) for the  
Inner Wheel Year \_\_\_\_\_

Yours in Inner Wheel,

Proposed by: Name \_\_\_\_\_ Signature \_\_\_\_\_

Seconded by: Name \_\_\_\_\_ Signature \_\_\_\_\_

### SAMPLE FORM OF CONSENT LETTER OF MEMBER NOMINATED

To The Secretary

Inner Wheel Club of \_\_\_\_\_

I, Ms/Mrs. \_\_\_\_\_ hereby give my consent for  
nomination for  
the post of \_\_\_\_\_ for the Inner Wheel Year \_\_\_\_\_.

Yours in Inner Wheel

Signature Ms/Mrs. \_\_\_\_\_

### RESOLUTION FOR ASSOCIATION VICE PRESIDENT / DEPUTY NATIONAL REPRESENTATIVE

It was resolved to nominate Mrs. \_\_\_\_\_  
a Past District Chairman of Inner Wheel Distt. 326 for the office of  
Association Vice President/ Deputy National Representative for the  
year 20\_\_\_\_ - 20\_\_\_\_. She fulfils the necessary qualifications for the  
above office.

Proposed by \_\_\_\_\_ (Name of the Voting Delegate & Club)

Seconded by \_\_\_\_\_ (Name of the Voting Delegate & Club)

Kindly adhere to the above resolution and minute the same in the  
Conference/Assembly minutes. While sending the nomination & enclose  
the complete minutes. Any errors in the resolution or the minutes will  
lead to invalidation.



## DRAFT OF LETTER FOR SENDING THE NOMINATIONS FOR THE DISTRICT EXECUTIVE COMMITTEE

Dear District Secretary .....

At the regular meeting of the Inner Wheel Club of  
..... held on ....., We resolved

to nominate Mrs ..... (please give her full name,  
address and telephone number) a member of our Club, for the office  
of..... for the Inner Wheel Year .....

She fulfills the qualifications required for the office.

(Mention the list of offices held in your club and in the District with  
years)

Yours Sincerely,

Date

President/Secretary

(Signature)

### N.B.:

1. This letter must be on the club letterhead only.
2. CC. should be sent to election & scrutiny Committee Chairman  
PAS / PDC Mrs. Srinoo Pattnaik

## DRAFT OF LETTER OF CONSENT OF THE NOMINEE TO ACCOMPANY THE NOMINATION LETTER

To,

Date

District Secretary,

I.W. Dist. 326

I hereby give my consent to send my nomination for the post of District  
..... for the year .....

Yours in Inner Wheel

(Name and signature of the Nominee)

### Note:

1. This letter must be on club letterhead only.
2. It must be on another leaf of club letterhead and not on the club  
nomination letter.
3. CC. should be sent to election & scrutiny Committee Chairman  
PAS / PDC Mrs. Srinoo Pattnaik.

The Club Minutes with the Resolution should be enclosed while sending  
nomination for District Posts.





## FORMAT OF RESOLUTION FOR OPENING BANK ACCOUNT OF THE CLUB

( To be typed on the Club Letter Head)

Resolution No \_\_\_\_\_ passed at the E.C. Meeting of Inner Wheel Club of \_\_\_\_\_ held at \_\_\_\_\_ on \_\_\_\_\_  
RESOLVED that an account be opened with \_\_\_\_\_  
Branch of Bank for the year beginning from 1st July 2024 to 30th June 2025 in the name of Inner Wheel Club of \_\_\_\_\_ Administrative A/c / Charity A/c, to be jointly operated by the Club Treasurer along with President or Secretary.

Proposed by:.....

Seconded by: .....

PASSED UNANIMOUSLY

Signed

**President**

**Secretary**

**Treasurer**

## B. FORMAT OF RESOLUTION FOR APPOINTING THE AUDITORS OF THE CLUB

(To be typed on your Club Letter Head)

Resolution No. \_\_\_\_\_ Passed at the E.C. / G. B. Meeting of Inner Wheel Club of, \_\_\_\_\_ on \_\_\_\_\_ RESOLVED that M/s \_\_\_\_\_ Chartered Accountants, \_\_\_\_\_ (Place) be hereby appointed as the Auditors of the club for the year beginning from 1st July 2024 to 30th June 2025 )

Proposed by:..... Seconded by:.....

PASSED UNANIMOUSLY

Signed

**President**

**Secretary**

**Treasurer**



### FORMAT TO REMIT FEES TO THE DISTRICT TREASURER

Name of the Club .....

No. of Members in the previous year .....

No. of Members in the Current year .....

No. of Members who have resigned in the Current year .....

No. of Members inducted in the Current year .....

Member's name & Address	Active Member	Honorary Member	Honored Active	District dues	Assn. dues	Triennial dues	IW dues	Total Amount

### CLAIM FORM

Claim Form for Inner Wheel District / Club .....

To  
The District Treasurer / Club Treasurer

Date .....

Dear Treasurer

Please reimburse me an amount of Rs. .... only)

(Rupees  
Details/ Bills Enclosed

Towards .....

Signature .....

Name .....

Designation .....

### SAMPLE OF VOUCHER

#### VOUCHER

Inner Wheel Club of .....

Voucher No. ....

Date .....

Paid to .....

A sum of Rs. (in words) .....

on account of .....

Rs. ....

Paid By

Received by

### RECEIPT BOOK (DEBIT VOUCHER)

(in duplicate or in counter-foil)

#### RECEIPT

Inner Wheel Club of .....

Receipt No. ....

Date .....

Received with thanks from Mr./Mrs./M/S .....

A sum of Rupees. ....

By cash / D.D. No. / Cheque No. .... Dt. ....

On account of .....

Received by ..... Rs. ....

This could be with a counter foil on Left Hand Side of smaller size or a duplicate receipt for carbon copy



## TREASURER'S REPORT AT CLUB MEETINGS

By Treasurer Mrs. \_\_\_\_\_

Inner Wheel Club of \_\_\_\_\_ Club Account

For the period \_\_\_\_\_ to \_\_\_\_\_

Receipts	Amount (in Rs.)	Payments	Amount (in Rs.)
Opening Balance i. Cash ii. Bank A/c Club Membership Fees (No. of members x Rs. --- per member)		Fees Sent to the District (No. of members x Rs. --- per member) Printing and Stationery Photos Postage and Courier Telephone Gifts and Prizes Closing Balance i. Cash ii. Bank A/c	
Total		Total	

Inner Wheel Club of ----- Charity Account  
For the period ----- to -----

Receipts			Payments		
Particulars	Amount (in Rs.)	Amount (in Rs.)	Particulars	Amount (in Rs.)	Amount (in Rs.)
Opening Balance:					
Cash					
Bank A/c					
(i) Project Name :			(i) Project Name :		
Donation from			Printing & Stationery		
			Snacks		
			Photos		
			Gifts and prizes		
(ii) Project Name :			(ii) Project Name :		
Donation from			Printing & Stationery		
			Snacks		
			Photos		
			Gifts and prizes		
			Closing Balance :		
			Cash		
			Bank A/c		
Total			Total		



### FORMAT FOR CHANGE OF BANK FOR ACCOUNTS

In the Annual General Body Meeting of Inner Wheel Club of ---- held at - - (venue) on ---- (date) it has been resolved to close the presently operated Savings A/cs of Inner Wheel Club of ---- and Inner Wheel Club of ----

Charity A/c held at ---- Bank and open a new Savings A/c of Inner Wheel Club of ---- and Inner Wheel Club of ---- Charity A/c) at ---- Bank (name of the bank with branch).

Proposed By :

Seconded By :

Sign :

**President**

**Secretary**

**Treasurer**

### FORMAT FOR CHANGE OF SIGNATORIES

**Change of Signatories for Operation of Bank Accounts:  
(if no change in bank, just change in signatories)**

In the Annual General Body Meeting of Inner Wheel Club of ---- held at ..... (venue) on ..... (date), in view of change in office holders, it has been resolved that Savings A/c of Inner Wheel Club of ---- and Inner Wheel Club of ..... / Charity A/c at ---- Bank (name of the bank) be jointly operated by Treasurer Mrs. ---- as the first signatory And President Mrs..... or Secretary Mrs..... as the second signatory for the period 1st July 2024 to 30th June 2025 .

Proposed By : Seconded By :

Sign :

**President**

**Secretary**

**Treasurer**



## VALUABLE INNER WHEEL INFORMATION

### THE MARGARETTE GOLDING AWARD

An award created in the name of Margarette Golding for the highly commendable personal service through Inner Wheel or in the community. The very first Margarette Golding Award was presented to Margarette Palmer, Administrator/Secretary of International Inner Wheel by the then IIW President Carole Buchanan in Chester, England.

Note: Applications can be sent for the Margarette Golding Award. Please refer to IIW website.

### RECIPIENTS OF MARGARETTE GOLDING AWARD FROM INDIA

2003-04	Mrs Vijaytai Lavate District 313
2007-08	PAP Mrsraksha Mehta District 314
2010-11	Mrs Chitra Ghosh District 329
2013-14	PIIWP Mrs Minna Kapur District 301
2013-14	PAP Mrs Mano Bhaktavatsalam District 323
2014-15	PDC Mrs Sudha Gupta District 301
2017-18	PDC Mrs Krishna Sagar District 308
2018-19	PAP Mrs. Pushpa Suryamurti, Dist.314
2019-20	PIIWP Mrs. Abha Gupta, Dist.301
	PDC Mrs. Sunita Deodhar, Dist.314
2020-21	Harman Kochar Dist 309
	PPC Mrs. Meera Panjwani, Dist. 306
	Smita Shirgaonkar Dist 317
	Dr. Vinodini Pradhan Dist 314
2021-22	Dr.Karuna Balla Dist 301
	Vimala Abraham Dist 321
	Asoka Kumari Kaligotla Dist 302
	Manju Toshniwal Dist 305
	Late Vani Venkatram (Non Inner Wheel Member) Dist 318
2022-23	PDC Rashmi Samran Dist 302
	Dr. Leela Bordia Dist 305
	Dr. Mallamma Yalwar Dist 317
	Jambaga Ramakrishnan Dist 321
	Reeta khetrpal Dist 326

### JEWELS FROM INDIA AS THE IIW PRESIDENTS

1986-87	PAP Mrs Minna Kapur
1993-94	PAP Mrs Anita Aggrawal
2007-08	PAP Mrs Kamala Ramakrishnan
2010-11	PAP Dr. Mrs Pallavi Shah
2014-15	PAP Mrs Abha Gupta
2017-18	PAP Dr Mrs Kapila Gupta
2020-21	PAP Dr. Bina Vyas

### PRIDE OF DISTRICT 326 IN THE ASSOCIATION OF IW CLUBS IN INDIA

1997-98	PDC Mrs Manjula Shrishrimal, Association Treasurer
2007-08	PDC Mrs Srinoo Patnaik, Association Secretary
2008-09	PDC Mrs Ranju Jobanputra, Association Treasurer
2011-12	PDC Mrs Rekha Saxena, Association Treasurer.
2014-15	PDC Late Mrs. Sapna Jaiswal, Asso. Secretary elect
2019-20	PDC Mrs. Krishna Mohanty, Association Secretary.



## INTERNATIONAL INNER WHEEL CONVENTIONS

(Held at interval of not less than 3 years)

Year	Convention	Venue	I.I.W. President
1970	I	Hangue, Netherlands	Helena Foster (G.B. & I.)
1973	II	Copenhagen, Denmark	Brite Fangal (Denmark)
1976	III	Sydney, Australia	Gwen Davies (Australia)
1979	IV	Britain, England	Elizabeth Bager Reistsma, Neitheland
1982	V	Paris, France	Erlotte Petit (G.B. & I.)
1985	VI	Orlando, Florida US A	Ragnhild Oglænd (Norway)
1988	VII	Stockholm, Norway	Dora Bailey (G.B. & I.)
1991	VIII	Hangue, Netherlands	Margaret Spanning (Norway)
1994	IX	Sydney, Australia	Anita Agarwal (India)
1997	X	Berlin, Germany	Beth McNeill (New Zealand)
2000	XI	Stockholm, Sweden	Lillian Pettigrew (Canada)
2003	XII	Florence, Italy	Solveig Svensson
2006	XIII	Christchurch NZ	Erna Fandal (Norway)
2009	XIV	Kota Kinabalu, Malaysia	Suzanna Nelsen (Denmark)
2012	XV	Istanbul Turkey	Catherine Refebert (France)
2015	XVI	Copenhagen, Denmark	Abha Gupta (India)
2018	XVII	Melbourne, Australia	Kapila Gupta
2021	XVIII	Jaipur, India (Virtual)	Dr. Bina Vyas
2024	XIX	Manchester	Trish Douglas (GB&I)

## TRIENNIAL CONFERENCES

(An Association Conference, which is held once every three years.  
2/3 majority is required to carry a motion to amend the  
Association Bye-Laws).

Year	Conference	Venue	Association President	Dist. No.
1976-44	I	Bombay	Raksha Mehta	Dist. 314
1979-80	II	Bhopal	Sanoj Lalwani	Dist. 304
1982-83	III	Trivandrum	Mureil Sukumaran	Dist. 321
1985-86	IV	Delhi	Shubh Manchanda	Dist. 301
1988-89	V	Vijaywada	Mythri Gandhi	Dist. 302
1991-92	VI	Bombay	Asha Bajaj	Dist. 314
1994-95	VII	Cochin	Vimala Abraham	Dist. 321
1997-98	VIII	Coimbatore	Shanta Mookken	Dist. 320
2000-01	IX	Chennai	Kamla Rama Krishnan	Dist. 323
2003-04	X	Pune	Roshan Chindhy	Dist. 313
2006-07	XI	Mumbai	Pallavi Shah	Dist. 314
2008-09	XII	Varanasi	Nandini Bhargava	Dist. 312
2012-13	XIII	Hyderabad	Santa Lunani	Dist. 302
2015-16	XIV	Kolkata	Mamta Agarwal	Dist. 329
2018-19	XV	Pune	Smita Pingale	Dist. 313
2021-22	XVI	Varanasi	Saroj Katiyar	Dist. 311
2024-25	XVII	New Delhi	Sunita Jain	Dist. 301



## SOUTH ASIA RALLY

(Held once in every 3 years)

Year	Rally	Venue	Association President	District
2008-09	1 <sup>st</sup>	Kochi	Azhagu Annamalai	Dist. 320
2011-12	2 <sup>nd</sup>	Sri Lanka	Kapila Gupta	Dist. 301
2013-14	3 <sup>rd</sup>	Mumbai	Pushpa Suryamurthy	Dist. 314
2016-17	4 <sup>th</sup>	Malaysia	Prabha Raghunandan	Dist. 325
2019-20	5 <sup>th</sup>	Dhaka (postponed)	Mamta Gupta	Dist. 329
2022-23	5 <sup>th</sup>	Dhaka	Dr. Surjit Kaur	Dist. 307

## INTERNATIONAL INNER WHEEL PRESIDENTS & IIW THEMES

Year	Name of the President (Country)	Theme
1967-69	Lavender Weightman (GB & I)	
1969-70	Helena Foster (GB & I)	Action
1970-71	Elesabeth Bager (Sweden)	Participation, Engagement, Activity
1971-72	C. Sharp (GB & I)	Unity & Understanding
1972-73	Brite Fangel (Denmark)	
1973-74	Agens Bulpitt (GB & I)	Tolerance
1974-75	M. Armstrong (GB & I)	Challenge
1975-76	Gwen Davies (Australia)	Bridging The Gap
1976-77	Marie Clarie Cronstedt (Sweden)	Preserve, Protect, Promote
1977-78	Kay Martin (GB & I)	Survival - Be Involved
1978-79	Elizabeth Bier - Reitsma (Netherlands)	Work for Peace Through Love
1979-80	Joan Pyke (GB & I)	Help Children Smile
1980-81	Anne Lebeau (Belgium)	Open Your Heart
1981-82	W. Petitt (GB & I)	Be Concerned
1982-83	Britt J. Fjellander (Sweden)	Understanding & Peace
1983-84	Esther A. Vibal (Philippines)	Continuing Search for Peace
1984-85	Renganhild Oglænd (Norway)	Communicate
1985-86	Doris Browne (GB & I)	Co-operate
1986-87	Minna Kapur (India)	Identify
1987-88	Dora Bailey (GB & I)	Have Patience
1988-89	Alison Dowson (New Zealand)	Protect Children-They are the Future
1989-90	Brenda Taylor (GB & I)	Put Your Heart Into It
1990-91	Margaret Spennig (Norway)	Give Our World a Future
1991-92	Isabel Mcknight (GB & I)	Take Time
1992-93	Gwendolen Bowman (Australia)	Understanding
1993-94	Anita Aggarwal (India)	Expand to Serve Better
1994-95	Barbara Benett (GB & I)	Widen Your Horizons
1995-96	Ida Dubbeldam-de-Klerk (Netherlands)	Open Your Heart & Home
1996-97	Beth Mc Neil (New Zealand)	Look Beyond Yourself-Be Involved
1997-98	Dr. Elizabeth Jones (GB & I)	Together We Are Stronger
1998-99	Lovise Richardson (Australia)	Make Our World a Better Place - Communicate & Educate



1999-00	Lilian Pettigrew (Canada)	Reach Out, Keep Hope Alive Turn Giving Into Living
2000-01	Vivienne Bolton (GB & I)	Stranger Are Friends We Have Not Meet
2001-02	Carole Buchanan (Australia)	Enthusiasm Creates Action
2002-03	Eileen Harsant (U.K.)	Make The Friendship Positive
2004-05	Metje Hanekamp-Van de Kamp (Netherlands)	Work Together & Give Hope
2005-06	Ema Fandal (Norway)	Support Give Strength
2006-07	Janet Day (U.K.)	Show That Your Care Through Friendship & Service
2007-08	Kamala Ramakrishnan (India)	Communicate Our Vision
2008-09	Suzanne Nielson (Denmark)	Realise Your Visions and Make a Difference
2009-10	Anne Fryer (GB & I)	Help Bring Hope
2010-11	Dr. Pallavi Shah (India)	Commit with Conviction, Compassion, Consistency
2011-12	Catherine Refabert (France)	Think Ahead - Aim High
2012-13	Carol Young (New Zealand)	Be a Friend
2013-14	Gabriella Adami (Italy)	We, for Women
2014-15	Abha Gupta (India)	Light the Path
2015-16	Charlotte De Vos (Belgium & Luxembourg)	Unique & United
2016-17	Alatise Oluyemisi (Nigeria)	Touch a Heart
2017-18	Dr. Kapila Gupta (India)	Leave a lasting Legacy
2018-19	Christine Kirby (Australia)	Empwer and Evolve
2019-20	Phyllis Charter (GB & I)	Together We Can
2020-21	Dr. Bina Vyas	Lead the Change
2021-22	EBE Panitteri Martines	Pink First
2022-23	Zenaida Y. Farcon	Work Wonders
2023-24	Trish Douglas	Shine a light
2024-25	<b>Mamta Gupta</b>	"Heartbeat of Humanity"-

### For Inner Wheel Badges & Pin :

*Contact:*

#### MOHAN PLASTIC INDUSTRIES

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Roshanara Road, Delhi - 11007.  
Ph: 011-23828130, 238211258  
Cell / Whatsapp: 9811361388  
Email: mohanplastic@yahoo.com

#### AANVIPSAND TROPHIES

2 Beach Avenue, Mehrotra Compound  
Sadar Cantt. Jabalpur, (M.P.)- 482001  
Cell: 9329767807

## COUNTRIES AND GEOGRAPHICAL REGIONS WHICH HAVE INNER WHEEL

Algeria	Great Britain & Ireland	Pakistan
Andorra	Greece	Papua New Guinea
Australia	Guadeloupe	Philippines
Austria	Guinea	Poland
Bahamas	Guyana	Portugal
Bahrain	Hungary	Rodriguez
Bangladesh	Iceland	Romania/N/D
Barbadour	India	Russia
Belgium	Israel	Senegal
Benin	Italy	Serbia
Botswana	Ivory Coast	Singapore
Bulgaria	Jamaica,	West Indies Slovenia
Burkina Faso	Japan	South Africa
Cameroon	Jordan	South Korea
Canada	Kenya	Spain
Cayman Island	La Reunion	Sri Lanka
Chad	Lebanon	Surinam
Colombia	Lithuania	Sweden
Corsica	Luxembourg	Switzerland
Croatia	Madagascar	Taiwan
Cyprus	Madeira	Tanzania
Denmark	Malawi	Togo
Djibouti	Malaysia	Trinidad
Egypt	Mali	Tunisia
Estonia	Malta	Turkey
Faroe Islands	Martinique	Uganda
Finland	Mauritius	Ukraine
Fiji	Mexco	United Arab Emirates
France	Morocco	United States of America
French Guiana	Nepal	Virgin Island
Goban	Netherlands	Windward Isles
Gambia	New Caledonia	West Africa
Germany	New Zealand	Zambia
Ghana	Nigeria Norway	Zaimbabwe



## INNER WHEEL DISTRICTS IN INDIA WITH GEOGRAPHICAL BOUNDARIES

Dist.	Area	Dist.	Area
298	Puducherry & Tamil Nadu	314	Maharashtra (Mumbai, Navi
301	Delhi, Haryana & Uttar Pradesh		Mumbai & Thane District)
302	Andhra Pradesh	315	Andhra Pradesh
303	Maharashtra (Vidarbha Region,	316	Karnataka & Andhra Pradesh
	Nasik & Jalgaon District)	317	Karnataka, Goa & Maharashtra
304	Madhya Pradesh & Gujarat		(some of Konkan Region)
305	Gujarat, Rajasthan &	318	Karnataka including Mangalore
	Madhya Pradesh	319	Karnataka (Bangalore & its
306	Gujarat & Maharashtra		surrounding areas) & Andhra
	(Dhule & Nandurbar District)		Pradesh
307	Punjab, Himachal Pradesh &	320	Kerala & Tamil Nadu
	Jammu & Kashmir	321	Kerala & Tamil Nadu
308	Punjab, Himachal Pradesh,	323	Tamil Nadu (Chennai &
	Haryana, Uttaranchal		its surrounding areas)
	& Uttar Pradesh	324	West Bengal, Assam & Sikkim,
309	Punjab, Rajasthan & Haryana		Meghalaya
310	Uttar Pradesh & Uttaranchal	325	Bihar & Jharkhand
311	Uttar Pradesh & Uttaranchal	326	Orissa, Chhatisgarh, Madhya
312	Uttar Pradesh & Madhya Pradesh		Pradesh
313	Maharashtra (Marathwada	329	West Bengal (Kolkata & its
	Region & some of Konkan		surrounding areas) &
	Region)		Andaman & Nicobar Islands





## IMPORTANT DAYS

11th July	World Population Day
1st to 7th August	World Breast Feeding Week
5th August	Friendship Day
15th August	Independence Day ( India)
5th September	Teacher's Day (India)
8th September	International Literacy Day / Day of the Girl Child
15th September	International Peace Day
16th September	International Day for Preservation of Ozone Layer
21st September	World Alzheimer's Day / Rose Day / International day of Peace (Cancer Patients Support Day)
26th September	Day of the Deaf
29th September	World Heart Day
1st to 7th October	Wildlife Week
1st October	International Day for Older Person / International Day for the Disabled
4th to 7th October	World Animal Week
5th October	International World's Teacher Day
6th October	World Habitat Day
9th October	World Sight Day: World Post Day
10th October	World Mental Health Day
15th October	World Food Day
16th October	World White Cane Day (guiding the Blind)
20th October	World Osteoporosis Day
1st November	Anti Poverty Day
14th November	Children's Day (India); World Diabetes Day
14th to 20th Nov	Child Rights Week /National Book Week
15th to 21st Nov	World New Born Week
10th January	International Inner Wheel Day
12th January	National Youth Day
24th January	National Girl Child Day
26th January	Republic Day (India)
23rd February	World Understanding & Peace Day
8th March	International Women's Day
15th March	World Consumer Day
21st March	World Forestry Day
22nd March	World Day for Water
7th April	World Health Day
11th April	National Safe Motherhood Day
22nd April	Earth Day
15th May	International Day of the Family
31st May	World "No Tobacco Day"
5th June	World Environment Day



## INNER WHEEL ABBREVIATIONS

IIW	International Inner Wheel
IWC	Inner Wheel Club
IWD	Inner Wheel District
DISTT. CH.	District Chairman
PDC	Past District Chairman
PP	Past President
I PP	Immediate Past President
ASSN	Association
AC Member	Association Council Member
PAP Past	Association President
SEC	Secretary
Jt. SEC.	Joint Secretary
TRE.	Treasurer
VP	Vice President
IPAP	Immediate Past Association President
ISO	International Service Organizer
ESO	Extension Service Organizer
CCCC	Constitution & Credential Committee Chairman
CGR	Chairman's Group Representative
NR	National Representative
Dy. NR	Deputy National Representative
IIWR	International Inner Wheel Representative
DISTT	District
EC	Executive Committee
DC	District Committee
GB	Meeting General Body Meeting
LETS	Leader Elect Training Seminar
PETS	President Elect Training Seminar
SETS	Secretary Elect Training Seminar
CCA	Chairman Citation Award
PIIWP	Past International Inner Wheel President
PIIWB	Past International Inner Wheel Board of Directors
IPIWP	Immediate Past International Inner Wheel President



## GLOSSARY FOR INNER WHEEL

**Account** - a record of money received and paid out with resulting balance.

**Active Members.** Women from any of the three categories of membership (listed on page 3 of the C&H).

**Ad Hoc Committee** - a temporary committee, which may be formed by Clubs, Districts, National Governing Bodies and International Inner Wheel for any special needs.

**Amendment** - modification to a Motion/Proposal

**Archiving** - keeping of important documents.

**Audit** - an official examination of the accounts by a qualified Accountant.

**Badge** - an emblem or brooch, usually displaying the Inner Wheel logo, worn to show membership. It should be worn at all Inner Wheel events and visits to other special functions. Only badges of an approved design are permitted.

**Ballot** - a paper vote - a written vote - a secret vote.

**Blueprint** - Instructions or Guidelines for the work and duties of each Officer. There should be Blueprints for Club, District, National and International Inner Wheel Officers.

**Board** - the International Governing Body.

**Board Director** - elected members, from different countries, to serve on the International Governing Body and govern Inner Wheel.

**Board Member** former name for Board Director of IIW (used before 1995).

**Bye-laws** - within the framework of the Constitution, National Governing Bodies may have their own.

**Bye-Laws**, which enable members to enjoy their membership according to the customs and traditions of their own country.

**Canvassing** - that is asking for votes by any means - this is not permitted.

**Capitation Fee** - annual membership fee, a charge per person paid to the Club, District, National Governing Body and International Inner Wheel.

**Charter Presentation** - a ceremony to welcome a new Club into Inner Wheel and introduce all the new members and the Officers.

**Charter Certificate** - a certificate presented to each new Club showing the date the Club was registered or the date of the inaugural meeting.

**Constitution and Handbook - C&H** - contains the rules, which provide the basis on which Inner Wheel is organised, these rules are binding on all Inner Wheel members. Revised after each convention.

**Constitution Chairman** She is responsible for interpreting and explaining the Constitution, and ensuring that all changes are done correctly. As her work is highly specialised, she has to be nominated by Clubs, but elected just by the International Inner Wheel Governing Body.



**Convention** - International congress held every three years.

**Delegate** - agents for voting and representing the club.

**Division of the Club** - splitting one club into two or more clubs.

**Deputy** – a person appointed to act on behalf of, or represent, another.

**Directory** – a booklet giving contact information about Officers, and other relevant details.

**Dues** – annual capitation fees

**ECOSOC** - United Nations Organisation for Economic and Social Development.

**Ex Officio** - by virtue of Office held

**Extension**- formation of new Inner Wheel Clubs and promotion of new membership within existing Clubs.

**General Motion** – a proposal of a more general nature, which does not change the rules in the Constitution and Handbook.

**Governing Body** – the Officers responsible for managing Inner Wheel at each level.

**Honorary Member**-A person whom the Club wishes to honour by making them an Honorary Club Member for a limited time.

**Honoured Active Member** – An Active member who has done outstanding service, which the Club members recognise, and wish to honour by paying her subscriptions for a limited time.

**Inner Wheel Logo** – the official Inner Wheel emblem which must not be defaced or changed in any way.

**Inaugural Meeting** – the first official meeting of a new Inner wheel Club.

**International Headquarters** – IIW's Secretariat in England. Address: Suite 2.3, 20 Market Street, Altrincham, Cheshire, WA14 1PF, U.K.

**International Administrator** – works in the office above and deals with all correspondence to and from International Inner Wheel, and all the administrative affairs of IIW.

**International Service Organiser - I.S.O. or Overseas Service Organiser – O.S.O**

These offices are both the same; they inform members about International/Overseas Charities and organise help to areas, throughout the world, where there is a need.

**Margaret Golding Award** – an award created in the name of Margaret Golding who started the Inner Wheel Organisation. The award was established by IIW, in 2000, for women (IW members or non-members) who have given exceptional personal service to local communities or people in other countries in need of help.

**Membership at Large** – if an Active Member resides in an area of a country where there are no Inner Wheel Clubs, she may be granted Member at Large status.



**Minutes** - a written record of each business meeting held by the Clubs/ Districts/ National and International Committees.

**Non Districted Clubs** – Clubs formed in a country or an area where there are no other, or very few Inner Wheel Clubs. As they are not part of a District they must communicate directly with IIW.

**National Governing Body** – Can be formed in any country which has 2 or more Districts. It elects a National Council, to be responsible for managing Inner Wheel in that particular country.

**Newsletter** – an informal printed report issued periodically to members  
NGO Non Governmental Organization

**Nominate** – propose a candidate for election to office.

**Nominee** – a member who is nominated for a particular office.

**Per capita** – means 'for each person'. As used in reference to the annual membership fees to International Inner Wheel, National Governing Bodies, Districts and Clubs.

**Proposal** - a suggestion to change the Constitution, which is put forward for discussion then voted on.

**Proxy Vote holder** – a member elected to hold votes for Clubs not able to attend a meeting, and to vote on their behalf.

**Quorum** – required number of members that must be present to constitute a valid meeting.

**Rally** – a more informal gathering of members.

**Ratify** – formally confirm or accept a Resolution or an agreement made.

**Resolution** – something proposed and resolved upon, a decision taken

**Standing Orders** – rules governing the way all business should be conducted at Conventions and Conferences.

**Structure** – the way in which Inner Wheel is organised – its framework.

**Theme** - an annual theme, chosen by the IIW President, suggested to inspire members into action.

**Tenure of office** – length of time a member can hold an office.

**Trustee** – a member appointed to have responsibility for the properties of International Inner Wheel.

**UN** United Nations

**UNICEF** – United Nations International Children's Education Fund  
United Nations Day of Peace to be observed on September 21st each year.

**World Inner Wheel Day** - January 10 is the date celebrated by clubs all over the world, to mark the commencement of the Inner Wheel Organisation, by Margarette Golding, in 1924. On that day, members are asked to think of their fellow members worldwide and also perform some personal service.

*Courtesy : IIW Website*



## SERVICE AVENUES - GUIDELINES

### CLUB SERVICE :

Promote friendship and understanding, motivate members to attend events organised programmes, celebrate important events, host district events, exercise the duties and enjoy the rights as Inner Wheel Members.

### COMMUNITY SERVICE

Every member of Inner Wheel has to be responsible and find ways and means to ensure better quality of life to people around, in some form or the other. Conduct a survey and determine the most pressing needs and concerns of the community - Develop a plan to ensure that the project will be successful. Promote the women and girl child.

### VOCATIONAL SERVICE

Provide opportunities for vocational training by organising or sponsoring special courses on cooking, baking, tailoring, painting, making soft toys, handicrafts, embroidery, typing, electronics, carpentry, printing, beauty care, interior decoration, flower arrangement etc. for poor students. Encourage self-employment programmes by donating sewing machine, grinder, typewriter, iron box, computer, carpenter tool kit etc. to the needy arrange loans.

### PERSONAL SERVICE

Personal service is nothing related to the contribution of money. It purely means the quality time spent by a member for the needy. As Inner Wheel members, we can help and bring hope in the lives of many people by a soothing smile, by our meaningful touch and by devoting our quality time. By motivating our members in personalized service, we can rest assured that the many calls for help echoing throughout the world will be answered.

### CONTINUING SERVICE

The leaders at the helm of affairs of any service organisation may come and go, but, the motto and objectives - service to the poor and needy should go on forever.



*For all angels in Cordons of Illness*



## THE INCUMBENCY CHART OF INNER WHEEL DISTRICT 326

Year	Dist. Chairman	Vice-Chairman	Dist. Secretary	Dist. Treasurer	Dist. E.S.O.	Dist. I.S.O.	Dist. Editor
1985-86	Lalita Jain	Rachel Reginald	Maya Surjan	Hansa Kothari	N Sarangi		Deepa Kale
1986-1987	Rachel Reginald	Maya Surjan	Pratiba Patnaik	M Kapadia	Sarla Dubey	I Aruna	V L Mahavar
1987-1988	Maya Surjan	Gouri Sen	V L Mahavar	A Deshpande	G Senapati	I Aruna	S Mohapatra
1988-1989	Gouri Sen	V Mahavar	I Aruna	Pratiba Patnaik	A Deshpande	Ashalata	K Tiwari
1989-1990	V L Mahavar	I Aruna	A Deshpande	J Chikhalikar	Pratiba Patnaik	A Subedar	V Tiwari
1990-1991	I Aruna	A Deshpande	Chitra Bahadur	Deepa Jadhvani	Vijaylaxmi Tiwari	J Chikhalikar	R Khetrapal
1991-1992	A Deshpande	Chitra Bahadur	Ranjita Behera	Ranjita Chawla	J Chikhalikar	B Jayanti	A Kulkarni
1992-1993	Pratiba Patnaik	Ranjita Behera	Sabita Mishra	B Jayanti	Sabita Patnaik	N Sarangi	J Chikhalikar
1993-1994	Ranjita Behera	B Jayanti	N Sarangi	Manju Shrishtimal	Deepa Jadhvani	Manju Mukherjee	M Chawla
1994-1995	B Jayanti	N Sarangi	Manju Shrishtimal	D Rajlaxmi	Manju Mukherjee	R Khetrapal	Shabha Kakkar
1995-1996	Manju Mukherjee	Manju Shrishtimal	Namita Sinha	Vijaylaxmi Tiwari	S Patnaik	R Mohanty	Preeti Shah
1996-1997	Manju Shrishtimal	Namita Sinha	Preeti Shah	Shabha Kakkar	Goyatri Das	Kiran Shukla	Priya Ambrose
1997-1998	Namita Sinha	Preeti Shah	Vijaylaxmi Tiwari	Priya Ambrose	Kiran Shukla	Goyatri Das	Puspallata Mohanty
1998-1999	Chitra Bahadur	Vijaylaxmi Tiwari	Priya Ambrose	Kiran Shukla	V L Mahavar	Punam Grover	Pratibha Jain
1999-2000	Vijaylaxmi Tiwari	Priya Ambrose	Rita Khetrapal	Puspallata Mohanty	Manju Mukherjee	Pratibha Jain	Punam Grover
2000-2001	Priya Ambrose	Kiran Shukla	Pratiba Jain	Punam Grover	R Khetrapal	Manjula Mishra	Raj Ruprah
2001-2002	Preeti Shah	Puspallata Mohanty	Punam Grover	Raj Ruprah	Pratiba Jain	Padma Agrawal	Manjula Mishra
2002-2003	Puspallata Mohanty	Punam Grover	Raj Ruprah	Padma Agrawal	Ranjita Behera	Srinoo Patnaik	Ranjita Jahanpana



Year	Dist. Chairman	Vice-Chairman	Dist. Secretary	Dist. Treasurer	Dist. E.S.O.	Dist. I.S.O.	Dist. Editor
2003-2004	Punam Grover	Raj Ruprah	Srinoo Patnank	Ranjy Jabanputra	Padma Agrawal	Sanghamitra Sahoo	Rachana Chaturvedi
2004-2005	Raj Ruprah	Padma Agrawal	Ranjy Jabanputra	Rachana Chaturvedi	Srinoo Patnank	Rakha Saxena	Dipji Mahanty
2005-2006	Padma Agrawal	Srinoo Patnank	Sanghamitra Sahoo	Dipji Mahanty	Ranjy Jabanputra	Laxmi Samantary	Rakha Saxena
2006-2007	Srinoo Patnank	Ranjy Jabanputra	Dipji Mahanty	Rakha Saxena	Sanghamitra Sahoo	Seema Ghidra	Laxmi Samantary
2007-2008	Ranjy Jabanputra	Sanghamitra Sahoo	Rakha Saxena	Laxmi Samantary	Dipji Mahanty	Priema Pansari	Mamata Purohit
2008-2009	Sanghamitra Sahoo	Dipji Mahanty	Laxmi Samantary	Mamata Purohit	Rakha Saxena	Anita Pali	Sapna Jaswal
2009-2010	Dipji Mahanty	Rakha Saxena	Mamata Purohit	Sapna Jaswal	Laxmi Samantary	Nalini Mahapatra	Anita Pali
2010-2011	Rakha Saxena	Laxmi Samantary	Sapna Jaswal	Anita Pali	Mamata Purohit	Madhumita Mahanty	Nalini Mahapatra
2011-2012	Laxmi Samantary	Mamata Purohit	Anita Pali	Nalini Mahapatra	Sapna Jaswal	Jayshree Bhattacharya	Madhumita Mahanty
2012-2013	Mamata Purohit	Sapna Jaswal	Nalini Mahapatra	Madhumita Mahanty	Anita Pali	Krishna Mahanty	Jayshree Bhattacharya
2013-2014	Sapna Jaswal	Anita Pali	Madhumita Mahanty	J. Bhattacharya	Nalini Mahapatra	Jagriti Doshi	Krishna Mahanty
2014-2015	Anita Pali	Nalini Mahapatra	J. Bhattacharya	Krishna Mahanty	Madhumita Mahanty	Ira Purohit	Jagriti Doshi
2015-2016	Nalini Mahapatra	Madhumita Mahanty	Krishna Mahanty	Jagriti Doshi	Jayshree Bhattacharya	Manisha Shrivastava	Ira Purohit
2016-2017	Madhumita Mahanty	Jayshree Bhattacharya	Jagriti Doshi	Ira Purohit	Krishna Mahanty	T. Chiranjevi	Manisha Shrivastava
2017-2018	Jayshree Bhattacharya	Krishna Mahanty	Ira Purohit	Manisha Shrivastava	Jagriti Doshi	Rakha Bahadur	T. Chiranjevi
2018-2019	Krishna Mahanty	Jagriti Doshi	Manisha Shrivastava	T. Chiranjevi	Ira Purohit	Sandhya Mishra	Rakha Bahadur
2019-2020	Jagriti Doshi	Ira Purohit	T. Chiranjevi	Rakha Bahadur	Manisha Shrivastava	Anjana Bhawra	Sandhyarani Mishra
2020-2021	Ira Purohit	Manisha Shrivastava	Rakha Bahadur	Sandhyarani Mishra	T. Chiranjevi	Madhusmita Tripathy	Anjana Bhawra
2021-2022	Manisha Shrivastava	T. Chiranjevi	Sandhyarani Mishra	Anjana Bhawra	Rakha Bahadur	Manjusha Vaisampayan	Madhusmita Tripathy
2022-2023	T. Chiranjevi	Rakha Bahadur	Madhusmita Tripathy	Manjusha Vaisampayan	Sandhyarani Mishra	Pooja Harichandan	Rakha Jain
2023-2024	Rakha Bahadur	Sandhyarani Mishra	Manjusha Vaisampayan	Rakha Jain	Madhusmita Tripathy	Rama Dubey	Pooja Harichandan
2024-2025	Sandhyarani Mishra	Madhusmita Tripathy	Rakha Jain	Pooja Harichandan	Manjusha Vaisampayan	Arati Bapanda	Rama Dubey



## INNER WHEEL YEAR PLANNER

### JULY 2024

- The Inner Wheel Year begins on 1st July. Update Club Information.
- Plan for Installation.
- Start e-projects. Observe Doctor's Day & Mega plantation on 1st July.
- Observe World Population Day on 11th July.
- Plan activities & Projects for the year. Form Project Committees.
- Collect Dues from members and send to the District Treasurer.
- Induct new members. Strive towards increasing membership.
- Check if any corrections are needed in District Directory and inform the District Chairman and District Secretary.

### AUGUST 2024

- Awareness on Organ Donation.
- Celebrate International Friendship Day. Greet your friends.
- Celebrate Independence Day on 15th August and spread awareness to respect National Flag.
- Complete collection of subscription and send District Dues to the District Treasurer.
- Send Installation Report to the District Editor for the E Bulletin.
- Attend the East Zone Meet & South Asia Rally.

### SEPTEMBER 2024

- Celebrate Teacher's Day on 5th September. Honour the Teachers in your town/city.
- Celebrate International Literacy Day on 8th Sept.
- Implement educational scheme for the needy. Sponsor educational help for orphans.
- Observe International Peace Day on 21st Sept. Arrange a talk on moral values of the year.
- Visit orphanages, institutions for the physically and mentally challenged, old age home and plan projects accordingly.
- District Secretary will ask for nominations for District Executive Committee. Read Rules and act accordingly. Refer to the Constitution Association Bye-laws Book.
- Provide need based materials to Old Age Home.
- Helping hand to transgender & try to give livelihood.
- Plan vocational training for women and girls and provide them need based materials and send the Project report to the District Chairman. An Award will be given for the Best Project. By District Chairman and Award Committee Chairman.

**OCTOBER 2024**

- Celebrate voluntary Blood Donation Day on 1st October.
- Celebrate Senior Citizen's Day and Day of the Disabled on 1st October.
- Organise Home cooked meals for the elderly, spend time with them.
- Send ballot papers to Association Secretary.
- Send nominations for District Executive Committee, if any, to the District Secretary.
- Arrange awareness rallies on save girl child.

**NOVEMBER 2024**

- Send 1st Half Yearly Report of the Club to District Chairman, District Vice Chairman, District Secretary and District Editor (with 2 - 4 photoes).
- Celebrate Children's Day on 14th November.
- Send 1st Half Yearly Report of the Club to District Chairman, District Vice Chairman, District Secretary and District Editor (with 2 - 4 photoes) by 1st November.
- Observe Child Rights week from 14th to 20th November. Plan activities and projects for the underprivileged Children.
- International Day for Elimination of violence against women on 23rd November.
- Arrange awareness seminar on Girl Trafficking in schools and colleges.
- Organise educational camps for adolescent girls about the problems of puberty.
- Try to legal support to needy people.

**DECEMBER 2024**

- Distribute winter clothes to needy on 1st Dec.
- World AIDS DAY on 1st December.
- Arrange workshops for members and societies nearby to learn garbage disposition.
- Hold Club Elections for incoming Office Bearers 2023-24. Send the list to District Chairman, District Vice Chairman and District Secretary before December 31st December.
- Organize free Medical Check-up Camps.

**JANUARY 2025**

- Attend District Conference on 7th and 8th January at Gopalpur.
- Celebrate International Inner Wheel Day on 10th January.
- Organize a Past President's Meet or any Activity in your Club.
- National Youth Day on 12th January. Organize seminar on youth development.
- Organise zonal picnic.
- Celebrate Republic Day on 26th January.
- Send the IIW Ballot papers to District Vice Chairman

**FEBRUARY 2025**

- Send Club information Forms to District Secretary.
- Observe World Understanding and Peace Day on 23rd February.

**MARCH 2025**

- Celebrate International Women's Day on 8th March.
- Send Club Information Form to District Chairman, District Vice Chairman and District Secretary Celebrate March as month for Women.

**APRIL 2025**

- Observe World Health Day on 7th April.
- Observe Earth Days on 23rd April.
- Send Final report to District Chairman / District Secretary by 1st April.

**MAY 2025**

- Observe world Labour Day on 1st May.
- World "No Tobacco Day" on 31st May.

**JUNE 2025**

- World Blood Donor's Day on 14th June.
- Observe World Environment Day on 17th June.
- International Day against "Drug Abuse and illicit drug trafficking on 26th June.
- Appreciate all Club Members for the support and help during the year.
- Hand over all Files / Banners / Collar / Bank details and Papers / Club Charter / Pins etc to the new team.
- Attend the Dist. Assembly.



## PLACES OF INTEREST IN OUR DISTRICT

District 326 is a beautiful combination of three states - Odisha, Chhattisgarh and Eastern Part of Madhya Pradesh. The speciality is the rich cultural heritage, places beaming with religious fervour, historical significance, architectural marvels, centres of educational prowess, nascent landscape and pleasant beaches and plethora of bounties of scenic beauty. These attractions draw people from far and wide.

**Some of the places of interest are -**

**Konark :** The Sun Temple of Konark on the seashore, about 66 kms. from Bhubaneswar is stupendous in properties and truly amazing in its ornamentation.



**Jagannath Temple-Puri :** About 63 kms. by road from Bhubaneswar is the sacred city of Fun dominating Orissa's sea coast in all its secluded splendor. It is one of the Char Dham, the four most holy places of pilgrimage in India.



**Hirakud Dam :** The fourth largest dam in the world is Located on Mahanadi River near Sambalpur generating Hydro Electricity.



**Chandipur on Sea :** Chandipur on sea is only a few kilometers from Balasore. It is one of the most attractive sea beaches in the whole world.

**Bhubaneswar:** Capital city of modern Orissa, Lingaraja Temple (1050AD) is supposed to be fine example of purely Hindu Temple in India. Hundreds of temples from 7th Century A.D. demonstrate the artistic skills of Oriya sculptors and architecture. This temple city has the oldest rock cut caves In Khandagiri -Udayagiri and Dhauli where Ashokan inscriptions are engraved.



**Nandan Kanan :** It is open Zoo for elephants and lions and of course for white tiger. The largest Lion Safari of India and the only white tiger safari in world. One of the most beautiful spots hardly 15 kms from Bhubaneswar. Aerial Ropeway and entertainment area and modern Aquarium all geared to educate and entertain.



**Chilika Lake** : It is the largest blackish water lagoon lake In Asia with flora fauna. It offers good boating and fishing besides a Bird sanctuary for naturalists and ecotourists. It is only 15 kms. from Chatrapur Dist. Ganjam. 105km from Bhubaneswar.



**Kanha National Park** : It can be reached by a motorable road from Jabalpur, Kanha National Park is situated at 170 kms. from Jabalpur.

**Bandhavgarh National Park** : Wild life Is excellent and comprise of tiger, panther, spotted deer, sambhar, barking deer, wild beer and bl.S.On.

**Jabalpur** : There are many places of interest like Bargi Dam, Gandhiji Memorial at Tilwaraghat, Botanical Garden, Madan Mahal. Shail Parna Udyan, Balancing Rock, Pisanhari ki Madhia (Jain lemples) etc.



**Marble Rocks & Dhuandhar** : Smoke Cascade at Jabalpur. Water fall at Bheraghat provide an unforgettable experience, The principal attraction here are the Marble Rocks.

**Roopnath** : It is 52 kms. from Jabalpur famous for a Lingam (Panch Murti) dedicated to Shiva and placed in left of rock.

**Dongargarh** : Dongargarh is 105 km from west of Raipur religious place is famous for temple of Bamleswari Devi" on hill top.



**Bastar** : Near Jagadapur, there is the famous Chitrakoot Falls and ancient caves at Kutumbasar. And also famous for handicrafts of wood and metal.

**Raipur** : About 35 kms, from Raipur is very famous religious place, Champaran. It attracts many devotees. It is the capital city of Chhattisgarh.

**Bilaspur** : Achanakmar Abhyaranya, Kanan Pendari, Chaturgarh, Patanpur, Soerinarayan are places of worth tourist attraction. Bilaspur is known as the Nyay Dhani of Chhattisgarh.

**Gopalpur** : Gopalpur on sea is only a few kilometers from Berhampur. It is one of the most beautiful sea beaches in india.



**Tara Tarini & Thakurani Temples** : Famous Temples in Berhampur & Near Berhampurs.

## WOMEN ACHIEVERS OF THIS DISTRICT

**Ramadevi Choudhuri:** The legendary freedom fighter and a social reformer who actively participated in the freedom struggle and inspired the women in Odisha to step into the public sphere. She occupied a unique and unparallel position playing an outstanding role in the freedom movement of the state. Rama Devi dedicated herself to the cause of Bhoodan and Gramdan movement of Acharya Vinoba Bhave. Along with her husband she traveled on foot about 4000 kilometres across the state to propagate the message of gifting land and wealth to the landless and poor. In recognition of her services to the nation, Ramadevi was honoured with the Jamnalal Bajaj Award on the 4th November, 1981 and the Doctor of Philosophy (Honoris causa) by Utkal University on the 16th April, 1984.



**Aruna Mohanty** (born 4 April 1960) is an Odissi dancer, choreographer and guru. She is currently the Secretary of the Orissa (Odisha) Dance Academy. She has received a number of awards for her work, including the Padmashree award.

**Dr. Pratibha Ray:** A professor by profession and a writer by choice, Pratibha Ray undoubtedly is a household name in Odisha and in most parts of India through her translated works. She is one of the leading fiction writers in India today. It has been a long journey for Pratibha from the obscure lanes of her village to the secure place she enjoys in the hearts of her avid readers.



She is the first woman to receive the coveted National Moorti Devi Award by Bharatiya Jnanpith for the year 1991 for her widely acclaimed novel Jainaseni. In December, 2012, Padmashri Pratibha Ray was selected for the country's most coveted literary honour, the Jnanpith Award, for the year 2011 for her excellent contributions to the field of Indian literature.

**Padma Shri Tulasi** noted social activist who spread literacy among released hundreds of as exploited daily labour-in mining area.



**Munda:** Tulasi Munda is a has done a lot of work to the tribal people and tribal children from a future ers by setting up a school

She has triggered a Serendra – a village the mines city of Joda in Orissa and its vicinity. The mission started by her in 1964 has borne fruit. The village once under the grip of illiteracy and poverty now boasts of a model school which has served as a catalyst for the over-all development of the area.

silent revolution in about 30 km from

**Mamta Chandrakar** (born 3 December 1958) is a Padma Shri Awarded folk singer of Chhattisgarh. She is referred to as the Nightingale of Chhattisgarh. Mamta Chandrakar has her post graduation degree in singing from Indira Kala Sangeet Vishwavidyalaya.[5] Mamta Chandrakar has started singing from the age of 10 years and professionally took it as folk singer in 1977 with Aakashvani Kendra Raipur. She is a Padmashree Awardee in 2016 for her work, she has bagged several other state-level awards. Her husband Prem Chandrakar is a producer and director in Chhollywood.



**Sruti Mohapatra** was born in 1963. She lives in Bhubaneswar, the capital city of Odisha, India. In 1987, she wanted to become an Indian Administrative Service officer after passing the Union Public Service Commission examination but she injured her spinal cord in a car accident. Mohapatra is a wheelchair user who campaigns for disability rights. She has chaired the Odisha State Commission for the Protection of Child Rights and is a member of the National Committee on the Rights of Persons with Disabilities. Sruti Mohapatra receives Nari Shakti Puraskar from President Ram Nath Kovind



**Shanti Parmar-** Smt. Shanti Parmar is a Craftperson who has kept alive the tradition of making Adivasu Dolls. She has been awarded the PADMA SHRI 2023 for her contributions to the field of Art.

**Dr. Krishna Patel,** a renowned musician, and vocalist has been conferred with The prestigious PADMA SHRI AWARD for her song Rangabati, She has made outstanding contributions to Sambalpuri Folk Music



**MALINI AWASTHI** For 2020, the Ahilya Samman Award was given to the folk singer Malini Awasthi, whose songs in Bundelkhandi, Bhojpuri and Awadhi are very popular.

# *Incoming Chairman's Institute-2024*

## *Prarambh*

### *Begning of new millenium*







With District Executives



With Past District Chairmen



With Home Clubs Members